



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

**Approval of a Contract with Town & Country Fence Co. of Oregon for the
Silver Oak Building Tenant Improvement Project -
Security Fence and Gates**

Purpose/Outcome	Approval of contract
Dollar Amount and fiscal Impact	\$345,550.00
Funding Source	Budget Line: 420-0221-00-482300-76079 Fiscal year 2014-2015; 2015-2016 and 2016-2017
Safety Impact	
Duration	Contract signing through December 31, 2016
Previous Board Action/Review	
Contact Person	Steven Bloemer (503) 805-9870
Contract No.	

BACKGROUND:

The current Clackamas County Evidence Facility built in 1992 provides the only secure storage for the Clackamas County Sheriff's Office. With nearly 80,000 pieces of evidence being stored at any one time waiting for adjudication, returns to the public, or meeting the recent statutory measures requiring longer storage of items, the facility has quickly outgrown the 3600 square feet that it occupies.

In addition to the required storage needs, the Evidence Facility houses 6 employees in little more than 100 square feet of office space. This has generated unsafe conditions in the fact that the Evidence facility must use the same area for cataloging all means of evidence as well as day to day general office use, and without a separate area to return items to the public, they are required to open otherwise secured areas to complete the transaction.

To address these issues, it has been determined that a tenant improvement project in the Silver Oak Building will provide the best possible solution. The proposed new evidence facility will not only allow ample storage area, it will consolidate two currently off-site investigative units, permit a secure and safe means of returning items to the public, and make available future growth potential without sacrificing the high level of service required to the Sheriff's Office and the public. This contract will erect a new fence and access gates on the property for security.

This contract has been reviewed and approved by County Counsel.

RECOMMENDATION:

Staff respectfully recommends the Board approve the contract with Town & Country Fence Co. of Oregon for the Security Fence and Gates at the Silver Oak Building Project.

Sincerely,

Marc Gonzales
Finance Director

Placed on the board agenda of June 11, 2015 by the Purchasing Division.



LANE MILLER
MANAGER

PURCHASING DIVISION

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

June 11, 2015

**MEMORANDUM TO THE BOARD OF COUNTY
COMMISSIONERS**

Please place on the Board Agenda of **June 11, 2015** this contract with Town & Country Fence Co. of Oregon for the **Silver Oak Building Tenant Improvement Project – Security Fence and Gates** for Clackamas County Facilities Management. This project was requested by Steven Bloemer, Project Manager. Bids were requested for all the materials and manpower necessary to complete specified work on the above-mentioned project. This project was advertised in accordance with ORS and LCRB Rules. Twenty bid packets were sent out with one bid received: Town & Country Fence Co. of Oregon - \$345,550.00. After review, Town & Country Fence Co. of Oregon was determined to be the lowest responsive and responsible bidder. The total contract amount is not to exceed \$345,550.00. All work is to be completed by December 31, 2016. This contract has been reviewed and approved by County Counsel. Funds for this project are covered under budget line 420-0221-00-482300-76079 for fiscal years 2014/2015, 2015/2016 and 2016/2017.

Respectfully Submitted,

Kathryn M. Holder

Kathryn M. Holder
Purchasing Staff