



August 4, 2016

Board of County Commissioner  
Clackamas County

Members of the Board:

Approval of an Allocation Certification Agreement with the  
Oregon State Marine Board  
for Maintenance Assistance Program (MAP) 2016-17 Funding

<b>Purpose/Outcomes</b>	Provides maintenance funding for County Parks' boat ramps and pump out dump station.
<b>Dollar Amount and Fiscal Impact</b>	\$25,350 in funding support, with a minimum of \$16,450 in matching labor/expenditures
<b>Funding Source</b>	Oregon State Marine Board; \$24,000 in state funds and \$1,350 in federal Clean Vessel Act funds.
<b>Duration</b>	July 1, 2016 through June 30, 2107
<b>Previous Board Action</b>	None
<b>Strategic Plan Alignment</b>	1. Honor, Utilize, Promote and Invest in our Natural Resources 2. Enhance Park and Forest Health.
<b>Contact Person</b>	Rick Gruen, County Parks & Forest Manager (503) 742-4345
<b>Contract No.</b>	N/A

**BACKGROUND:**

The Oregon State Marine Board (OSMB) provides an annual allocation to Clackamas County Parks in support of the improved boat ramp facilities at Barton, Carver and Hebb parks, and Boones Ferry Marina. State funds support staff labor, material expenditures, and vehicle costs related to maintenance of restrooms, grounds, boater parking lots, docks, and boat ramps. Federal funds are used to support the labor and materials to maintain the boat waste pump-out and dump station at the Boones Ferry Marina ramp. The allocation to Clackamas County Parks for FY 16/17 is \$25,350 with \$16,450 provided by County Parks as match. The Allocation Certification Agreement details the breakdown of funds by site and notes the amount awarded by feature. Due to the \$1,350 in federal Clean Vessel Act Grant support for the pump-out dump station at Boones Ferry Marine, this agreement is being processed as a grant agreement.

The revenue and expenses for the Maintenance Assistance Program have been budgeted in the County Parks 2016-17 budget. The Grant Application Lifecycle Form was submitted to County Administrator, Don Krupp and was signed on June 20, 2016.

**RECOMMENDATION:**

Staff recommends the Board approve this Allocation Certification Agreement and further authorizes BCS Director, Gary Barth, to sign on behalf of the County.

Respectfully submitted,

Laura Zentner, Deputy Director

**CLACKAMAS COUNTY**  
**ALLOCATION CERTIFICATION AGREEMENT**  
**MAINTENANCE ASSISTANCE PROGRAM (MAP) 2016-17**

This Maintenance Assistance Program (MAP) Allocation Certification Agreement is entered into by and between the State of Oregon, acting by and through the Oregon State Marine Board, hereinafter called "OSMB" and Clackamas County, hereinafter called the "Recipient." In accordance with OAR 250-14-004, the parties agree to the following:

- I. The Recipient certifies that:
  - A. A budget has been adopted which includes the MAP allocation amount of **\$24,000.00** state funds and **\$1,350.00** federal Clean Vessel Act (CVA) funds for the fiscal year period of July 1, 2016 to June 30, 2017; and
  - B. The attached list of facilities and site elements, "Attachment A," is maintained by the Recipient; and
  - C. MAP and CVA funds will be spent only to maintain improved marine facilities identified on "Attachment A," in accordance with MAP procedures and policies; and
  - D. During the season of use identified on "Attachment A" the facilities will be open and maintained for public use; and
  - E. That the amount of any user fee, identified on "Attachment A," that is presently charged or will be charged during the fiscal year, include the highest of any entrance, day use, launch ramp, parking, transient moorage, or other fees paid, excluding annual passes or donations, and no fee will be charged for any vessel waste disposal system or floating restroom; and
  - F. OSMB will have access to all eligible boating facilities and maintenance expenditure and performance records upon request and the Recipient will cooperate during any audit; and
  - G. MAP funds will not exceed sixty-percent of the overall maintenance cost of eligible boating facilities; and
  - H. A minimum of **\$16,000.00** matching resources and **\$450.00** vessel waste and floating restroom matching resources will be provided. Matching funds do not include any cash or in-kind activities expended on campgrounds, marinas, fuel stations, trails, picnic shelters, swim areas, or other large day-use components. The percentage of shared use has been documented for areas such as restrooms and parking that serve eligible marine facilities and other park uses.
  - I. MAP funds are principally targeted for labor, supplies, or contract services that will be expended at the eligible marine facilities. Expenditures for program administration, supervision, or other general service assessments will be limited to a maximum of fifteen-percent.
  - J. MAP funds will not be expended for capital construction projects or used as match to other grants.
  - K. The Recipient agrees that the MAP Program is designed to supplement funds expended at eligible marine facilities and the intent is to assist in improving the quality of maintenance at the facilities identified on "Attachment A."
  - L. The Recipient shall immediately notify OSMB of any changes in operation or maintenance to

include fees, season of use, or public access and the Recipient agrees to reimburse OSMB any MAP funds deemed an overpayment as a result of the changes.

