

CODY

October 22, 2015

Board of County Commissioner  
Clackamas County

Members of the Board:

Approval of renewal Intra-Agency Agreement with Clackamas County Health Centers Division (CCHCD), for the School Based Health Centers (SBHC) Building Mental Health Capacity for Oregon City and Sandy High Schools

<b>Purpose/Outcomes</b>	This Agreement provides the basis for a cooperative working relationship for building Mental Health Services capacity at the Oregon City and Sandy SBHC's.
<b>Dollar Amount and Fiscal Impact</b>	Contract maximum value is \$325,850.
<b>Funding Source</b>	Local Public Health Authority is receiving grant funds from the State Public Health Authority – No County General Funds will be used.
<b>Safety Impact</b>	Provide better access to Mental Health for students reducing the number of crisis situations.
<b>Duration</b>	Effective July 1, 2015 and terminates on June 30, 2017
<b>Previous Board Action</b>	The Board previously ruled on this on June 5, 2014 agenda item 060514-A1
<b>Contact Person</b>	Dana Lord, Public Health Director – 503-655-8479
<b>Contract No.</b>	7446

**BACKGROUND:**

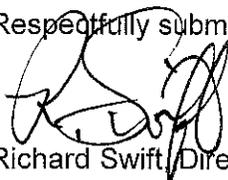
The Clackamas County Public Health Division (CCPHD) of the Health, Housing & Human Services Department requests the approval of an Agreement with Clackamas County Health Centers Division (CCHCD) to build mental health services capacity at the Oregon City and Sandy SBHC's. This Agreement provides the basis for a cooperative working relationship for the provision of a mental health specialist at the SBHC's. This agreement will allow earlier access to mental health services, reducing the number of crisis incidents. This agreement is funded with grant money received through the Local Public Health Authority (LPHA).

This contract is effective July 1, 2015 and continues through June 30, 2017. The agreement is retro-active due to late receipt of funding approval by the State.

**RECOMMENDATION:**

Staff recommends the Board approval of this contract and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,



Richard Swift, Director

## INTRA-AGENCY AGREEMENT

BETWEEN

CLACKAMAS COUNTY HEALTH, HOUSING AND HUMAN SERVICES  
PUBLIC HEALTH DIVISION

AND

CLACKAMAS COUNTY HEALTH, HOUSING AND HUMAN SERVICES  
HEALTH CENTERS DIVISION

Contract #7446

### I. Purpose

This agreement provides the basis for a cooperative working relationship between the Clackamas County Public Health Division herein referred to as "CCPHD," and the Clackamas County Health Centers Division, herein referred to as "CCHCD," with the common goal of building capacity of Mental Health services to the School Based Health Center (SBHC) program. The funds provided under this agreement shall only be used to support activities related to the Mental Health Expansion Project within the SBHC.

### II. Scope of Work and Cooperation

CCHCD agrees to:

- A. Provide a .8 FTE mental health specialist 2 at Oregon City SBHC and Sandy SBHC.
- B. Provide services that are culturally and linguistically appropriate for their target population.
- C. Track data related to mental health encounters and submit encounter data for all billable and non-billable services to State Program Office (SPO) four times during the contract period (January 15, 2016; July 15, 2016; January 15, 2017; and July 15, 2017)
- D. Participate in monthly check-in meetings with SPO.
- E. Submit 3 mid-project reports in December 2015, June 2016, December 2016 and a final report in June 2017. Guidance will be given on expected report content.

CCPHD agrees to:

- A. Work with Oregon City and Oregon Trail School Districts to promote the mental health specialist services.
- B. Submit 3 mid-project reports in December 2015, June 2016, December 2016 and a final report in June 2017.
- C. Serve as liaison to SPO.
- D. Participate in monthly check-in meetings with SPO.

### III. Liaison Responsibility

- A. Facilitate communication and cooperation between the CCHCD and CCPHD and school districts to provide mentalhealth services in the SBHC'S.
- B. Complete the scope of work as outlined under Section II.

liaison from CCPHD is Jamie Zentner: JZentner@co.clackamas.or.us  
liaison from CCHCD is Janelle McLeod: JanelleM@co.clackamas.or.us

#### IV. Compensation

CCPHD's obligations under this agreement are subject to receipt of grant funds from the State of Oregon for Program Element #44: School Based Health Centers.

The maximum amount available for CCHCD under this agreement shall not exceed \$325,850.00.

#### V. Reporting Requirements

##### A. Fiscal Reports

- a. CCHCD shall submit monthly expenditure reimbursement invoices for true and verifiable costs and expenses related to implementation of the Mental Health Expansion Project. Invoices, must be itemized and reference contract # 7446.. Invoices shall be submitted to CCPHD by the 10th of the month following expenditures
- b. CCHCD will submit Fiscal Reports to:

Clackamas County Public Health Division  
Attn: Sherry Whitehead  
2051 Kaen Road, #367  
Oregon City, Oregon 97045

##### B. Performance Reporting

- a. CCHCD must submit qualitative and quantitative data based on reporting requirements set forth by the SPO.
- b. CCHCD will submit Performance Reports to:

Clackamas County Public Health Division  
Attn: Jamie Zentner  
2051 Kaen Road, #367  
Oregon City, Oregon 97045

#### VI. Amendments

This agreement may be amended at any time with the concurrence of both parties. Amendments become a part of this agreement only after the written amendment has been signed by both parties and the Department Director.

#### VII. Term of Agreement

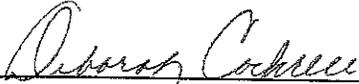
This agreement becomes effective **July 1, 2015** and is scheduled to terminate June 30, 2017.

This contract may be terminated by mutual consent of both parties, or by either party, upon 30 days' written notice.

This agreement consists of seven (7) sections plus the following exhibit which by this reference is incorporated herein.

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IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers.

**CLACKAMAS COUNTY  
HEALTH CENTERS DIVISION**



Deborah Cockrell, Director

10/12/2015

Date

**CLACKAMAS COUNTY  
PUBLIC HEALTH DIVISION**



Dana Lord, Director

10/13/15

Date

**HEALTH, HOUSING AND HUMAN  
SERVICES DEPARTMENT**

Richard Swift, Director

Date