



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

June 11, 2015

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Resolution for Clackamas County for
Transfer of Appropriations for Fiscal Year 2014-2015

Purpose/Outcome	Budget changes for Clackamas County FY 2014-2015
Dollar Amount and fiscal Impact	No fiscal impact. Transfer of existing appropriations.
Funding Source	N/A
Safety Impact	N/A
Duration	July 1, 2014-June 30, 2015
Previous Board Action/Review	Budget Adopted June 26, 2014, amended December 11, 2014, January 29, March 26, and April 9, 2015.
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

BACKGROUND: Periodically during the fiscal year it is necessary to transfer appropriations to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.463. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process.

The attached resolution accomplishes the above mentioned changes as requested by the following operating departments in keeping with a legally accurate budget.

The General Fund – Purchasing, Mailroom and Courier are recognizing additional General Fund support and budgeting it for higher mail operations costs

The Happy Valley/Clackamas Joint Transportation SDC Fund is reducing its interfund transfer to Transportation SDC Fund and DTD Capital Projects Fund, reflecting construction projects now scheduled for completion next fiscal year and increasing contingency.

The DTD Capital Projects Fund is realigning its expenditures due to a cancellation of a project.

The Records Management Fund is transferring from contingency and budgeting for higher than anticipated personnel costs.

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Diane Padilla". The signature is fluid and cursive, with a large initial "D" and a long, sweeping tail.

Diane Padilla
Budget Manager

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
To Transfer Appropriations Within
the Fiscal Year 2014-15



Resolution No. _____

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from appropriation category to another;

WHEREAS, transfer of appropriations for the period of July 1, 2014 through June 30, 2015, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . General Fund – Purchasing, Mailroom and Courier
- . Happy Valley/Clackamas Joint Transportation SDC Fund
- . DTD Capital Projects Fund
- . Records Management Fund;

It further appearing that it is in the best interest of the County to approve this transfer of appropriations for the period of July 1, 2014 through June 30, 2015.

BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.463, transfer of appropriation within the fiscal year budget is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this ____ day of _____, 2015

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary

TRANSFER REQUEST

Exhibit A

GENERAL FUND – NOT ALLOCATED TO ORGANIZATIONAL UNIT- PURCHASING, MAILROOM OPERATIONS and COURIER

Decrease:	
Expenses:	
Contingency	<u>\$ 34,500.</u>
Total	<u>\$ 34,500.</u>
Increase:	
Expense:	
Purchasing	\$ 11,500.
Mailroom Operations	13,000.
Courier	<u>10,000.</u>
Total	<u>\$ 34,500.</u>

General Fund – Purchasing, Mailroom and Courier are recognizing additional General Fund support and budgeting it for higher mail operations costs

HAPPY VALLEY/CLACKAMAS JOINT TRANSPORTATION FUND

Decrease:	
Expenses:	
Interfund Transfer	<u>\$ 533,416.</u>
Total	<u>\$ 533,416.</u>
Increase:	
Expense:	
Contingency	<u>\$ 533,416.</u>
Total	<u>\$ 533,416.</u>

Happy Valley/Clackamas Joint Transportation SDC Fund is reducing its interfund transfer to Transportation SDC Fund and DTD Capital Projects Fund, reflecting construction projects now scheduled for completion next fiscal year and increasing contingency.

DTD CAPITAL PROJECTS FUND

Decrease:	
Expenses:	
Capital Outlay	<u>\$ 138,236.</u>
Total	<u>\$ 138,236.</u>
Increase:	
Expense:	
Materials and Services	<u>\$ 138,236.</u>
Total	<u>\$ 138,236.</u>

DTD Capital Projects Fund is realigning its expenditures due to a cancellation of a project.

RECORDS MANAGEMENT FUND

Decrease:

Expenses:

Contingency

\$ 15,000.

Total

\$ 15,000.

Increase:

Expense:

Records Management

\$ 15,000.

Total

\$ 15,000.

Records Management Fund is transferring from contingency and budgeting for higher than anticipated personnel costs.