



MARC GONZALES
DIRECTOR

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Amendment No. 4 of Contract Documents for Janitorial Services for Clackamas County Facilities with TVW, Inc., dba Tualatin Valley Workshop, Inc.

Purpose/Outcomes	Renew contracted janitorial services for Clackamas County facilities.
Dollar Amount and Fiscal Impact	Maximum annual contract value is \$1,123,539.00.
Funding Source	Facilities Management budget with funds recovered by location through cost allocation to County departments.
Duration	Effective July 1, 2016, through June 30, 2017, with option of additional one-year renewals upon approval of both parties.
Previous Board Action/Review	Original contract approved on June 18, 2015.
Strategic Plan Alignment	Contractor is a Qualified Rehabilitation Facility (QRF), providing training and employment to disabled persons.
Contact Person	Cory Johnson, Facilities Administrator, 503.557.6422
Contract No.	Not applicable.

BACKGROUND:

In 1977, the Oregon State Legislature required State and Local governments to use Qualified Rehabilitation Facilities (QRFs) to perform services without conducting a competitive solicitation. Tualatin Valley Workshop, Inc., (TVW) has been providing janitorial services to Clackamas County facilities since 2008, and currently provides all janitorial services to Clackamas County facilities, except the Sandy Health Clinic.

This Amendment reflects an increase in minimum wages and the removal of three locations from service: the Abernethy Creek Building, the WES Tri-City Modular, and the CSCC Voc Shop.

RECOMMENDATION:

Staff recommends the Board approve this contract.

Respectfully submitted,

Marc Gonzales
Finance Director

Placed on the October 6, 2016 Agenda by the Procurement Division



GEORGE MARLTON, JD
PROCUREMENT DIVISION DIRECTOR

PROCUREMENT DIVISION

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

October 6, 2016

MEMORANDUM TO THE BOARD OF COUNTY COMMISSIONERS

Please place on the Board Agenda of **October 6, 2016**, this Amendment #4 to the contract with TVW Inc. dba Tualatin Valley Workshop, Inc. for **Janitorial Services for Clackamas County Facilities**. This amendment was requested by Cory Johnson, Facilities Management. The original contract amount was \$1,105,576.00. Amendment #1 increased the contract amount by \$12,883.00; Amendment #2 added new language to the contract; Amendment #3 increased the contract amount by \$5,080.00 and included language additions and changes; Amendment #4 renews the contract for one year. The new total annual contract amount is not to exceed \$1,123,539.00. This amendment is in compliance with LCRB Rule C047-0800 and has been reviewed and approved by County Counsel. Funds are available in account line 744-7533 with multiple account lines for fiscal year 2016/2017.

Respectfully Submitted,

Kathryn M. Holder
Procurement Staff

This Amendment #4 to the Contract for **JANITORIAL SERVICES FOR CLACKAMAS COUNTY FACILITIES** is entered into between **TVW INC. (TUALATIN VALLEY WORKSHOP, INC.)** (“Contractor”) and Clackamas County and it shall become part of the Services Contract entered into between the parties on **June 18, 2015 and as amended by Amendment #1 on October 19, 2015, Amendment #2 on October 14, 2015, and Amendment #3 on September 13, 2016** (“Contract”).

ADD

Section I. Scope

Renew the Contract for one year. The total annual Contract amount is not to exceed \$1,123,539.00 with a total Contract compensation not to exceed \$2,247,078.00.

Section VIII. Execution and Counterparts

This Contract may be executed in several counterparts, each of which shall be an original, all of which shall constitute but one and the same instrument.

ORIGINAL CONTRACT	\$1,105,576.00
AMENDMENT #1	\$ 12,883.00
AMENDMENT #2	Language Addition
AMENDMENT #3	\$ 5,080.00 Language Additions/Changes
<u>AMENDMENT #4</u>	<u>\$1,123,539.00</u>
TOTAL CONTRACT AMOUNT	\$2,247,078.00

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect.

By signature below, the parties agree to this Amendment #4, effective upon the date of the last signature below.

TVW Inc.
 dba Tualatin Valley Workshop, Inc.
 6615 SE Alexander Street
 Hillsboro, OR 97123

Clackamas County

 Authorized Signature

 Chair

 Name / Title (Printed)

 Recording Secretary

 Date

 Date

 Telephone / Fax Number

APPROVED AS TO FORM

082027-15
 *Oregon Business Registry Number

 County Counsel

DNP Oregon
 Entity Type / State of Formation

 Date

*Please do not provide assumed business names or trade names. Please provide only the correct legal name of the entity or individual entering into the Contract.