



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

March 24, 2016

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Resolution for a Clackamas County Supplemental Budget  
(Less Than Ten Percent) for Fiscal Year 2015-2016

Purpose/Outcome	Supplemental Budget changes for Clackamas County FY 2015-2016
Dollar Amount and fiscal Impact	The effect is an increase in appropriations of \$1,760,853.
Funding Source	Includes Fund Balance, Charges for Services and Miscellaneous Revenue and Interfund Transfer.
Safety Impact	N/A
Duration	July 1, 2015-June 30, 2016
Previous Board Action/Review	Budget Adopted June 25, 2015, amended October 29, and December 10, 2015
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

**BACKGROUND:**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.471 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted.

The General Fund – Clerk is recognizing fund balance and budgeting for professional services.

The General Fund – Treasurer is recognizing additional revenue and budgeting for training and staff development.

The General Fund – Not Allocated to Organizational Unit is recognizing lower fund balance and adjusting contingency accordingly.

The General Fund – Not Allocated to Organization Unit is transferring from contingency to Capital Projects Reserve to help support Sheriff Department projects.

The Emergency Management Fund is recognizing fund balance and adjusting expenses and contingency accordingly.

The Dog Services Fund is recognizing additional revenue and budgeting to add a new part-time Human Services Coordinator position.

The Employers Contribution Fund is recognizing lower fund balance and reducing reserve.

The County Safety Net Legislation Local Projects Fund is recognizing fund balance and budgeting for program expenses.

The Health Centers Fund is recognizing additional fee for services revenue and budgeting to increase three current part-time positions to full-time for expanded services being provided.

The Clackamas County Debt Service Fund is recognizing fund balance and budgeting for special payments.

The Capital Projects Reserve Fund is recognizing an interfund transfer from the General Fund and budgeting for capital improvement projects for the Sheriff's Department. This fund is also recognizing lower fund balance and adjusting contingency accordingly.

The Local Improvement District Construction Fund is recognizing a lower fund balance and reducing contingency.

The Emergency Communications Fund is recognizing fund balance and adjusting contingency accordingly.

The Risk Management Claims Fund is recognizing fund balance and budgeting for claim expenses.

The effect of this Resolution is an increase in appropriations of \$1,760,853 including revenues as detailed below:

Fund Balance	\$ 491,972.
Charge for Services	909,328.
Miscellaneous Revenue	16,616.
Interfund Transfer	<u>342,937.</u>
Total Recommended	<u>\$ 1,760,853.</u>

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

Diane Padilla  
Budget Manager

In the Matter of Providing Authorization  
Regarding Adoption of a Supplemental  
Budget for Items Less Than 10  
Percent of the Total Qualifying Expenditures  
and Making Appropriations for Fiscal  
Year 2015-16

Resolution No \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2015 through June 30, 2016, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; the funds being adjusted are:

- . General Fund – Clerk
- . General Fund - Treasurer
- . General Fund – Not Allocated to Organizational Unit
- . Emergency Management Fund
- . Dog Services Fund
- . Employers Contribution Fund
- . County Safety Net Legislation Local Projects Fund
- . Health Centers Fund
- . Clackamas County Debt Service Fund
- . Capital Projects Reserve Fund
- . Local Improvement District Construction Fund
- . Emergency Communications Fund
- . Risk Management Claims Fund;

It further appearing that it is in the best interest of the County to approve this less than 10 percent appropriations for the period of July 1, 2015 through June 30, 2016.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.471, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

**CLACKAMAS COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary