

June 29, 2016

Board of County Commissioner
Clackamas County

Members of the Board:

Approval of a Revenue Intergovernmental Agreement with
Washington County
For a Regional Prevention Coordinator for FY 2015/16

Purpose/Outcomes	Provides a Regional Prevention Coordinator to support the Get Trained To Help (GTTH) trainings and website for Clackamas, Multnomah and Washington Counties. .
Dollar Amount and Fiscal Impact	Contract maximum value is \$ \$25,870.89
Funding Source	This is a revenue Intergovernmental Agreement
Duration	Effective July 01, 2015 and terminates on June 30, 2016
Previous Board Action	No previous board approval
Strategic Plan Alignment	1. Ensure safe, healthy and secure communities. 2. Increase self-sufficiency for our clients.
Contact Person	Mary Rumbaugh, Director, Behavioral Health Division 503-742-5305
Contract No.	7647

BACKGROUND:

The Clackamas County Behavioral Health Division of the Health, Housing & Human Services Department requests the approval of a revenue Intergovernmental Agreement (IGA) with Washington County, Health and Human Services Division.

This IGA provides a Regional Prevention Coordinator for Clackamas, Washington and Multnomah Counties. The coordinator also oversees the GTTH website.

This IGA is effective July 1, 2015 and terminates on June 30, 2016. This IGA has a maximum contract value of \$25,870.89. The contract in this format is approved by County Counsel as part of the H3S Contract standardization project.

This IGA is retroactive as the Division mistakenly thought there was an IGA executed by the other county involved. The mistake was discovered recently when the division attempted to collect the revenue.

RECOMMENDATION:

Staff recommends the Board approve this Intergovernmental Agreement and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

Richard Swift, Director
Health, Housing and Human Services Department

Healthy Families. Strong Communities.

INTERGOVERNMENTAL AGREEMENT

BETWEEN

CLACKAMAS COUNTY, OREGON
BEHAVIORAL HEALTH DIVISION

AND

WASHINGTON COUNTY

CONTRACT # 7647

I. Purpose

This agreement is entered into between Clackamas County Department of Health, Housing and Human Services, Behavioral Health Division (CLACKAMAS) and **WASHINGTON COUNTY** (WASHINGTON) for the cooperation of units of local government under the authority of ORS 190.010.

This agreement provides a regional prevention partnership between CLACKAMAS, WASHINGTON and MULTNOMAH counties.

II. Scope of Work

Regional Prevention Partnership

A. Description and Goals:

Clackamas, Multnomah and Washington counties will partner to create and maintain a coordinated regional approach to community level behavioral health promotion/prevention activities promoting positive behavioral health and well-being through:

1. Improved access to health improving activities, wellness & choices.
2. Increased opportunities for early identification and intervention for behavioral health issues.
3. Increased opportunities for training to recognize the signs and skillfully offer first aid in the event of a mental health crisis until more experienced assistance is available.
4. Increased knowledge and ability to identify resources and build supportive communities.
5. Increased opportunities to build unified messaging to break down stigma about mental health concerns.

A regional prevention partnership planning team will be formed and maintained. It will comprise one designated prevention staff from each county and the regional prevention coordinator. The prevention partnership planning team will meet regularly and will be charged with setting the goals and priorities for the regional project, in consultation with division leadership from each county. Additional staff and/or contractors may attend meetings or be involved in the project from time to time on an as needed basis.

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B. Deliverables:

1. Develop a regional strategic plan for Clackamas, Multnomah & Washington Counties to realize the goals of the partnership and integrates the tools of the partnership, including trainings, media, outreach and community events.
2. Develop 1-2 year work plan coming out of the strategic plan.
3. Periodically report on training utilization locally and regionally. Create a digital annual report of accomplishments and outcomes.
4. Liaise with state about MHFA evaluation related to the SAMHSA grant and/or propose state work group to establish statewide evaluation framework
5. Explore creation of database for evaluations of county sponsored trainings (in-house or contracted if resources exist)
6. Maintain a centralized registry of all certified trainers for the counties in the region for ASIST, Mental Health First Aid, and QPR, in a format that can be updated and maintained over time.
7. Evaluate trainer capacity on a regional level; identify needs and a strategy to address them.
8. Consider convening trainers on a regional basis.
9. Maintain and improve a web-based registration platform for all trainings in the region, as well as information about all training opportunities, related activities and support services available in all three counties.
10. Depending upon resource availability, develop a stigma and events section for the website and include stories and photos.
11. Evaluate the option of including trainings offered by other counties or by other non-county partners on the website.
12. Conduct outreach to target populations in each county to increase knowledge about available training opportunities and events to reduce stigma, raise awareness and prevent suicide. This would include outreach to schools, churches, community groups, business groups, senior centers, etc.
13. Coordinate the scheduling of trainers from all three counties to deliver requested trainings across the region, maximizing the local expertise from each County.

