



April 28, 2016

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Resolution for a Clackamas County Supplemental Budget
(Less Than Ten Percent) for Fiscal Year 2015-2016

Purpose/Outcome	Supplemental Budget changes for Clackamas County FY 2015-2016
Dollar Amount and fiscal Impact	The effect is an increase in appropriations of \$1,601,031.
Funding Source	Includes Prior Year Revenue, Fund Balance, License and Permits, Federal and State Grant, Local Government and Other Agencies, Charges for Services, Fines and Penalties, Miscellaneous Revenue and Miscellaneous Sales, Other Financing Sources and Interfund Transfer.
Safety Impact	N/A
Duration	July 1, 2015-June 30, 2016
Previous Board Action/Review	Budget Adopted June 25, 2015, amended October 29, December 10 and March 24, 2016
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

BACKGROUND:

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.471 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted.

The General Fund – Public Government and Affairs is recognizing miscellaneous revenue and budgeting to add a full-time Publication/Communication Specialist position to support the Transportation and Development Department.

The General Fund – Surveyor is recognizing additional year end revenue and budgeting for program costs.

The Planning Fund is recognizing additional year end revenues and appropriating it in contingency.

The Sheriff's Fund is adjusting fund balance and recognizing Search and Rescue Conference revenue and budgeting for Peer Support Training program costs.

The Code Enforcement Resource Conservation & Solid Waste Fund is recognizing additional Water Environment Services revenue and other revenue sources and budgeting for program costs.

The Public Land Corner Preservation Fund is recognizing additional services revenue and budgeting for temporary worker costs and contingency.

The Children, Youth and Families Fund is recognizing an interfund transfer from the Health, Housing and Human Services Administration Fund and budgeting it for contract services costs.

The Dog Services Fund is recognizing year end estimated revenue and budgeting for program costs and contingency.

The Public Health Fund is recognizing an interfund transfer from the General Fund and other program services revenue and budgeting for program costs. This fund is also reducing contingency to pay for program enhancement projects.

The Department of Transportation Capital Projects Fund is recognizing interfund transfers from the Roads Fund and Countywide Transportation SDC Fund and budgeting for program costs and contingency.

The effect of this Resolution is an increase in appropriations of \$1,601,031 including revenues as detailed below:

Prior Year Revenue	\$ 282,092.
Fund Balance	2,693.
License and Permits	128,555.
Federal Operating Grants	249,627.
State Operating Grants	(263,918.)
Local Government and Other Agencies	(300,769.)
Charge for Services	468,757.
Fines and Penalties	19,128.
Miscellaneous Revenue	79,429.
Miscellaneous Sales	6,800.
Other Financing Sources	(4,360.)
Interfund Transfer	<u>932,997.</u>
Total Recommended	<u>\$ 1,601,031.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

Diane Padilla
Budget Manager

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget for Items Less Than 10
Percent of the Total Qualifying Expenditures
and Making Appropriations for Fiscal
Year 2015-16

Resolution No _____
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WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2015 through June 30, 2016, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; the funds being adjusted are:

- . General Fund – Public Government and Affairs
- . General Fund - Surveyor
- . Planning
- . Sheriff Fund
- . Code Enforcement Resource Conservation & Solid Waste
- . Public Land Corner Preservation Fund
- . Children, Youth and Families Fund
- . Dog Services Fund
- . Public Health Fund
- . DTD Capital Projects Fund;

It further appearing that it is in the best interest of the County to approve this less than 10 percent appropriations for the period of July 1, 2015 through June 30, 2016.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.471, the supplemental budget be adopted and appropriations established as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this ____ day of _____, 2016

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary

SUMMARY OF SUPPLEMENTAL BUDGET
Exhibit A
CHANGES OF LESS THAN 10% OF BUDGET
April 28, 2016

Recommended items by revenue source:

Prior Year Revenue	\$ 282,092
Fund Balance	2,693
License and Permits	128,555
Federal Operating Grants	249,627
State Operating Grants	(263,918)
Local Government and Other Agencies	(300,769)
Charge for Services	468,757
Fines and Penalties	19,128
Miscellaneous Revenue	79,429
Miscellaneous Sales	6,800
Other Financing Sources	(4,360)
Interfund Transfers	932,997
Total Recommended	<u><u>\$ 1,601,031</u></u>

GENERAL FUND - PUBLIC GOVERNMENT AND AFFAIRS

Revenues:	
Miscellaneous Revenue	\$ 24,035
Total Revenue	<u><u>\$ 24,035</u></u>
Expenses:	
Public Government and Affairs	\$ 24,035
Total Expenditures	<u><u>\$ 24,035</u></u>

General Fund – Public Government and Affairs is recognizing miscellaneous revenue and budgeting to add a full-time Publication/Communication Specialist position to support the Transportation and Development Department

GENERAL FUND- SURVEYOR

Revenues:	
License and Permits	\$ 7,850
Charge for Services	(5,506)
Miscellaneous Sales	3,300
Total Revenue	<u><u>\$ 5,644</u></u>
Expenses:	
Transportation and Development	\$ 5,644
Total Expenditures	<u><u>\$ 5,644</u></u>

General Fund – Surveyor is recognizing additional year end revenue and budgeting for program costs.

