



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

December 10, 2015

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Resolution for Clackamas County for  
Transfer of Appropriations for Fiscal Year 2015-2016

Purpose/Outcome	Budget changes for Clackamas County FY 2015-2016
Dollar Amount and fiscal Impact	No fiscal impact. Transfer of existing appropriations.
Funding Source	N/A
Safety Impact	N/A
Duration	July 1, 2015-June 30, 2016
Previous Board Action/Review	Budget Adopted June 25, 2015 and amended October 29, 2015.
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

**BACKGROUND:** Periodically during the fiscal year it is necessary to transfer appropriations to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.463. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process.

The attached resolution accomplishes the above mentioned changes as requested by the following operating departments in keeping with a legally accurate budget.

General Fund – Not Allocated to Organizational Unit is transferring from contingency to County Administration, Board of County Commissioners and Technology Services for higher costs associated with Managing for Results implementation and to provide for main distribution frame space at the Development Services Building. It is also reducing interfund transfer to Transportation & Development and increasing contingency. Also in the General Fund, the Assessor is reclassing how it accounts for payments to other governments and agencies.

Technology Services is recognizing an interfund transfer from the General Fund and budgeting for distribution frame costs at the Development Services Building.

Sheriff is recognizing General Fund transfer for the Justice Court revenue distribution and budgeting for personnel costs and to increase the interfund transfer to Fleet Management for vehicle maintenance costs.

Health, Housing and Human Services is adjusting budget to increase a part-time Abuse Investigation position to full-time for Behavioral Health.

Health, Housing and Human Services is adjusting budget to purchase a compact cargo van for Community Solutions.

Health, Housing and Human Services is adjusting budget to reclass how it accounts for payments to other governments and agencies in the Health Centers.

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

A handwritten signature in black ink, appearing to read "Diane Padilla". The signature is fluid and cursive, with a long horizontal stroke at the end.

Diane Padilla  
Budget Manager

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization  
To Transfer Appropriations Within  
the Fiscal Year 2015-16



Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from appropriation category to another;

WHEREAS, transfer of appropriations for the period of July 1, 2015 through June 30, 2016, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . General Fund – Not Allocated to Organizational Unit
- . General Fund – County Administration
- . General Fund - Assessor
- . General Fund – Board of County Commissioners
- . Technology Services Fund
- . Sheriff Fund
- . Behavioral Health Fund
- . Community Services Fund
- . Health Centers Fund;

It further appearing that it is in the best interest of the County to approve this transfer of appropriations for the period of July 1, 2015 through June 30, 2016.

**BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:**

Pursuant to its authority under OR 294.463, transfer of appropriation within the fiscal year budget is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2015

**CLACKAMAS COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**TRANSFER REQUEST**

Exhibit A

**GENERAL FUND – NOT ALLOCATED TO ORGANIZATIONAL UNIT- COUNTY  
ADMINISTRATION AND BOARD OF COUNTY COMMISSIONERS**

Decrease:

Expense:

Not Allocated to Organizational Unit	
Interfund Transfers	\$ (44,885.)
Contingency	<u>32,385.</u>
Total	<u>\$ (12,500.)</u>

Increase:

Expense:

General Fund – County Administration	\$ 7,600.
General Fund – Board of County Commissioners	4,900.
General Fund – Assessor	<u>0.</u>
Total	<u>\$ 12,500.</u>

General Fund – Not Allocated to Organizational Unit is transferring from contingency to County Administration, Board of County Commissioners and Technology Services for higher costs associated with Managing for Results implementation and to provide for main distribution frame space at the Development Services Building. It is also reducing interfund transfer to Transportation & Development and increasing contingency. Also in the General Fund, the Assessor is reclassing how it accounts for payments to other governments and agencies.

**TECHNOLOGY SERVICES FUND**

Expense:

Technology Services	\$ 15,453.
Total	<u>\$ 15,453.</u>

Technology Services is recognizing an interfund transfer from the General Fund and budgeting for distribution frame costs at the Development Services Building.

**SHIERFF FUND**

Expense:

Sheriff	\$ 455,526.
Not Allocated to Organizational Unit	
Interfund Transfer	<u>153,025</u>
Total	<u>\$ 608,551.</u>

Sheriff is recognizing General Fund transfer for the Justice Court revenue distribution and budgeting for personnel costs and to increase the interfund transfer to Fleet Management for vehicle maintenance costs.

### BEHAVIORAL HEALTH FUND

Expense:

Health, Housing and Human Services	\$ 0.
Total	<u>\$ 0.</u>

Health, Housing and Human Services is adjusting budget to increase a part-time Abuse Investigation position to full-time.

### COMMUNITY SOLUTIONS FUND

Expense:

Health, Housing and Human Services	\$ 0.
Total	<u>\$ 0.</u>

Health, Housing and Human Services is adjusting budget to purchase a compact cargo van.

### HEALTH CENTERS FUND

Expense:

Health, Housing and Human Services	\$ (2,800.)
Not Allocated to Organizational Unit	
Special Payments	<u>2,800.</u>
Total	<u>\$ 0.</u>

Health, Housing and Human Services is adjusting budget to reclass how it accounts for payments to other governments and agencies.