

March 5, 2015

Board of County Commissioner  
 Clackamas County

Members of the Board:

Approval of Amendment # 2 to a Professional Services Agreement with Passport to Languages for interpretation services at the Clackamas County Health Centers.

<b>Purpose/Outcomes</b>	Passport to languages provides phone and on-site interpretation services to the Clackamas County Health Centers.
<b>Dollar Amount and Fiscal Impact</b>	Contract maximum is being increased by \$105,000 for a new contract maximum to \$185,000.
<b>Funding Source</b>	Fee for service. No County General Funds are involved.
<b>Safety Impact</b>	None
<b>Duration</b>	Effective upon signature and terminates on June 30, 2015
<b>Previous Board Action</b>	No previous action
<b>Contact Person</b>	Deborah Cockrell, Health Center Director – 503-742-5495
<b>Contract No.</b>	6848-2

**BACKGROUND:**

Clackamas County Health Centers Division (CCHCD) of the Health, Housing & Human Services requests the approval of Amendment # 2 to a Professional Services Agreement with Passport to Languages for interpretation services at the Clackamas County Health Centers.

There was an increase of usage of the interpreting services due to the staff lay-offs in the Health Centers Division and an increase in the number of un-insured clients. Amendment # 2 adds \$105,000 bringing the maximum value of this contract to \$185,000. The amendment is effective upon signature and terminates June 30, 2015.

**Recommendation**

We recommend approval of this amendment and that Cindy Becker be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted

  
 Richard Swift, Interim Director

**Contract Amendment**  
**Health, Housing and Human Services Department**

DHS Contract Number 6848 Board Agenda Number \_\_\_\_\_

and Date \_\_\_\_\_

Division Health Centers Amendment No. 2

Contractor Passport to Languages

Amendment Requested By Deborah Cockrell, Director

Changes:       Scope of Services                       Contract Budget  
                   Contract Time                                       Other \_\_\_\_\_

**Justification for Amendment:**

This Amendment increases the maximum value by \$105,000. The new contract maximum is \$185,000. This Amendment is effective **upon signature** and continues through **June 30, 2015**.

Except as amended hereby, all other terms and conditions of the Contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

**AMEND:**

The total payment to CONTRACTOR shall not exceed ***\$ 80,000.00.***  
Payment shall be full compensation for work performed, for services rendered, and for all labor, materials, supplies, equipment, travel expenses, mileage, and incidentals necessary to perform the work and services.

**TO READ:**

The total payment to CONTRACTOR shall not exceed ***\$ 105,000.00.***  
Payment shall be full compensation for work performed, for services rendered, and for all labor, materials, supplies, equipment, travel expenses, mileage, and incidentals necessary to perform the work and services.

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

**Passport to Languages**

By:   
Erik Lawson, Director, Business Development

**CLACKAMAS COUNTY**

Commissioner: John Ludlow, Chair  
Commissioner: Jim Bernard  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Tootie Smith

2/25/2015  
Date  
6443 SW Beaverton Hillsdale Hwy. Suite 420  
Street Address  
Portland, Oregon 97221  
City/State/Zip  
800-297-2707 / 503-297-1703  
Phone / Fax

**Signing on Behalf of the Board:**

\_\_\_\_\_  
Richard Swift, Interim Director  
Health, Housing and Human Services Department

\_\_\_\_\_  
Date