




MARC GONZALES
 DIRECTOR

DEPARTMENT OF FINANCE

October 29, 2015

PUBLIC SERVICES BUILDING
 2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Resolution for a Clackamas County Supplemental Budget
(Less Than Ten Percent) for Fiscal Year 2015-2016

Purpose/Outcome	Supplemental Budget changes for Clackamas County FY 2015-2016
Dollar Amount and fiscal Impact	The effect is an increase in appropriations of \$5,214,512.
Funding Source	Includes Prior Year Revenue, Fund Balance, Licenses and Permits, Federal and State grants, Local Government and Other Agencies, Charges for Services and Miscellaneous Revenue and Interfund Transfer.
Safety Impact	N/A
Duration	July 1, 2015-June 30, 2016
Previous Board Action/Review	Budget Adopted June 25, 2015
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

BACKGROUND:

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.471 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted.

The General Fund – Employee Services is recognizing internal services revenue and budgeting to add a full-time Human Resources Analyst to focus solely on recruitment for Health, Housing and Human Services funds.

The General Fund – Not Allocated to Organization Unit is recognizing fund balance and appropriating it in contingency.

The Behavioral Health Fund is recognizing fund balance and transferring from contingency and budgeting for program expenses.

The Social Services Fund is recognizing fund balance and additional federal and state operating grant revenues and budgeting for program and temporary worker expenses and contingency.

The Community Solutions Fund is recognizing fund balance and additional grant funding and budgeting for program expenses.

The Public Health Fund is recognizing fund balance and additional School Based Health Center funding and budgeting for program costs.

The Health Centers Fund is recognizing additional Fee for Services revenue and budgeting to add a full-time Program Supervisor.

The Juvenile Fund is recognizing fund balance and budgeting for program expenses.

Technology Services Fund is recognizing fund balance and budgeting to complete projects carried over from the prior year as well as current year projects.

The effect of this Resolution is an increase in appropriations of \$5,214,512 including revenues as detailed below:

Prior Year Revenue	\$ 3,046.
Fund Balance	3,763,562.
License and Permits	12,648.
Federal Operating Grants	85,697.
State Operating Grants	213,440.
Local Government & Other Agencies	79,200.
Charge for Services	111,058.
Miscellaneous Revenue	112,384.
Interfund Transfer	<u>833,477.</u>
Total Recommended	<u>\$ 5,214,512.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane Padilla
Budget Manager

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget for Items Less Than 10
Percent of the Total Qualifying Expenditures
and Making Appropriations for Fiscal
Year 2015-16



Resolution No. _____
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WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2014 through June 30, 2015, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a hearing to discuss the supplemental budget was held before the Board of County Commissioners on October 29, 2015.

WHEREAS; the funds being adjusted are:

- . General Fund – Employee Services
- . General Fund – Not Allocated to Organizational Unit
- . Behavioral Health Fund
- . Social Services Fund
- . Community Solutions Fund
- . Public Health Fund
- . Health Centers Fund
- . Juvenile Fund
- . Technology Services Fund;

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

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Resolution No _____
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It further appearing that it is in the best interest of the County to approve this less than 10 percent appropriations for the period of July 1, 2015 through June 30, 2016.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.471, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this ____ day of _____, 2015

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary

SUMMARY OF SUPPLEMENTAL BUDGET
Exhibit A
CHANGES OF LESS THAN 10% OF BUDGET
October 29, 2015

Recommended items by revenue source:

Prior Year Revenue	\$ 3,046.
Fund Balance	3,763,562.
License & Permits	12,648.
Federal Operating Grants	85,697.
State Operating Grants	213,440.
Local Government & Other Agencies	79,200.
Charge for Services	111,058.
Miscellaneous Revenue	112,384.
Interfund Transfer	<u>833,477.</u>
 Total Recommended	 <u>\$ 5,214,512.</u>

GENERAL FUND – EMPLOYEE SERVICES

Revenue:	
Miscellaneous Revenue	\$ 112,384.
Total Revenues	<u>\$ 112,384.</u>
Expense:	
Employee Services	\$ 112,384.
Total Expenses	<u>\$ 112,384.</u>

General Fund – Employee Services is recognizing internal services revenue and budgeting to add a full-time Human Resources Analyst to focus solely on recruitment for Health, Housing and Human Services funds.