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14. Maintain and deepen use of the brand Get Trained to Help – Mental Health Matters for All as the regional anti-stigma campaign message, to be used on all outreach and marketing materials, social media, etc.
15. Identify funding opportunities for program sustainability, including:
 - a. Exploration of a non-profit partner to apply for certain grants
 - b. Development of a business/corporate sponsorship package
 - c. Identification potential foundations and business partners
 - d. Exploration of cost sharing for regional coordinator and other prevention positions

These deliverables may be amended from time to time to incorporate changes in resources or other factors.

C. Fiscal Agent:

Clackamas County will act as fiscal agent for the partnership and will receive and distribute funding, retain and manage contractors and staff specific to the regional partnership, invoice funding partners, and prepare reports to funding partners.

D. Website Administrator:

Clackamas County will act as website administrator for the Get Trained To Help – Mental Health Matters Content Management System (GTTH CMS) for all and will ensure system user administration, maintenance, performance monitoring, creating a backup/recovery policy, operating system and application software updates, security policies and password and identity management for the regional prevention partnership. Clackamas County will also ensure that designated individuals are trained to use the

E. Expectations from each party:

Each party agrees to the following:

1. To designate a skilled behavioral health prevention staff to cooperatively participate on the regional prevention partnership planning team
2. To strive for consensus in decision making; when consensus is not possible, each county agrees to cast one vote
3. To share regional resources equally to the extent possible; and to contribute equally to support the regional prevention partnership
4. To designate up to two staff to access the GTTH CMS and ensure those staff are trained in privacy, confidentiality, and HIPAA rules and have certified to the county that they will abide by those rules; also that the staff will abide by the GTTH CMS policies and procedures

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III. Compensation

**Regional Prevention Project Budget for Coordination and Website Support (6.10.15)
July 1, 2015 - June 30, 2016**

Regional Coordinator (36 hrs/wk) \$72,102.66

Website Fees

Domain Name Hosting (paid for ten years)

Website Hosting \$450.00

Domain Name Email Fee \$60.00

Website Contracted Support Hourly

Technical Support (52 hrs @ \$95/hr) \$5,000.00

Not to exceed contract; we can add additional funds and defray costs with external resources (e.g. Providence Grant)

Total \$77,612.66

Amount per county \$25,870.89

Maximum payment shall not exceed \$25,870.89

CLACKAMAS shall submit a request for reimbursement on a quarterly basis that details the activities performed. Requests for reimbursement shall be submitted to:

Washington County Health and Human Services Division
Attn: Kristin Burke
155 N First Avenue, # MS70
Hillsboro, Oregon 97124-3072

IV. Special Requirements

- A. CLACKAMAS and WASHINGTON agree to comply with all applicable local, state and federal ordinances, statutes, laws and regulations, including Oregon Public Contract laws and all applicable provisions of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), PL 104-191, 45 CFR Parts 160-164, as well as all applicable provisions in each party's Intergovernmental Agreement with the AMH.
- B. Within the limits of the Oregon Tort Claims Act, WASHINGTON agrees to protect and save CLACKAMAS, its elected and appointed officials, agents, and employees while acting within the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising against CLACKAMAS' employees on account of personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of WASHINGTON,

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and/or its agents, employees, subcontractors, or representatives under this agreement.

Within the limits of the Oregon Tort Claims Act, CLACKAMAS agrees to protect and save WASHINGTON, its elected and appointed officials, agents, and employees while acting within the scope of their duties as such, harmless from and against all claims, demands, and causes of action of any kind or character, including the cost of defense thereof, arising against WASHINGTON's employees on account of personal injuries, death or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of CLACKAMAS, and/or its appointed officials, agents, employees, subcontractors, or representatives under this agreement.

- C. Access to Records. Each party to this agreement, as well as the State of Oregon and the Federal Government, and their duly authorized representatives shall have access to the books, documents, papers, and records of the other party to this agreement which are directly pertinent to the agreement for the purpose of making audit, examination, excerpts, and transcripts.
- D. This agreement is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefor. Any provisions herein that would conflict with law are deemed inoperative to that extent.

V. Amendment

This agreement may be amended at any time with the concurrence of both parties. Any changes in the proposed budget or scope of work will be negotiated between the designated liaisons. Amendments become a part of this agreement only after the written amendment has been signed by both parties.

VI. Term of Agreement

This agreement becomes effective **July 1, 2015** and is scheduled to terminate **June 30, 2016**

This agreement is subject to termination by either of the parties when thirty (30) days' written notice has been provided.

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This agreement consists of seven (7) sections.

WASHINGTON COUNTY

Sia Lindstrom
Senior Deputy County Administrator

Date
155 N First Avenue
Street Address

City / State / Zip

(503)846-4563 / 5038464560
Phone / Fax

CLACKAMAS COUNTY

Commissioner: John Ludlow, Chair
Commissioner: Jim Bernard
Commissioner: Paul Savas
Commissioner: Martha Schrader
Commissioner: Tootie Smith

Signing on Behalf of the Board:

Richard Swift, Director
Health, Housing, and Human Services Department

Date