



**DAN JOHNSON**  
MANAGER

**DEVELOPMENT AGENCY**

**DEVELOPMENT SERVICES BUILDING**  
150 BEAVERCREEK ROAD | OREGON CITY, OR 97045

June 29, 2016

Board of County Commissioners  
Acting as Clackamas County Development Agency Board  
Clackamas County

Members of the Board:

Approval of a Resolution for a Clackamas County Development Agency  
Supplemental Budget (Greater than Ten Percent and Budget Reduction)  
for Fiscal Year 2015-2016

<b>Purpose/Outcomes</b>	Supplemental Budget changes for Clackamas County Development Agency FY 2015-2016
<b>Dollar Amount and Fiscal Impact</b>	N/A
<b>Funding Source</b>	Urban Renewal – Tax Increment Financing
<b>Duration</b>	2015-2016 Fiscal Year
<b>Previous Board Action</b>	Budget Adopted June 25, 2015
<b>Strategic Plan Alignment</b>	Build public trust through good government
<b>Contact Person</b>	Dan Johnson, Development Agency Manager 503.742.4325
<b>Contract No.</b>	N/A

**BACKGROUND:**

Each fiscal year it is necessary to reduce allocations or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by the Development Agency in keeping with a legally accurate budget. These changes are in compliance with ORS 294.471(a) which allows for governing body approval of supplemental budget where there is an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning. Changes for items ten percent or greater of the qualifying expenditures of the budget funds being adjusted require a hearing pursuant to ORS 294.473. The required notices have been published.

The **Government Camp Village Revitalization Area** is truing up the budget to reflect actuals and is recognizing expenses in the Special Payments category in anticipation of closing the fund this fiscal year.

This Resolution does not increase appropriations.

The **North Clackamas Revitalization Area** is transferring expenses from Capital Outlay category to the Special Payments category to facilitate improvements to the Wichita Community Center in partnership with North Clackamas School District.

This Resolution does not increase appropriations.

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Respectfully submitted,

Dan Johnson, Manager  
Development Agency

## TRANSFER REQUESTS

Exhibit A

### GOVERNMENT CAMP AREA OPERATING FUND

Decrease:		
Beginning Fund Balance		\$ - 9,849.53
Increase:		
Interest Earned		\$ <u>2,400.00</u>
Total		\$ <u>- 7,449.53</u>
Decrease:		
Materials & Services		\$ - 1,659.45
Capital Outlay		\$ - 46,058.21
Increase:		
Special Payments		\$ <u>40,268.13</u>
Total		\$ <u>- 7,449.53</u>

Recognize actuals for Beginning Fund Balance, Interest Earned, Materials & Services and Capital Outlay, and Increase Special Payments category, in anticipation of closing the Fund.

### NORTH CLACKAMAS REVITALIZATION AREA OPERATING FUND

Decrease:		
Capital Outlay		\$ -350,000.00
Increase:		
Special Payments		\$ <u>350,000.00</u>
Total		\$ <u>0</u>

Recognize transfer from capital outlay to new Special Payments category to reflect partnership with North Clackamas School District in the facilitation of improvements at Wichita Community Center.

In the Matter of Providing Authorization  
Regarding Adoption of a Supplemental  
Budget for Items Greater Than 10 Percent  
Or Reduction of the Total Qualifying  
Expenditures and Making Appropriations  
for Fiscal Year 2015-2016

Resolution No

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WHEREAS, during the fiscal year, changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another.

WHEREAS, ORS 291.471(a) permits a local government to make a supplemental budget where there is an occurrence or condition that is not ascertained when preparing the original budget or a previous supplemental budget for the current year or current budget period and that requires a change in financial planning.

WHEREAS, a supplemental budget for the period of July 1, 2015 through June 30, 2016, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS, a hearing to discuss the supplemental budget was held before the Board of County Commissioners on June 29, 2016.

WHEREAS, the funds being adjusted are:

Government Camp Area Operating Fund  
North Clackamas Revitalization Area Area Operating Fund

It further appearing that it is in the best interest of the County to approve this greater than 10 percent or reduction change in appropriations for the period of July 1, 2015 through June 30, 2016.

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS, acting as Clackamas County Development Agency Board, THAT:

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In the Matter of Providing Authorization  
Regarding Adoption of a Supplemental  
Budget for Items Greater Than 10 Percent  
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Resolution No

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Pursuant to its authority under ORS  
294.471, the supplemental budget be adopted and appropriations established as shown in the  
attached Exhibit A which by this reference is made a part of this Resolution.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

CLACKAMAS COUNTY BOARD OF COMMISSIONERS  
Acting as the Governing Body of the  
Clackamas County Development Agency

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Chair

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Recording Secretary