

March 3, 2016

Board of County Commissioners
Clackamas County

Approval of Amendment #2 of the Agency Service Contract with Northwest Family Services
for Family Resource Coordination

Purpose/Outcomes	Amendment 2 expands the scope of work to include services that ensure that families involved in the Department of Human Services Child Welfare and/or Self-Sufficiency systems are connected to early learning, parent education, family supports and other resources as identified.
Dollar Amount and Fiscal Impact	This amendment adds \$8,000 for a maximum contract value of \$60,000. There is no fiscal impact to County.
Funding Source	Oregon Department of Education – Early Learning Division
Duration	Contract expires June 30, 2016
Previous Board Action	N/A
Strategic Plan Alignment	1. Individuals and families in need are healthy and safe 2. Ensure safe, healthy and secure communities
Contact Person	Rodney A. Cook 503-650-5677
Contract No.	CYF 7291

BACKGROUND: The Children, Youth and Family Division of the Health, Housing & Human Services Department request the approval of Amendment #2 with Northwest Family Services. The Family Resource Coordinator receives, coordinates, and expedites service referrals, and helps families navigate health, education, and other human service systems, following-up with families and providers to ensure the brokered services have effectively met the family’s needs for stability, health, and school readiness. Work plan changes as a result of this amendment include connecting Child Welfare and/or Self-Sufficiency involved families to family supports and kindergarten readiness information. A minimum of 80 families will be served.

This contract has a maximum value of \$60,000 and terminates June 30, 2016. It is in a format that is approved by County Counsel.

RECOMMENDATION:

Staff recommends the Board approve this amendment and authorize Richard Swift, H3S Director to sign on behalf of Clackamas County.

Richard Swift, Director
Health, Housing & Human Services

Contract Amendment (FY 15-16)
Health, Housing and Human Services

HHHS Contract Number: 7291

Board Order Number: N/A

Division: CYF/HHHS

Amendment No. 2

Contractor: Northwest Family Services

Amendment Requested By: CYF

Changes: Scope of Service
 Contract Time

Contract Budget
 Other:

Justification for Amendment:

Adds \$8,000 to current contract per additional funding from Oregon Department of Education Early Learning Division for Clackamas Early Learning Hub activities and expands the scope of work. The amended contract has a maximum value of \$60,000.

Amend:

SECTION II. COMPENSATION AND RECORDS

- A. Compensation. COUNTY shall compensate the AGENCY fir satisfactorily performing the services identified in Section 1 as follows:

On a cost reimbursement basis as described in Exhibit 3, attached hereto, up to a maximum compensation of \$52,000

To Read:

SECTION II. COMPENSATION AND RECORDS

- A. Compensation. COUNTY shall compensate the AGENCY fir satisfactorily performing the services identified in Section 1 as follows:

On a cost reimbursement basis as described in Exhibit 3, attached hereto, up to a maximum compensation of \$60,000

Amend:

Work Plan Quarterly Reporting Requirements

- FRC1A – 85% of families are connected to care-coordination entities, school staff, family advocates, home visitors, etc.
- FRC1B – 85% of families will complete early childhood screens and assessments, etc.
- FRC1C – 85% of families will be connected to pediatricians, etc.
- FRC2 – 85% of families will follow through with agreed upon activities such as referrals, assessments, treatment plans, etc.
- FRC3 – 85% of families report that they know how to use I&R systems

To Read:

Work Plan Quarterly Reporting Requirements

- FRC1A – 85% of families are connected to care-coordination entities, school staff, family advocates, home visitors, etc.
- FRC1B – 85% of families will complete early childhood screens and assessments, etc.
- FRC1C – 85% of families will be connected to pediatricians, etc.

Contract Amendment

Page 2

- ***FRC1D – 85% of families involved in DHS Child Welfare and/or Self-Sufficiency are connected to early learning, parent education, family supports, etc.***
- FRC2 – 85% of families will follow through with agreed upon activities such as referrals, assessments, treatment plans, etc.
- FRC3 – 85% of families report that they know how to use I&R systems
- ***FRC4 – Report the number of unduplicated families that were provided with kindergarten readiness information***

In Witness Hereof, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

Agency/Contractor

Northwest Family Services

Organization Name

6200 SE King Road

Address

Portland, Or 97222

City, State, Postal Code

CLACKAMAS COUNTY

Commissioner John Ludlow, Chair

Commissioner Jim Bernard

Commissioner Paul Savas

Commissioner Martha Schrader

Commissioner Tootie Smith

Signing on Behalf of the Board:

Signature

Executive Director

Title

Richard Swift, Director
Health, Housing and Human Services Dept.

Date

Date

Rodney A. Cook, Director
Children, Youth & Families Division

Date