Health, Housing & Human Services
CLACKAMAS COUNTY

Richard Swift
Director

July 28, 2016

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Agency Services Contract Amendment with Family Skill Builders for
In-Home Safety and Reunification Services

Purpose/Outcomes	Provide intensive intervention services to 9 high-risk families per month. Families participating in this program will be linked to supportive services that will increase their chance of safely keeping the family intact.
Dollar Amount and Fiscal Impact	$395,353.00 (amendment adds $176,400 for services through FY16-17). No fiscal impact to County
Funding Source	Oregon Department of Human Services – State General Fund
Safety Impact	None
Duration	Contract amendment extends the contract period from December 1, 2015 through June 30, 2017.
Previous Board Action	120315-A2
Strategic Plan Alignment	1. Individuals and Families in need are healthy and safe. 2. Ensure safe, healthy and secure communities.
Contact Person	Rodney A. Cook, Director CYF 503-650-5677
Contract No.	7473

Background:
The Children, Youth and Families Division of the Health, Housing and Human Services Department requests the approval of an amendment to the Agency Service Contract with Family Skill Builders to provide In-home Safety and Reunification Services (ISRS). This amendment ensures that services to existing clients are not interrupted. Services include taking referrals from local Department of Human Services Child Welfare division, making initial contact with referred families within 24 hours and meeting with them face to face within 5 days of referral, providing safety services that have been identified in the DHS Safety Plan, providing Change Services utilizing programs with demonstrated effectiveness, providing self-management services to develop problem-solving skills, providing flexible support funds to families; and reporting monthly outcomes. An average of 10 client families per month will be served.

This amendment is effective as of July 1, 2016 and terminates on June 30, 2017. It adds $176,400 for a maximum value of $395,353. It has been reviewed and approved by County Counsel.

Recommendation:
Staff recommends the approval of this request to amend and that Richard Swift, Director of Health, Housing, and Human Services be authorized to sign all documents necessary on behalf of the Board of Commissioners.

Respectfully submitted,

Richard Swift
Director

Contract Amendment (FY 16-17)
Health, Housing and Human Services

HHHS Contract Number: 7473	Board Order Number:
Division: CYF/HHHS	Amendment No. 2
Contractor: Family Skill Builders	Amendment Requested By: CYF

Changes: (X) Scope of Service (X) Contract Budget
(X) Contract Time ( ) Other:

Justification for Amendment:
The State of Oregon Department of Human Services amended the revenue contract with the County for the purpose of sub-contracting with Family Skill Builders to continue In-Home Safety and Reunification Services with State DHS involved clients. The amended contract is intended to reflect an extension of the contract term through June 30, 2017, reduce the annual allocation amount for FY16-17, and reduce the service level for FY16-17.

Amend: I.A. Scope of Services
Provide In-Home Safety and Reunification Services that**:** 1) Provide four (4) IRSR service providers; 2) Serve an average of 20 client families per month

To Read:
Provide In-Home Safety and Reunification Services that: **1) Provide adequate staffing to serve an average of 9 client families per month**

Amend: I. B. Scope of Services
Services required under the terms of this agreement shall commence when this contract is signed by all necessary parties, but not prior to December 1, 2015. This agreement shall terminate June 30, 2016.

To Read: I.B. Scope of Services
Services required under the terms of this agreement shall commence when this contract is signed by all necessary parties, but not prior to December 1, 2015. This agreement shall terminate **June 30, 2017.**

Amend: Section II. A. Compensation and Records
On cost reimbursement basis as described in Exhibit 3, attached hereto.
Up to a maximum of $218,953.00.

To Read: Section II. A. Compensation and Records
FY15-16 contract amount not to exceed $218,953.00. FY16-17 contract amount not to exceed $176,400. With a total maximum contract amount of $395,353.00 for FY15-17.

Except as amended herby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with **"bold/italic"** font for easy reference.

In Witness Hereof, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

Agency/Contractor

Family Skill Builders
Organization Name

8325 SW 61st Ave.
Address

Portland, Or 97219
City, State, Postal Code

_____
Signature

Susan Fleming, Executive Director
Title

_____
Date

EIN# 93-1330008

CLACKAMAS COUNTY
Commissioner John Ludlow, Chair
Commissioner Jim Bernard
Commissioner Paul Savas
Commissioner Martha Schrader
Commissioner Tootie Smith

Signing on Behalf of the Board:

_____
Richard Swift, Director
Health, Housing and Human Services Dept.

_____
Date

_____
Rodney A. Cook, Director
Children, Youth & Families Division

_____
Date