

June 11, 2015

Board of County Commissioner
Clackamas County

Members of the Board:

Approval for renewal of Revenue Intergovernmental Agreement with
Clackamas County Community Corrections, to provide
Behavioral Health Services to Community Corrections Consumers

Purpose/Outcomes	Provide mental health and substance abuse consultation and treatment services to targeted consumers served by Community Corrections Residential Services
Dollar Amount and Fiscal Impact	Contract maximum value is \$416,789., Invoices will be issued monthly for true and verifiable expense. The monthly totals will not exceed \$34,732.42.
Funding Source	This is a revenue agreement for CC Health Centers paid by CC Community Corrections budget.
Safety Impact	None
Duration	Effective July 01, 2015 and terminates on June 30, 2016
Previous Board Action	The Board previously viewed this contract on July 26, 2012 – agenda item 072612-A3, September 26, 2013 agenda item 092613-A7, December 5, 2013 agenda item 120513-A4, and June 19, 2014 agenda item 061914-A1
Contact Person	Tracy Garell, Behavioral Health Clinic Manager – 503-723-4803
Contract No.	7151

BACKGROUND:

The Clackamas County Health Centers Division (CCHCD) of the Health, Housing & Human Services Department requests the approval of an Intra-Agency Agreement with Clackamas County Community Corrections to provide behavioral health services to Community Corrections' consumers. Clackamas County Community Corrections purchases Residential Psychiatric Services, and Medication Evaluations from Health Centers Behavioral Health Clinics.

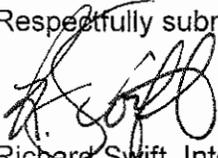
This agreement allows Clackamas County Health Centers Behavioral Health Clinics to provide mental health and substance abuse consultation and treatment services to targeted consumers served by Community Corrections' Residential Services.

This is a renewal agreement. The contract maximum is \$416,789. The agreement is effective July 1, 2015 and expires June 30, 2016.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Swift', written over a horizontal line.

Richard Swift, Interim Director

INTRA-AGENCY AGREEMENT
BETWEEN
CLACKAMAS COUNTY
HEALTH, HOUSING, AND HUMAN SERVICES DEPARTMENT
HEALTH CENTERS DIVISION
AND
CLACKAMAS COUNTY
COMMUNITY CORRECTIONS

Contract #7151

I. PURPOSE

This agreement between allows **Clackamas County Community Corrections**, herein referred to as CCCC, and **Clackamas County Health Centers Division**, herein referred to as CCHCD, to work together to provide substance abuse and mental health services to targeted clients within Corrections' Residential Services Division. The parties agree that it is appropriate to develop guidelines for their working relationship and for services to be provided.

II. SCOPE OF WORK AND COOPERATION

A. CCCC will:

1. Prioritize clients to receive service prior to referral. This prioritization will be coordinated through the CCCC liaison staff member who will monitor both the type and the flow of referrals.
2. Provide referral forms on each client to include a signed consent to release information at the same time the referral is made.
3. Provide accessibility of CCCC staff to the designated CCHCD liaison and CCHCD staff providing treatment services.
4. Provide assistance with personnel selection for CCCC/CCHCD services as requested.
5. Provide appropriate clinical office space for individual and group treatment services provided at CCCC facilities.

B. CCHCD will:

1. Provide timely written feedback using standard forms developed mutually by the parties on all CCCC clients involved with CCHCD.
2. Through CCHCD clinical staff on site will provide crisis consultation to CCCC staff regarding clients at risk of hospitalization due to psychiatric crises. If CCHCD clinical staff are not on site at CSAP, CCCC staff should initiate contact with CCHCD and provide relevant information. During regular office hours (8:30 am to 6:30 pm Monday through Friday), services will be accessed by calling 503-655-8401 and requesting to speak with the CSAP Supervisor or the on-call adult crisis staff person. After 6:30 pm and on weekends and holidays, after hours services will be accessed by calling 503-655-8401.
3. Provide counseling to adults with mental or emotional problems through the Adult Outpatient Program (contact 503-655-8401). Clients will be assessed as to severity of their problems and their need for mental health services in addition to the services received on site at CSAP. These referrals will be coordinated through CCHCD staff assigned to the two CCCC divisions.
4. CCHCD will ensure services are provided under the terms of this contract as scheduled except on County holidays or when staff providing services listed in item # 6 below are absent on leaves approved by CCHCD.
5. CCHCD staff stationed off site will be released for monthly CCHCD Treatment Program staff meetings on site at CSAP a rotating basis and occasional Behavioral Health Center staff meetings or trainings.

