



MARC GONZALES  
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

September 29, 2016

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Resolution for Clackamas County for  
Transfer of Appropriations for Fiscal Year 2016-2017

Purpose/Outcome	Budget change FY 2016-2017
Dollar Amount and Fiscal Impact	No fiscal impact. Transfer of existing appropriations.
Funding Source	Includes Interfund Transfers
Duration	July 1, 2016-June 30, 2017
Previous Board Action/Review	Budget Adopted June 29, 2016 and amended October 6, 2016
Strategic Plan Alignment	Build public trust through good government
Contact Person	Diane Padilla, 503-742-5425

**BACKGROUND:** Periodically during the fiscal year it is necessary to transfer appropriations to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.463. There is no financial impact incurred as a result of transfers as appropriations for these amounts have been accomplished through the initial budget process.

The attached resolution accomplishes the above mentioned changes as requested by the following operating departments in keeping with a legally accurate budget.

The General Fund – Not Allocated to Organizational Unit is transferring from contingency to the Clerk and budgeting for the payment of the ballot acceptance machine not finalized in 2015-16 and County Counsel is budgeting for unanticipated temporary personnel costs, while Administrative Assistant is out on leave.

The Community Corrections Fund is adjusting its budget to add a new full-time Work Crew Specialist and increase a part-time Building Maintenance Assistant position to full-time.

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

Diane Padilla  
Budget Manager

In the Matter of Providing Authorization  
To Transfer Appropriations for  
Fiscal Year 2016-17

Resolution No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from appropriation category to another;

WHEREAS, transfer of appropriations for the period of July 1, 2016 through June 30, 2017, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the funds being adjusted are:

- . General Fund
- . General Fund – County Counsel
- . General Fund - Clerk
- . Community Solutions Fund;

It further appearing that it is in the best interest of the County to approve this transfer of appropriations for the period of July 1, 2016 through June 30, 2017.

BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to its authority under OR 294.463, transfer of appropriation within the fiscal year budget is authorized as shown in the attached Exhibit A which by this reference is made a part of this Resolution.

Dated this \_\_\_\_ day of \_\_\_\_\_, 2016

**CLACKAMAS COUNTY BOARD OF COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary

**TRANSFER REQUEST**  
**Exhibit A**  
**September 29, 2016**

**GENERAL FUND - NOT ALLOCATED TO ORGANIZATIONAL UNIT**

Expenses:	
Not Allocated to Organizational Unit	
Contingency	\$ (170,000)
Total Expenditures	<u>\$ (170,000)</u>

**GENERAL FUND - COUNTY COUNSEL**

Expenses:	
County Counsel	\$ 9,000
Total Expenditures	<u>\$ 9,000</u>

**GENERAL FUND - CLERK**

Expenses:	
Clerk	\$ 161,000
Total Expenditures	<u>\$ 161,000</u>

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**COMMUNITY CORRECTIONS FUND**

Expenses:	
Public Protection	\$ -
Total Expenditures	<u>\$ -</u>

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