

**Clackamas County Extension and 4-H Service District
Proposed Budget FY 16-17**

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Extension Service

Extension Service Clackamas County

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Date: June 6, 2016

MEMO TO: Citizens of the Clackamas County Extension and 4-H Service District,
Budget Committee Members, and Board of County Commissioners

Today, I am presenting the Fiscal Year 2017 budget for the Clackamas County Extension and 4-H Service District in accordance with Oregon Local Budget Law. Local Budget Law provides that a unit of government must establish a budget and declare a levy if it intends to impose property taxes.

The Extension and 4-H Service District was created in November 2008 by voter approval in Clackamas County. The Clackamas County Board of Commissioners acts as the District's governing body. The District—in conjunction with the Oregon State University Extension Service—provides educational outreach in the community. In short, the District provides local funding that helps bring the university and our many resources, to the people of Clackamas County. Oregon State University funds faculty positions for Clackamas County and these faculty obtain funding through grants and contracts (\$1,490,290 in 2015) to expand our research and educational outreach in the community. We are very proud of the strong, long-term partnership between Clackamas County government and the University—now in its 99th year.

As you know, OSU Extension programs focus on science-based and practical solutions to everyday problems. We provide educational and technical assistance to our farmers and rural landowners—from large commercial operations to small beginning or part-time producers that include forest owners and Christmas tree growers, nursery and greenhouse operations, berry, vegetable, tree fruit and nut, and specialty crop farmers. Extension District programs are designed to solve crop production needs, improve profitability of local agricultural and natural resource operations, and protect our environment. Farmers all over this county turn to Extension faculty and staff for the latest, research-based, unbiased information to manage their businesses.

Also, Extension's programs address the needs of families and homemakers through our family and community health programs. This includes nutrition education in schools across the county and to local agency partners, food safety and preservation education, and working with communities to address food security issues.

Clackamas County is well-known for our 4-H and youth development programs, too. 4,668 county youth participated in our 4-H club programs, are individually enrolled in 4-H, attended our 4-H summer camping program, or participated in 4-H curricula and programming available in public and private schools during 2015.

Extension trains, supports, and manages nearly 2,000 community volunteers each year working with Extension's programs in 4-H/Youth Development, our Master Gardeners, Family Food Educators and Master Food Preservers, Master Woodland Managers and Wildlife Stewards. These volunteers are the hands and feet that extend our programs to many more citizens than we could normally reach with our staff—or ever afford to employ. In fact, the financial value of these volunteers is estimated to be over \$1,500,000 for 2015 based on the collective number of hours of service provided and an appropriate hourly rate.

Extension's programming in Clackamas County is closely aligned with three of **Clackamas County Government's Strategic Plan priorities**:

- **Growing a vibrant economy**—many of Extension's agriculture and forestry education programs are directed toward this objective through our work to improve ag and natural resource business profitability and new business development;
- **Ensuring safe, healthy and secure communities**—our 4-H youth and family and community health programs share this goal through our work with in-school and after-school youth education and programs directed to adult family members.
- **Honoring, utilizing, promoting and investing in our natural resources**—again, our education and applied research efforts in agriculture and forestry demonstrate our support and investment in these critical natural resource sectors of our economy.

The Extension and 4-H Service District functions to levy property taxes, collect revenue, and pass it on to Oregon State University to fund education programs, services, and research activities specifically targeted to Clackamas County. The District has no staff or operating expenses, so all available resources are provided for service delivery. Guidelines for managing and delivering Extension programs funded through the District are defined by the current Intergovernmental Agreement between Clackamas County and Oregon State University approved in March, 2010 and currently needing to be re-approved.

The Extension and 4-H Service District budget, as presented today, includes the imposition of the maximum permanent property tax rate approved by voters eight years ago. This rate is \$0.05 per thousand dollars of assessed property valuation. Current tax revenue for the District during FY2016-17 is estimated to generate \$2,149,000 at a 95% collection rate. These figures have been provided by the Department of Finance.

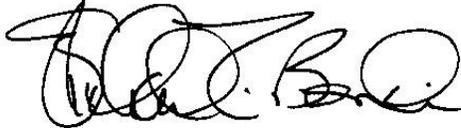
In addition to current property tax revenue, anticipated delinquent tax payments and interest is \$49,000 and investment interest income is \$16,000. The estimated beginning fund balance for FY2016-17 is projected to be \$4,619,170. This year's total expected resources will be \$6,833,370.

