



Gregory L. Geist
Director

June 2, 2016

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Amendment No. 1 to the Intergovernmental Agreement between Clackamas
County Service District No. 1, Tri-City Service District and Clackamas County
for Facilities Management and Maintenance

Purpose/Outcomes	This Amendment is to extend the term of contracted services from the County Facilities Department for maintenance and repair of selected facilities in Tri-City Service District with a reduced scope and budget.
Dollar Amount and Fiscal Impact	Retroactively extend the Agreement for the original amount of \$270,000 annually through June 30, 2016, then reduce the scope and budget down to \$200,000 for Fiscal Year 16/17.
Funding Source	The Tri-City Service District's share of \$66,000.00 from the operation and maintenance budgets. No General Funds involved.
Duration	July 1, 2015 – June 30, 2017
Previous Board Action/Review	Approved the original Intergovernmental Agreement—051514 VIII. 1.
Strategic Plan Alignment	1. WES customers will benefit from a well-managed utility, and WES priorities and policy recommendations will reflect optimum economies of scale. 2. Build trust through good government
Contact Person	Greg Eyerly, WES Operations Manager, 503-557-2802
Contract No.	N/A

BACKGROUND:

In 2015, Clackamas County Service District No. 1, the Tri-City Service District (“TCSD”) and Clackamas County (“County”) entered into an Intergovernmental Agreement for Facilities Management and Maintenance for an annual total of \$270,000 that covered all the facilities excluding pump stations within the two Districts. The Agreement term expired on June 30, 2015 and the parties have continued to perform in accordance with that Agreement. Moving forward, TCSD and the County desire to continue this arrangement and acknowledge the work performed since the expiration by retroactively extending the Agreement term.

Further, with the current backlog in service requests for the County Facilities Department, as well as the need to optimize the power usage at TCSD’s treatment facility through the Strategic Energy Management Program, TCSD worked with the Facilities Department to reduce the scope of services requested from the Facilities Department. TCSD’s plant staff will directly manage any facilities projects outside the agreed upon scope of services attached to this Amendment No. 1.

RECOMMENDATION:

TCSD staff recommend the Board of County Commissioners of Clackamas County, acting as the governing body of the Tri-City Service District, approve the Amendment No. 1 to the Intergovernmental Agreement between Clackamas County Service District No. 1, Tri-City Service District and Clackamas County for Facilities Management and Maintenance.

Respectfully submitted,

Greg Geist, Director
Water Environment Services

EXHIBIT A – SCOPE OF SERVICES

As of June 30, 2016, the scope of services shall be limited to maintenance and the facilities management of the three facilities identified below. The scope of services does not include the costs associated with any capital improvements to any facility.

TRI-CITY SERVICE DISTRICT

TRI-CITY WASTEWATER TREATMENT PLANT - ADMINISTRATION AND WATER QUALITY LABORATORY BUILDINGS

- Facilities overhead
- Select security system product updates
- Janitorial paper products
- General building maintenance supplies
- Building repairs & maintenance
- Plumbing repairs & maintenance
- HVAC repair & maintenance
- Painting – interior only
- Security system repairs & maintenance
- Janitorial
- Grounds maintenance
- Landscape
- Vandalism/graffiti removal & repair

CLACKAMAS COUNTY SERVICE DISTRICT NO. 1

KELLOGG CREEK WATER RESOURCE RECOVERY FACILITY - ADMINISTRATION BUILDING, LOCKER ROOM AND LUNCHROOM

- Facilities overhead
- Janitorial paper products
- General building maintenance supplies
- Building repairs & maintenance
- Plumbing repairs & maintenance
- HVAC repair & maintenance
- Painting – interior only
- Janitorial
- Grounds maintenance
- Landscape
- Vandalism/graffiti removal & repair

HOODLAND

- Work as requested. Additional project costs not included in the allocated budget.

BORING

- Work as requested. Additional project costs not included in the allocated budget.

82ND DRIVE BRIDGE (GLADSTONE & OREGON CITY BRIDGE)

- Work as requested. Additional project costs not included in the allocated budget.