

January 21, 2016

Board of County Commissioner  
Clackamas County

Members of the Board:

Approval of Subrecipient Agreement Amendment #1 with the City of  
Wilsonville/Wilsonville Community Center to provide Social Services  
for Clackamas County Residents

<b>Purpose/Outcomes</b>	Amendment No. 1 to the Subrecipient Agreement with the City of Wilsonville/Wilsonville Community Center to provide social services to Clackamas County residents age 60 and over. These services enable residents to remain engaged in their community
<b>Dollar Amount and Fiscal Impact</b>	The maximum contract value is increased by \$7,040 for a revised contract maximum of \$55,972. The contract is funded through the Social Services Division Program agreement with the Oregon Department of Human Services.
<b>Funding Source</b>	The Older American Act (OAA) - no County General Funds are involved.
<b>Duration</b>	Effective July 1, 2015 and terminates on June 30, 2016
<b>Previous Board Action</b>	072315-A1
<b>Strategic Plan Alignment</b>	1. This funding aligns with the strategic priority to increase self sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
<b>Contact Person</b>	Brenda Durbin, Director, Social Services Division 503-655-8641
<b>Contract No.</b>	7295

**Background**

The Social Services Division of the Health, Housing & Human Services Department (H3S) requests the approval of a Subrecipient Agreement 16-006, Amendment #1 with the City of Wilsonville/Wilsonville Community Center. This is a budget adjustment that redistributes the OAA nutrition program funding and adds State funds for approved evidence-based Physical Activity/Falls Prevention programming.

This amendment increases the agreement amount by \$7,040; for an amended agreement maximum of \$55,972. This agreement is in the format approved by County Counsel as part of the H3S contract standardization project. No County General Fund dollars are involved. This amendment is effective July 1, 2015 and continues through June 30, 2016.

**Recommendation**

We recommend the approval of this agreement and that Richard Swift be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

Richard Swift, Director  
Health Housing and Human Services

Subrecipient Agreement Amendment  
Health, Housing and Human Services

H3S Contract#: 7295 SubRecipient #: 16-006 Board Agenda #: 072315-A1

Division: Social Services Amendment Number: 1

Contractor City of Wilsonville/Wilsonville Community Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Subrecipient Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that redistributes the nutrition program funding, adds State funds for approved evidence-based Physical Activity/Falls Prevention programming and adds Ride Connection funded transportation. This results in an increase to the contract budget of \$7,040.

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This Amendment #1, when signed by the City of Wilsonville/Wilsonville Community Center ("SUBRECIPIENT") and the Human Health and Housing Services Department on behalf of Clackamas County will become part of the Agreement documents, superseding the original to the applicable extent indicated. This Amendment complies with Local Contract Review Board Rules.

WHEREAS, the SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2015 as may be amended ("agreement");

WHEREAS, the SUBRECIPIENT and County desire to amend the Agreement pursuant to this Amendment; and

NOW, THEREFORE, the County and SUBRECIPIENT hereby agree that the Agreement is amended as follows

I. AMEND: AGREEMENT

4. **Funds.** The maximum, not to exceed, grant amount that the COUNTY will pay is **\$48,932**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 4 – Reporting Requirements and Exhibit 5 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 5 – Budget and Units of Services.)

TO READ:

4. **Funds.** The maximum, not to exceed, grant amount that the COUNTY will pay is **\$55,972**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 4 – Reporting Requirements and Exhibit 5 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 5 – Budget and Units of Services.)
- II. AMEND: Exhibit 6 – Budget and Units of Services, Page 3 - Unit Cost Schedule
- TO READ: Exhibit 6 – Budget and Units of Services, Page 4 – Unit Cost Schedule

Except as set forth herein, the County and the SUBRECIPIENT ratify the remainder of the Agreement and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

<p><b>City of Wilsonville</b> <b>Wilsonville Community Center</b></p> <p>By: _____ Bryan Cosgrove, City Manager</p> <p>_____</p> <p>Date</p> <p>Approved as to content:</p> <p>By: _____ Patty Brescia, Senior Services Manager</p> <p>_____</p> <p>Date</p>	<p><b>CLACKAMAS COUNTY</b> Commissioner: John Ludlow, Chair Commissioner: Jim Bernard Commissioner: Paul Savas Commissioner: Martha Schrader Commissioner: Tootie Smith</p> <p><b>Signing on Behalf of the Board:</b></p> <p>_____</p> <p>Richard Swift, Director Department of Human Services</p> <p>_____</p> <p>Date</p>
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