On the expenditure side, payments budgeted for distribution to Oregon State University for operations during the coming fiscal year total \$1,847,007. The balance of the base budget includes funds earmarked for design and construction of the new Extension Education Center of \$4,500,000 and an additional \$486,363 budgeted in contingency and potential carryover.

Regarding the possible development of a new Clackamas Extension Education Center, we do thank the County for your decision to construct the facility on the Red Soils Campus last November. We are still hoping to finalize a Memorandum of Understanding for the project in the very near future, so we can move forward.

That concludes this budget message. I respectfully request that the Budget Committee approve this Clackamas Extension and 4-H Service District budget and property tax levy for Fiscal Year 2016-17, as presented.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael C. Bondi".

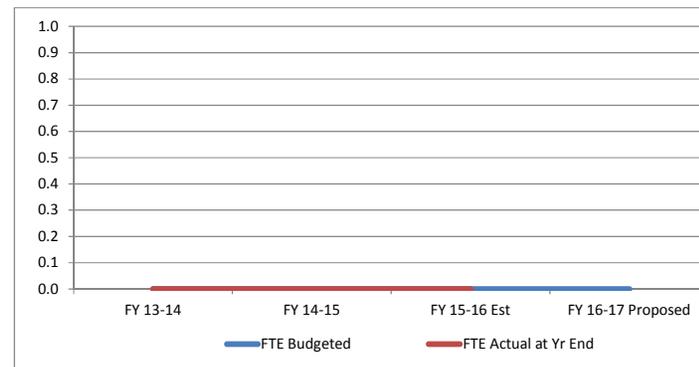
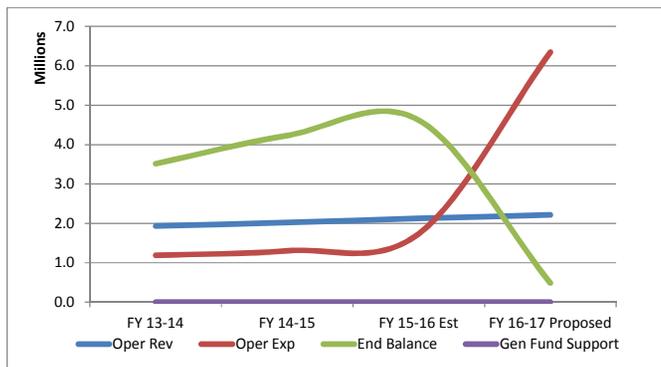
Michael C. Bondi
OSU Extension Regional Administrator—Clackamas

A handwritten signature in blue ink, appearing to read "Don Krupp".

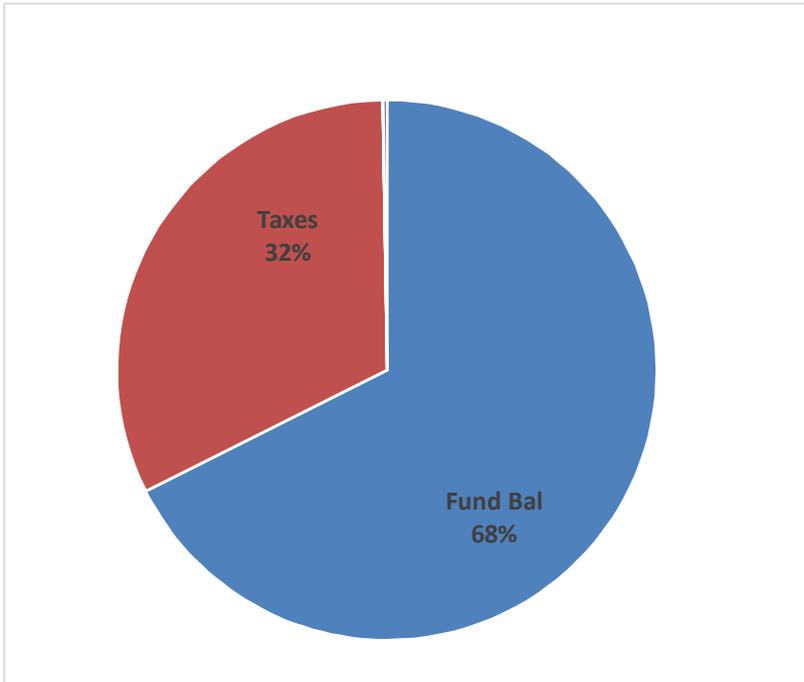
Don Krupp
Clackamas County Administrator
Clackamas County Extension and 4-H District Budget Officer

