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CLACKAMAS
COUNTY

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August 6, 2015

Board of County Commissioner
Clackamas County

Members of the Board:

Reading and Adoption of a Board Order Amending Local Contract Review Board Rules (County Code Appendix C)

We are here to present the attached proposed amendment to Appendix C of the County Code which contains the Local Contract Review Board Rules (LCRB Rules). These are the public contracting rules adopted by the County.

Changes to the LCRB Rules are adopted by Board Order upon a single reading, which may be a reading by title only.

During the time period August 24, 2015 to September 8, 2015 the Board of County Commissioners will not be holding regular meetings. In the absence of the regular Board meetings, we request that the County Administrator be given authority to sign all contracts and contract amendments that would otherwise be signed by the Board. Delegation of the Board's contract signing authority to the County Administrator will allow for continuation of regular business matters without delay. The time period for this delegation of authority would be only from August 24, 2015 to September 8, 2015. The County Administrator will report to the Board on September 10, 2015 regarding any contracts entered during the specified time period.

RECOMMENDATION:

Staff recommends that the Board of County Commissioners conduct a single reading, by title only, and then approve the Board Order amending the Local Contract Review Board Rules.

Sincerely,

Stephen L. Madkour
County Counsel

BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Amending Local Contract Review Board Rules, Appendix C of the Clackamas County Code	}	Order No.

This matter coming regularly before the Board of County Commissioners, and it appearing that;

WHEREAS, on August 21, 2014, the Board of County Commissioners adopted Board Order No. 2014-84 which amended the Local Contract Review Board Rules, incorporated into the County Code as Appendix C; and

WHEREAS, it is now necessary to temporarily amend those rules to provide additional authority to the County Administrator to sign contracts, during a period of time when the Board will not have regularly scheduled meetings;

Now, therefore, it is hereby ordered as follows:

Section 1: Section C-050-0100(2)(c) of Appendix C is hereby amended to read as follows:

C-050-0100 Delegation of Authority to Sign Contracts and Amendments.
(2) Authority to Sign Contracts and Contract Amendments.
(c) For the period of **August 24, 2015 through September 8, 2015**, the Board of County Commissioners delegates authority to the County Administrator to sign all contracts or contract amendments. The County Administrator will report to the Board of County Commissioners on Thursday, September 10, 2015 at the regularly scheduled Business Meeting, regarding any contracts signed by the County Administrator during this time period.

DATED this 6th day of August, 2015

BOARD OF COUNTY COMMISSIONERS

_____
Chair

_____
Recording Secretary