PLANNING FUND

Revenues:	
State Operating Grants	\$ 10,000
Charge for Services	154,200
Fines and Penalties	5,000
Miscellaneous Revenue	4,100
Total Revenue	<u>\$ 173,300</u>

Expenses:	
Economic Development	\$ (67,811)
Not Allocated to Organizational Unit	
Contingency	241,111
Total Expenditures	<u>\$ 173,300</u>

Planning Fund is recognizing additional year end revenues and appropriating it in contingency.

SHERIFF FUND

Revenues:	
Charge for Services	\$ 4,400
Miscellaneous Revenue	13,300
Total Revenue	<u>\$ 17,700</u>

Expenses:	
Public Protection	\$ 17,700
Total Expenditures	<u>\$ 17,700</u>

Sheriff's Fund is adjusting fund balance and recognizing Search and Rescue Conference revenue and budgeting for Peer Support Training program costs.

CODE ENFORCEMENT RESOURCE CONSERVATION & SOLID WASTE

Revenues:	
License and Permits	\$ 8,058
Local Government & Other Agencies	(46,738)
Charge for Services	69,720
Fines and Penalties	(11,872)
Miscellaneous Revenue	1,993
Total Revenue	<u>\$ 21,161</u>

Expenses:	
General Government	\$ (19,467)
Not Allocated to Organizational Unit	
Contingency	40,628
Total Expenditures	<u>\$ 21,161</u>

Code Enforcement Resource Conservation & Solid Waste Fund is recognizing additional Water Environment Services revenue and other revenue sources and budgeting for program costs.

PUBLIC LAND CORNER PRESERVATION FUND

Revenues:	
Charge for Services	\$ 120,000
Miscellaneous Revenue	2,575
Total Revenue	<u>\$ 122,575</u>
Expenses:	
Culture, Education and Recreation	\$ 9,518
Not Allocated to Organizational Unit	
Contingency	113,057
Total Expenditures	<u>\$ 122,575</u>

Public Land Corner Preservation Fund is recognizing additional services revenue and budgeting for temporary worker costs and contingency.

CHILDREN, YOUTH AND FAMILIES FUND

Revenues:	
Interfund Transfer	\$ 20,000
Total Revenue	<u>\$ 20,000</u>
Expenses:	
Health and Human Services	\$ 20,000
Total Expenditures	<u>\$ 20,000</u>

Children, Youth and Families Fund is recognizing an interfund transfer from the Health, Housing and Human Services Administration Fund and budgeting it for contract services costs.

DOG SERVICES FUND

Revenues:	
Licenses and Permits	\$ (2,136)
Charge for Services	(4,300)
Fines and Penalties	26,000
Miscellaneous Revenue	22,955
Miscellaneous Sales	3,500
Other Financing Sources	(4,400)
Total Revenue	<u>\$ 41,619</u>
Expenses:	
Health and Human Services	\$ 9,247
Not Allocated to Organizational Unit	
Contingency	32,372
Total Expenditures	<u>\$ 41,619</u>

Dog Services Fund is recognizing year end estimated revenue and budgeting for program costs and contingency.

PUBLIC HEALTH SERVICES FUND

Revenues:

Prior Year Revenue	\$ (3,046)
Fund balance	2,692
Licenses and Permits	114,783
Federal Operating Grants	(5,672)
State Operating Grants	(5,179)
Local Government and Other Agencies	51,768
Charge for Services	130,243
Miscellaneous Revenue	10,471
Other Financing Sources	40
Intefund Transfer	65,000
Total Revenue	<u>\$ 361,100</u>

Expenses:

Health and Human Services	\$ 550,955
Not Allocated to Organizational Unit	
Contingency	(189,855)
Total Expenditures	<u>\$ 361,100</u>

Public Health Fund is recognizing an interfund transfer from the General Fund and other program services revenue and budgeting for program costs. This fund is also reducing contingency to pay for program enhancement projects.

DTD CAPITAL PROJECTS

Revenues:

Prior Year Revenue	\$ 285,138
Fund Balance	1
Federal Operating Grants	255,299
State Operating Grants	(268,739)
Local Government and Other Agencies	(305,799)
Interfund Transfer	847,997
Total Revenue	<u>\$ 813,897</u>

Expenses:

Public Ways and Facilities	\$ 564,306
Not Allocated to Organizational Unit	
Contingency	249,591
Total Expenditures	<u>\$ 813,897</u>

Department of Transportation Capital Projects Fund is recognizing interfund transfers from the Roads Fund and Countywide Transportation SDC Fund and budgeting for program costs and contingency.