- M. The Recipient agrees to reimburse OSMB any excess MAP funds not expended within the fiscal year that exceed the ten-percent maximum carry forward amount.
- N. The Recipient agrees to provide at the end of each fiscal year an expenditure report for maintenance and operations outlining labor, supplies, materials and services for all facilities identified on "Attachment A" and a performance report for any vessel waste collection systems and/or floating restrooms.
- O. The Recipient does not \* have a federally approved indirect rate. If applicable, a copy of the letter from the Federal Agency approving the indirect rate will be provided to OSMB before MAP funds are paid.**
- P. The Recipient does \* receive \$750,000 or more in federal funding from all sources in a fiscal year, requiring submission of a Single Audit report.  
(\* Enter 'does' or 'does not' as appropriate.)**

II. OSMB certifies that:

- A. It is authorized by ORS 830.150(2)(a) to provide MAP funds for annual maintenance of improved boating facilities and is further authorized under CFR 50 Part 85 to provide federal Clean Vessel Act funds from the U.S. Fish and Wildlife Service for maintenance of vessel waste collection facilities and floating restrooms.
- B. It has sufficient MAP funds available within its current biennial budget and has authorized expenditure of MAP funds to the Recipient for the eligible marine facilities identified on "Attachment A."

The Recipient, by the signature of its authorized representative below, hereby acknowledges that it has read the agreement, understands it, and agrees to be bound by its terms and conditions.

OSMB: State of Oregon, acting by and through its Oregon State Marine Board

RECIPIENT: Clackamas County

By: \_\_\_\_\_  
(Signature)

By: \_\_\_\_\_  
(Signature)

By: Scott Brewen  
(Printed Name)

By: \_\_\_\_\_  
(Printed Name)

Title: Director

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

DUNS: 096992656  
(D-U-N-S Registration number)

If you do not have a D-U-N-S number, you will need to request it at <http://fedgov.dnb.com/webform>.

# Attachment A

## Maintenance Assistance Program 2016-2017

Sponsor Clackamas County

Site Name Barton Park

Use Fee: \$2.00

Fee Reduction: 0%

Funding Source MAP

Feature	Size / Quantity	Points Possible	Seasons of Use*	Months of Use	Seasonal Point Value	Fee Adjusted Point Value
Vault Toilet		10	PSO	12	\$1,000.00	\$1,000.00
Portable Toilet		8	P	3	\$400.00	\$400.00
Additional Toilet Stall(s)	1	4	P	3	\$200.00	\$200.00
Vegetation Maintenance		6	PSO	12	\$600.00	\$600.00
Garbage Can or Dumpster		6	PSO	12	\$600.00	\$600.00
Single Car Parking Stalls	28	0			\$0.00	\$0.00
Boat Trailer Stalls	31	12	PSO	12	\$1,200.00	\$1,200.00
Hard Surface Ramp, 1 Lane		6	PSO	12	\$600.00	\$600.00
Travel		3			\$300.00	\$300.00

MAP Allocation for 9 site elements at Barton Park

Allocation Subtotal: \$4,900.00

\*Seasons of Use: P=Peak, S=Shoulder, O=Off;  
Minus (-) denotes partial season

Fee Adjustment: \$0.00

MAP Grant: \$4,900.00

Site Name Boones Ferry Ramp

Use Fee: \$2.00

Fee Reduction: 0%

Funding Source MAP

Feature	Size / Quantity	Points Possible	Seasons of Use*	Months of Use	Seasonal Point Value	Fee Adjusted Point Value
Portable Toilet		8	PSO	12	\$800.00	\$800.00
Additional Toilet Stall(s)	1	4	PSO	12	\$400.00	\$400.00
Vegetation Maintenance		6	PSO	12	\$600.00	\$600.00
Garbage Can or Dumpster		6	PSO	12	\$600.00	\$600.00
Single Car Parking Stalls	17	0			\$0.00	\$0.00
Boat Trailer Stalls	97	24	PSO	12	\$2,400.00	\$2,400.00
Hard Surface Ramp, 2 Lanes		10	PSO	12	\$1,000.00	\$1,000.00
Cantilever Ramp Inspection		10	PSO	12	\$1,000.00	\$1,000.00
Boarding Dock, total linear feet	120	3	PSO	12	\$300.00	\$300.00
Log Debris Boom		2			\$200.00	\$200.00
Travel		3			\$300.00	\$300.00

