



GARY BARTH
DIRECTOR

BUSINESS & COMMUNITY SERVICES

DEVELOPMENT SERVICES BUILDING
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March 26, 2015

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Board of County Commissioner
Clackamas County

Members of the Board:

In the Matter of Adopting Revised Property Resources Policy

Purpose/Outcomes	To place into effect the changes of the Policies for the Sale, Transfer, and Administration of Tax Foreclosed and Surplus County Property
Dollar Amount and Fiscal Impact	No fiscal impact to the County- this a change of delegation of authority.
Funding Source	N/A
Safety Impact	N/A
Duration	This change would have an indefinite timeframe.
Previous Board Action	On March 11, 2014 the Board of County Commissioners met to discuss proposed changes to the Policies for the Sale, Transfer, and Administration of Tax Foreclosed and Surplus County Property
Contact Person	Rick Gruen, Property Resources Manager 503-742-4345
Contract No.	N/A

BACKGROUND:

Clackamas County's Department of Assessment and Taxation annually forecloses on tax-delinquent properties. The foreclosure process is a six year process – taxes must be delinquent for three years, then a two year judgment is filed and in the sixth year foreclosure occurs and the property is deeded to the County in lieu of uncollected taxes. Following the recording of the deed in the County's name, the management and disposition is then transferred to the Property Resources Division of the Department of Business and Community Services. Property Resources Division is tasked with managing, administering and dispersing of tax foreclosed real property assets in a cost effective manner that will provide a County public benefit. Oregon Revised Statutes provides for Property Resources Division to recover annual operational expenses. No General Fund resources are currently allocated to this program.

RECOMMENDATION:

Staff recommends that the Board of Commissioners approve the changes of the Policies and Procedures as well as grants the pre-approved Delegation of Authority.

Respectfully submitted,

Gary Barth, Director of Business and Community Services

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

**In the Matter of Adopting Revised
Property Resources Policy**



Order No. _____

WHEREAS, the Property Resources Division of the Business and Community Services Department of Clackamas County has policies related to the sale or transfer of certain property; and

WHEREAS, on March 11, 2014 the Board of County Commissioners met to discuss proposed changes to the Policies for the Sale, Transfer and Administration of Tax Foreclosed and Surplus County Property; and

Now, therefore, it is hereby ordered:

1. That the Clackamas County Board of County Commissioners hereby adopts the Policies for the Sale, Transfer and Administration of Tax Foreclosed and Surplus County Property as shown on Attachment A to this board order.

DATED this ____ day of _____, 2015.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Attachment A

Date: March 11, 2014

To: Board of County Commissioners

From: Rick Gruen, Manager, Property Resources Division

Cc: Gary Barth, Director, Business and Community Services
Laura Zentner, Deputy Director of Business and Community Services

Re: Revised Policies for the Sale, Transfer and Administration of Tax Foreclosed and Surplus County Property

Policies

Real property acquired by Clackamas County (the County) in any manner which is not needed for County use shall be declared surplus, except as otherwise provided for by Oregon law.

The Property Resources Manager and BCS Director/Deputy Director will annually review and recommend to the Board of County Commissioners those tax foreclosed real properties to be declared surplus and considered for transfer or sale. Surplus real properties shall be sold or transferred according to the procedures adopted by the County, which follow Oregon law where applicable.

The Board of County Commissioners will authorize the list of surplus properties to be transferred or sold through the auction process, by Board Order. The Board of County Commissioners delegates its authority to the Business and Community Services Director and Deputy Director to develop and implement the procedures necessary and by which surplus property is transferred or sold in accordance with ORS 275 and other applicable Oregon laws.

The Board of County Commissioners further delegates its authority to authorize final sales to the Director or Deputy Director of the Business and Community Services Department and Clackamas County Administration.