GENERAL FUND – NOT ALLOCATED TO ORGANIZATIONAL UNIT

Revenue:	
Fund Balance	\$ 833,477.
Total Revenues	<u>\$ 833,477.</u>
Expense:	
Contingency	\$ 833,477.
Total Expenses	<u>\$ 833,477.</u>

General Fund – Not Allocated to Organization Unit is recognizing fund balance and appropriating it in contingency.

BEHAVIORAL HEALTH FUND

Revenue:	
Fund Balance	\$ 1,649,494.
Total Revenues	<u>\$ 1,649,494.</u>
Expense:	
Behavioral Health	\$ 2,377,561.
Not Allocated to Organizational Unit	
Contingency	<u>(728,067.)</u>
Total Expenses	<u>\$ 1,649,494.</u>

Behavioral Health Fund is recognizing fund balance and transferring from contingency and budgeting for program expenses.

SOCIAL SERVICES FUND

Revenue:	
Fund Balance	\$ 662,818.
Federal Operating Grants	37,802.
State Operating Grants	131,703.
Charge for Services	<u>27,000.</u>
Total Revenues	<u>\$ 859,323.</u>
Expense:	
Social Services	\$ 629,020.
Not Allocated to Organizational Unit	
Contingency	<u>230,303</u>
Total Expenses	<u>\$ 859,323.</u>

Social Services Fund is recognizing fund balance and additional federal and state operating grant revenues and budgeting for program and temporary worker expenses and contingency.

COMMUNITY SOLUTIONS FUND

Revenue:	
Fund Balance	\$ 71,577.
Federal Operating Grants	17,896.
State Operating Grants	102,493.
Charge for Services	<u>51,846.</u>
Total Revenues	<u>\$ 243,812.</u>
Expense:	
Community Solutions	\$ 243,812.
Total Expenses	<u>\$ 243,812.</u>

Community Solutions Fund is recognizing fund balance and additional grant funding and budgeting for program expenses.

PUBLIC HEALTH FUND

Revenue:	
Prior Year Revenue	\$ 3,046.
Fund Balance	35,095.
License & Permits	12,648.
Federal Operating Grants	29,999.
State Operating Grants	(20,756.)
Local Government & Other Agencies	79,200.
Charge for Services	(92,876.)
Total Revenues	<u>\$ 46,356.</u>
Expense:	
Public Health	\$ 108,180.
Not Allocated to Organizational Unit	
Interfund Transfer	(40,000.)
Contingency	(21,824.)
Total Expenses	<u>\$ 46,356.</u>

Public Health Fund is recognizing fund balance and additional School Based Health Center funding and budgeting for program costs.

HEALTH CENTERS FUND

Revenue:	
Charge for Services	\$ 125,088.
Total Revenues	<u>\$ 125,088.</u>
Expense:	
Heath Centers	\$ 125,088.
Total Expenses	<u>\$ 125,088.</u>

Health Centers Fund is recognizing additional Fee for Services revenue and budgeting to add a full-time Program Supervisor.

JUVENILE FUND

Revenue:	
Fund Balance	\$ 616,928.
Total Revenues	<u>\$ 616,928.</u>
Expense:	
Juvenile	\$ 616,928.
Total Expenses	<u>\$ 616,928.</u>

The Juvenile Fund is recognizing fund balance and budgeting for program expenses.

TECHNOLOGYSERVICES FUND

Revenue:

Fund Balance

\$ 727,650.

Total Revenues

\$ 727,650.

Expense:

Technology Services

\$ 727,650..

Total Expenses

\$ 727,650.

Technology Services Fund is recognizing fund balance and budgeting to complete projects carried over from the prior year as well as current year projects.