MAP Allocation for 11 site elements at Boones Ferry Ramp

Allocation Subtotal: \$7,600.00

\*Seasons of Use: P=Peak, S=Shoulder, O=Off;  
Minus (-) denotes partial season

Fee Adjustment: \$0.00

MAP Grant: \$7,600.00

Site Name Boones Ferry Ramp Pump/Dump

Use Fee: \$0.00

Fee Reduction: 0%

Funding Source CVA

Feature	Size / Quantity	Points Possible	Seasons of Use*	Months of Use	Seasonal Point Value	Fee Adjusted Point Value
Pumpout/Dump Station		12	PS	6	\$900.00	\$900.00
Holding Tank		6	PS	6	\$450.00	\$450.00

CVA Allocation for 2 site elements at Boones Ferry Ramp Pump/Dump

Allocation Subtotal: \$1,350.00

\*Seasons of Use: P=Peak, S=Shoulder, O=Off;  
Minus (-) denotes partial season

Fee Adjustment: \$0.00

CVA Grant: \$1,350.00

Site Name Carver Ramp		Use Fee: \$2.00			Fee Reduction: 0%	
Funding Source MAP	Size / Quantity	Points Possible	Seasons of Use*	Months of Use	Seasonal Point Value	Fee Adjusted Point Value
Feature						
Flush Restroom		12	PSO	12	\$1,200.00	\$1,200.00
Portable Toilet		8	P	3	\$400.00	\$400.00
Additional Toilet Stall(s)	1	4	PSO	12	\$400.00	\$400.00
Vegetation Maintenance		6	PSO	12	\$600.00	\$600.00
Garbage Can or Dumpster		6	PSO	12	\$600.00	\$600.00
Single Car Parking Stalls	32	0			\$0.00	\$0.00
Boat Trailer Stalls	61	18	PSO	12	\$1,800.00	\$1,800.00
Hard Surface Ramp, 1 Lane		6	PSO	12	\$600.00	\$600.00
Travel		3			\$300.00	\$300.00
<u>MAP Allocation for 9 site elements at Carver Ramp</u>					Allocation Subtotal:	\$5,900.00
*Seasons of Use: P=Peak, S=Shoulder, O=Off; Minus (-) denotes partial season					Fee Adjustment:	\$0.00
					<b>MAP Grant:</b>	<b>\$5,900.00</b>

Site Name Hebb Park Ramp		Use Fee: \$2.00			Fee Reduction: 0%	
Funding Source MAP	Size / Quantity	Points Possible	Seasons of Use*	Months of Use	Seasonal Point Value	Fee Adjusted Point Value
Feature						
Flush Restroom		12	PSO	12	\$1,200.00	\$1,200.00
Additional Toilet Stall(s)	1	4	PSO	12	\$400.00	\$400.00
Vegetation Maintenance		6	PSO	12	\$600.00	\$600.00
Garbage Can or Dumpster		6	PSO	12	\$600.00	\$600.00
Single Car Parking Stalls	16	0			\$0.00	\$0.00
Boat Trailer Stalls	37	12	PSO	12	\$1,200.00	\$1,200.00
Hard Surface Ramp, 1 Lane		6	PSO	12	\$600.00	\$600.00
Boarding Dock, total linear feet	240	7	PSO	12	\$700.00	\$700.00
Travel		3			\$300.00	\$300.00
<u>MAP Allocation for 9 site elements at Hebb Park Ramp</u>					Allocation Subtotal:	\$5,600.00
*Seasons of Use: P=Peak, S=Shoulder, O=Off; Minus (-) denotes partial season					Fee Adjustment:	\$0.00
					<b>MAP Grant:</b>	<b>\$5,600.00</b>

**Total Grant for Clackamas County (5 sites)**

**Total Allocation:** \$25,350.00