

October 20, 2016

Board of County Commissioner
Clackamas County

Members of the Board:

**Approval of Amendment No. 2 to a Professional Services Agreement with
Robert Half, Inc. for Temporary Administrative Staff**

Purpose/Outcomes	This Agreement is for hiring temporary administrative staff on an as needed bases. Amendment #2 is to increase the contract value.
Dollar Amount and Fiscal Impact	Increase contract by \$119,480. Bringing the maximum contract value to \$169,480.00
Funding Source	Public Health Administration No County General Funds are involved.
Duration	August 10, 2016 – June 30, 2017.
Strategic Plan Alignment	1. Efficient and Effective Services 2. Ensure safe, healthy and secure communities.
Previous Board Action	No previous action
Contact Person	Dawn Emerick, Public Health Director – 503-742-8479
Contract No.	7471-2

BACKGROUND:

Clackamas County Public Health Division (CCHPD) of the Health, Housing & Human Services Department requests the approval of Amendment # 2 to a Professional Services Agreement with Robert Half, Inc. temporary administrative staff.

Due to a hiring freeze within Public Health, we utilize temporary staff to fill our Administrative vacancies so we can continue to provide essential client services. Amendment # 2 increase Agreement by \$119,480, bringing the maximum value of this contract to \$169,480. This amendment is effective August 10, 2016 and will terminate on June 30, 2017. Amendment #2 was reviewed by County Counsel on October 11, 2016.

Recommendation

We recommend approval of this amendment and that Richard Swift be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted

Richard Swift, Director
Health, Housing, and Human Services

ROBERT HALF, INC.

Professional Services Contract – #7471 Amendment #02

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IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

ROBERT HALF, INC

By: _____
Name and Title

Date

Street Address

City/State/Zip

Phone / Fax

CLACKAMAS COUNTY

Commissioner: John Ludlow, Chair

Commissioner: Jim Bernard

Commissioner: Paul Savas

Commissioner: Martha Schrader

Commissioner: Tootie Smith

Signing on Behalf of the Board:

Richard Swift, Director
Health, Housing and Human Services Department

Date