6. The following are specific services to be provided:

a. **Residential Services – Residential CSAP**

With funds available from CCCC Residential Services, provide agency consultation services and substance abuse group treatment. Services will be delivered on site by 3.8 Mental Health Specialists (125.5 hours per week).

b. **Residential Services – MED**

With funds available from CCCC Residential Services, provide consultation services at Residential Services by a Mental Health Specialist (up to 3 hours per week). Referrals will be scheduled by Residential Services.

c. **Residential Services – IDP**

With funds available from Residential Services, provide agency consultation services and substance abuse, outpatient group treatment for 26 adult male and female offenders. Services will be delivered by a Mental Health Specialist (26.5 hours per week).

d. **Psychiatric Services/Medication Evaluations**

With funds available from CCCC, needed emergency psychiatric services/medication evaluations falling outside the scope of this contract as defined above will be available at \$140.94 per hour for psychiatrist time or nurse practitioner time. CCCC will access these emergency services via a referral process established jointly by CCHCD and CCCC.

e. **Training – CCHCD Required Training**

Annual training dollars will be provided for continuing education and to retain certifications for the four full-time contracted CCHCD staff. No cost to CCCC.

f. **Clinical Supervision**

With funds available from CCCC, clinical supervision will be provided twice a month for each of the treatment staff by a CCHCD program supervisor with expertise in addictions treatment.

III. COMPENSATION

- A. CCCC agrees to pay CCHCD an amount not to exceed \$416,789.00 for the services described in Section II.B. above except for the services described in Sections II.B.6.d. The services described in Section II.B.6.d. shall be billed by CCHCD to CCCC on a fee for service basis outside of and in addition to the \$416,789.00 contract base. CCCC will pay CCHCD at rates specified in III.B.2. below for all services described in Section II.B.d. not to exceed **\$6,000**.
- B. Periodic payments from CCCC will be made to CCHCD on the basis of requests for payment submitted as follows:
1. CCHCD will bill Residential Services for true and verifiable expenses for hours worked to perform the work and services outlined in this contract. Monthly payments should not exceed **\$34,732.42**.
 2. Bill Residential Services and Field Services **\$140.94 per hour** for psychiatrist time or nurse practitioner time **\$104.70 per hour** for Mental Health Specialists (Individual Therapy), and **\$47.73 per hour** for Group Therapy not to exceed **\$6,000** as utilized under Section II.B.6.d. above.
 3. Revenue received through June 30, 2016 from **recovered IDP and Phase IV CSAP** insurance billings will be reimbursed to CCCC.

CCHCD will submit a payment request by the 25th of the month following service. CCHCD line items have been established in the CCCC budget for this purpose.

IV. LIAISON RESPONSIBILITY

CCCC will assign a liaison for the programs. CCHCD will assign a liaison from CCHCD for the program. Clinical supervision will be provided by CCHCD's Alcohol and Drug Program supervisory staff. Questions or concerns shall be resolved between the referring CCCC Residential Services and Field Services staff and the CCHCD therapist, whenever possible. Unresolved issues or concerns shall be referred to the respective liaisons as primary program contacts responsible for implementation of this agreement.

V. REVIEW

The designated liaison will conduct an informal assessment quarterly, or as needed, to determine the level of service delivery. Significant changes in the level of service may be cause for liaison staff to recommend that this agreement be amended as provided for below in Section VII.

VI. CONFIDENTIALITY

CCCC's confidentiality policy No. 214 will be the basis for release of information from CCCC's files; the CCHCD Policy and Procedures on confidentiality of records will be the basis for release of information which is of a confidential nature will be safeguarded and not made available to unauthorized persons, and each party will uphold other contracted agreements concerning confidentiality pursuant to state and federal statutes.

Both CCCC and CCHCD will comply with all applicable provision of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), PL 104-191, and 45 CFR Parts 160-164.

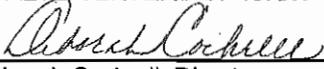
VII. AMENDMENTS

This agreement may be amended at any time with the concurrence of both parties. Amendments are effective only after signature by all persons signing this agreement.

VIII. TERM OF AGREEMENT

- A. This agreement is effective July 1, 2015 and expires June 30, 2016.
- B. This agreement is subject to termination by either party on 30 days' notice to the other.

HEALTH CENTERS DIVISION

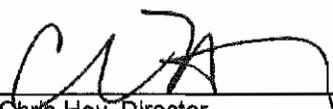


Deborah Cockrell, Director

6/2/2015

Date

COMMUNITY CORRECTIONS DEPARTMENT



Chris Hoy, Director

06/02/15

Date

HEALTH, HOUSING, AND HUMAN SERVICES DEPARTMENT

Richard Swift, Interim Director

Date