



April 28, 2016

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Resolution for Clackamas County for  
Transfer of Appropriations for Fiscal Year 2015-2016

Purpose/Outcome	Budget changes for Clackamas County FY 2015-2016
Dollar Amount and fiscal Impact	No fiscal impact. Transfer of existing appropriations.
Funding Source	N/A
Safety Impact	N/A
Duration	July 1, 2015-June 30, 2016
Previous Board Action/Review	Budget Adopted June 25, 2015, amended October 29, December 10, 2015 and March 24, 2016.
Contact Person	Diane Padilla, 503-742-5425
Contract No.	N/A

**BACKGROUND:** Periodically during the fiscal year it is necessary to transfer appropriations to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.463. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process.

The attached resolution accomplishes the above mentioned changes as requested by the following operating departments in keeping with a legally accurate budget.

The General Fund – Not Allocated to Organization Unit is transferring from contingency to the Public Health Fund and Social Services Fund to help with lower than anticipated indirect revenue fees, to cover program costs. This fund is also redirecting a portion of its interfund transfer to Children Youth and Families Fund to the Sheriff’s Fund to transfer the responsibility of the Family Justice Center to the Sheriff’s Department.

The County Fair Fund is reducing contingency and budgeting to purchase a semi-permanent structure to replace the demolished livestock barn.

The Sheriff Fund is recognizing an interfund transfer from the General Fund and budgeting to take over the responsibilities of the Family Justice Center from Children, Youth and Families. This fund is also better aligning expenditures to actual costs.

The Health, Housing and Human Services Administration Fund is making an interfund transfer to the Children’s Youth and Families Fund to help with the costs associated with the Multnomah County Safety First Program.

The Behavioral Health Fund is transferring from contingency to program costs associated with Medicaid claims.

The Social Services Fund is recognizing additional one-time General Fund support to help with the Developmental Disabilities Program revenue shortfall from open positions going through the recruitment process and not generating the revenue needed to support this program.

The Capital Projects Reserve Fund is correcting prior year budget change request by reducing capital outlay and budgeting it in contingency to align with actuals.

The Facilities Management Fund is realigning its budget to better match actual costs.

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

Diane Padilla  
Budget Manager

In the Matter of Providing Authorization  
To Transfer Appropriations Within  
the Fiscal Year 2015-16

Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from appropriation category to another;

WHEREAS, transfer of appropriations for the period of July 1, 2015 through June 30, 2016, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . General Fund – Not Allocated to Organization Unit
- . County Fair Fund
- . Sheriff Fund
- . Health, Housing and Human Services Administration Fund
- . Behavioral Health Fund
- . Social Services Fund
- . Capital Projects Reserve Fund;

It further appearing that it is in the best interest of the County to approve this transfer of appropriations for the period of July 1, 2015 through June 30, 2016.

BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.463, transfer of appropriation within the fiscal year budget is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

**CLACKAMAS COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**TRANSFER REQUEST**  
**Exhibit A**  
**April 28, 2016**

**GENERAL FUND - NOT ALLOCATED TO ORGANIZATIONAL UNIT**

Expenses:

Not Allocated to Organizational Unit		
Materials and Services	\$	(27,718)
Interfund Transfer		395,620
Contingency		<u>(367,902)</u>
Total Expenditures	\$	<u><u>-</u></u>

The General Fund – Not Allocated to Organization Unit is transferring from contingency to the Public Health Fund and Social Services Fund to help with lower than anticipated indirect revenue fees, to cover program costs. This fund is also redirecting a portion of its interfund transfer to Children, Youth and Families Fund to the Sheriff's Fund to transfer the responsibility of the Family Justice Center to the Sheriff's Department.

**COUNTY FAIR FUND**

Expenses:

Culture, Education and Recreation		\$ 170,000
Not Allocated to Organizational Unit		
Contingency		<u>(170,000)</u>
Total Expenditures	\$	<u><u>-</u></u>

County Fair Fund is reducing contingency and budgeting to purchase a semi-permanent structure to replace the demolished livestock barn.

**SHERIFF FUND**

Revenues:

Intefund Transfer		\$ 116,021
Total Revenue		<u><u>\$ 116,021</u></u>

Expenses:

Public Protection		\$ 83,521
Not Allocated to Organizational Unit		
Special Payments		<u>32,500</u>
Total Expenditures	\$	<u><u>116,021</u></u>

Sheriff Fund is recognizing an interfund transfer from the General Fund and budgeting to take over the responsibilities of the Family Justice Center from Children Youth and Families. This fund is also better aligning expenditures to actual costs.

**HEALTH, HOUSING AND HUMAN SERVICES ADMINISTRATION FUND**

Expenses:

Health and Human Services	\$ (20,000)
Not Allocated to Organizational Unit	
Intefund Transfer	20,000
Total Expenditures	<u>\$ -</u>

Health, Housing and Human Services Administration Fund is making an interfund transfer to the Children’s Youth and Families Fund to help with the costs associated with the Multnomah County Safety First Program.

**BEHAVIORAL HEALTH FUND**

Expenses:

Health and Human Services	\$ (300,000)
Not Allocated to Organizational Unit	
Contingency	300,000
Total Expenditures	<u>\$ -</u>

Behavioral Health Fund is transferring from contingency to program costs associated with Medicaid claims.

**SOCIAL SERVICES FUND**

Revenues:

State Operating Grants	\$ (148,855)
Charge for Services	(154,047)
Intefund Transfer	302,902
Total Revenue	<u>\$ -</u>

Social Services Fund is recognizing additional one-time General Fund support to help with the Developmental Disabilities Program revenue shortfall from open positions going through the recruitment process and not generating the revenue needed to support this program.

**CAPITAL PROJECTS RESERVE**

Expenses:

Public Ways and Facilities	\$ (221,881)
Not Allocated to Organizational Unit	
Contingency	221,881
Total Expenditures	<u>\$ -</u>

The Capital Projects Reserve Fund is correcting prior year budget change request by reducing capital outlay and budgeting it in contingency to align with actuals.

**FACILITIES MANAGEMENT FUND**

Expenses:

Public Ways and Facilities	\$ 72,767
Not Allocated to Organizational Unit	
Contingency	(72,767)
Total Expenditures	<u>\$ -</u>

Facilities Management Fund is realigning its budget to better match actual costs.