



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

December 10, 2015

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Resolution for a Clackamas County Supplemental Budget
(Less Than Ten Percent) for Fiscal Year 2015-2016

Purpose/Outcome	Supplemental Budget changes for Clackamas County FY 2015-2016
Dollar Amount and fiscal Impact	The effect is an increase in appropriations of \$3,223,673.
Funding Source	Includes Prior Year Revenue, Fund Balance, Charges for Services and Interfund Transfer.
Safety Impact	N/A
Duration	July 1, 2015-June 30, 2016
Previous Board Action/Review	Budget Adopted June 25, 2015 and amended October 29, 2015
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

BACKGROUND:

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.471 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted.

General Fund - Not Allocated to Organizational Unit is recognizing interfund transfer from Justice Court and budgeting to transfer required amount to the Sheriff and increase contingency.

Sheriff is recognizing additional fund balance and budgeting for personnel costs in the Public Safety Local Option Levy.

Resolution Services is recognizing additional fund balance and budgeting for personnel costs.

Business and Community Services is recognizing fund balance and budgeting for special payments, contingency and capital improvements for Library Services.

Business and Community Services is recognizing additional fund balance and budgeting it in contingency for County Parks.

Transportation and Development is recognizing additional fund balance and budgeting it in contingency for Planning.

Sheriff is recognizing additional fund balance and budgeting for Transition Center construction and program costs for Community Corrections.

Transportation and Development is recognizing fund balance and budgeting for a part-time Office Specialist position and contingency for Dog Services.

Health, Housing and Human Services is recognizing additional fee for services revenue and budgeting to add a full-time Mental Health Specialist for the Health Centers.

Finance is recognizing fund balance and additional interfund transfer from the Sheriff and budgeting for vehicle repair and maintenance costs and contingency in Fleet Management.

The effect of this Resolution is an increase in appropriations of \$3,223,673 including revenues as detailed below:

Fund Balance	\$ 2,263,519.
Charge for Services	85,979.
Interfund Transfer	<u>874,175.</u>
Total Recommended	<u>\$ 3,223,673.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane Padilla
Budget Manager

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget for Items Less Than 10
Percent of the Total Qualifying Expenditures
and Making Appropriations for Fiscal
Year 2015-16



Resolution No _____
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WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2014 through June 30, 2015, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a hearing to discuss the supplemental budget was held before the Board of County Commissioners on December 10, 2015.

WHEREAS; the funds being adjusted are:

- . General Fund – Not Allocated to Organizational Unit
- . Public Safety Local Option Levy Fund
- . Resolution Services Fund
- . Library Services Fund
- . County Parks Fund
- . Planning Fund
- . Community Corrections
- . Dog Services Fund
- . Health Centers Fund
- . Fleet Management Fund;

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

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Resolution No _____
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It further appearing that it is in the best interest of the County to approve this less than 10 percent appropriations for the period of July 1, 2015 through June 30, 2016.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.471, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this ____ day of _____, 2015

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary

SUMMARY OF SUPPLEMENTAL BUDGET
Exhibit A
CHANGES OF LESS THAN 10% OF BUDGET
December 10, 2015

Recommended items by revenue source:

Fund Balance	\$ 2,263,519.
Charge for Services	85,979.
Interfund Transfer	<u>874,175.</u>
 Total Recommended	 <u>\$ 3,223,673.</u>

GENERAL FUND – NOT ALLOCATED TO ORGANIZATIONAL UNIT

Revenue:	
Interfund Transfer	\$ 721,150.
Total Revenues	<u>\$ 721,150.</u>
Expense:	
Not Allocated to Organizational Unit	
Interfund Transfer	\$ 608,551.
Contingency	112,599.
Total Expenses	<u>\$ 721,150.</u>

General Fund - Not Allocated to Organizational Unit is recognizing interfund transfer from Justice Court and budgeting to transfer required amount to the Sheriff and increase contingency.

PUBLIC SAFETY LOCAL OPTION LEVY FUND

Revenue:	
Fund Balance	\$ 68,248.
Total Revenues	<u>\$ 68,248.</u>
Expense:	
Sheriff	\$ 68,248.
Total Expenses	<u>\$ 68,248.</u>

Sheriff is recognizing additional fund balance and budgeting for personnel costs.

RESOLUTION SERVICES FUND

Revenue:	
Fund Balance	\$ 25,159.
Total Revenues	<u>\$ 25,159.</u>
Expense:	
Resolution Services	\$ 25,159.
Total Expenses	<u>\$ 25,159.</u>

Resolution Services is recognizing additional fund balance and budgeting for personnel costs.

LIBRARY SERVICES FUND

Revenue:	
Fund Balance	\$ 762,618.
Total Revenues	<u>\$ 762,618.</u>
Expense:	
Business & Community Services	\$ 511,355.
Not Allocated to Organizational Unit	
Special Payments	169,012
Contingency	<u>82,251.</u>
Total Expenses	<u>\$ 762,618.</u>

Business and Community Services is recognizing fund balance and budgeting for special payments, contingency and capital improvements.

COUNTY PARKS FUND

Revenue:	
Fund Balance	\$ 161,409.
Total Revenues	<u>\$ 161,409.</u>
Expense:	
Not Allocated to Organizational Unit	
Contingency	<u>\$ 161,409.</u>
Total Expenses	<u>\$ 161,409.</u>

Business and Community Services is recognizing additional fund balance and budgeting it in contingency.

PLANNING FUND

Revenue:	
Fund Balance	\$ 226,619.
Total Revenues	<u>\$ 226,619.</u>
Expense:	
Not Allocated to Organizational Unit	
Contingency	<u>\$ 226,619.</u>
Total Expenses	<u>\$ 226,619.</u>

Transportation and Development is recognizing additional fund balance and budgeting it in contingency.

COMMUNITY CORRECTIONS FUND

Revenue:	
Fund Balance	\$ 756,754.
Total Revenues	<u>\$ 756,754.</u>
Expense:	
Sheriff	<u>\$ 756,754.</u>
Total Expenses	<u>\$ 756,754.</u>

Sheriff is recognizing additional fund balance and budgeting for Transition Center construction and program costs.

DOG SERVICES FUND

Revenue:	
Fund Balance	\$ 117,264.
Total Revenues	<u>\$ 117,264.</u>
Expense:	
Transportation & Development	\$ 39,111.
Not Allocated to Organizational Unit	
Contingency	78,153.
Total Expenses	<u>\$ 117,264.</u>

Transportation and Development is recognizing fund balance and budgeting for a part-time Office Specialist position and contingency.

HEALTH CENTERS FUND

Revenue:	
Charge for Services	\$ 85,979.
Total Revenues	<u>\$ 85,979.</u>
Expense:	
Health, Housing & Human Services	\$ 85,979.
Total Expenses	<u>\$ 85,979.</u>

Health, Housing and Human Services is recognizing additional fee for services revenue and budgeting to add a full-time Mental Health Specialist.

FLEET MANAGEMENT FUND

Revenue:	
Fund Balance	\$ 145,448.
Interfund Transfer	153,025.
Total Revenues	<u>\$ 298,473.</u>
Expense:	
Finance	\$ 153,025.
Not Allocated to Organizational Unit	
Contingency	145,448.
Total Expenses	<u>\$ 298,473.</u>

Finance is recognizing fund balance and additional interfund transfer from the Sheriff and budgeting for vehicle repair and maintenance costs and contingency.