**Extension and 4-H Service District of Clackamas County
Summary of Revenue and Expense**

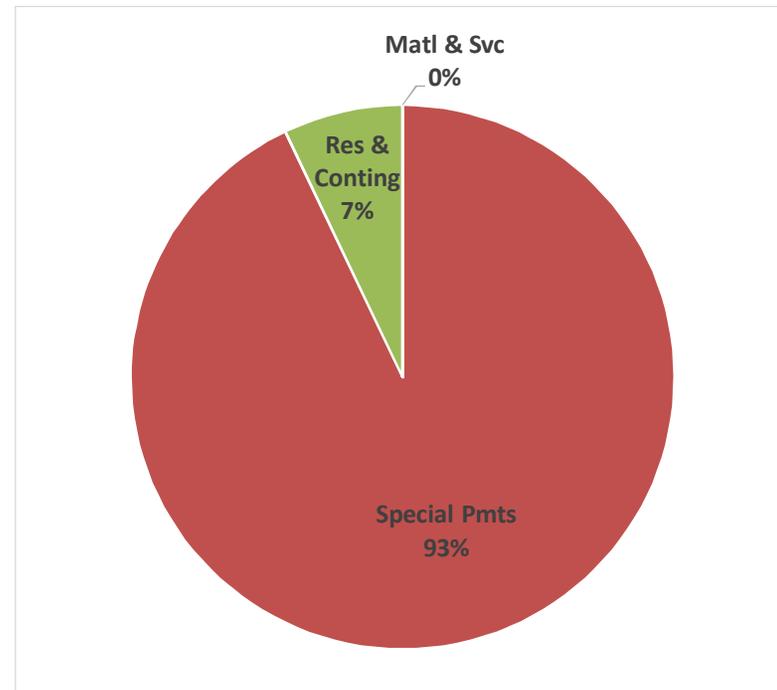
	FY 13-14	FY 14-15	FY 15-16 Amended Budgeted	FY 15-16 Projected Year End	FY 16-17 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	2,773,393	3,516,579	4,018,533	4,230,647	4,619,170	600,637	14.9%
Prior Year Revenue	0	0	0	0	0	0	0%
Taxes	1,915,952	2,001,089	2,077,000	2,101,600	2,198,000	121,000	5.8%
Licenses & Permits	0	0	0	0	0	0	0%
Federal Grants & Revenues	0	192	0	196	200	200	#DIV/0!
State Shared Rev (Forest Products)	0	841	0	0	0	0	0.0%
Local Grants & Revenues	0	0	0	0	0	0	0%
Charges for Service	0	0	0	0	0	0	0%
Fines & Penalties	0	0	0	0	0	0	0%
Other Revenues (Interest)	15,141	17,046	16,000	23,000	16,000	0	0%
Interfund Transfers	0	0	0	0	0	0	0%
Operating Revenue	1,931,093	2,019,168	2,093,000	2,124,796	2,214,200	121,200	5.8%
% Change	NA	4.6%	3.7%	5.2%	4.2%		
Personnel Services	0	0	0	0	0	0	0%
Materials & Services	1,187,907	1,305,100	0	0	0	0	0%
Cost Allocation Charges	0	0	0	0	0	0	0%
Special Payments	0	0	5,551,533	1,736,273	6,347,007	795,474	14.3%
Debt Service	0	0	0	0	0	0	0%
Interfund Transfers	0	0	0	0	0	0	0%
Capital Outlay	0	0	0	0	0	0	0%
Operating Expenditure	1,187,907	1,305,100	5,551,533	1,736,273	6,347,007	795,474	14.3%
% Change	NA	9.9%	325.4%	33.0%	265.6%		
Reserve for Future Expenditures	0	0	0	0	0	0	0%
Contingency	0	0	560,000	0	486,363	-73,637	-13.1%
Ending Balance (if applicable) (includes Reserve & Contingency)	3,516,579	4,230,647	560,000	4,619,170	486,363	-73,637	-13.1%
General Fund Support (if applicable)	0	0	0	0	0	0	0%
Full Time Equiv Positions (FTE) Budgeted						0.0	0%
Full Time Equiv Positions (FTE) Filled at Yr End							
Full Time Equiv Positions (FTE) Vacant at Yr End	0.0	0.0		0.0			



**Extension and 4-H Service District of Clackamas County
FY 16-17 Proposed Budget**



Resources



Requirements

**Clackamas County, OR.
Revenue and Expense Report**

	2013-14	2014-15	2015-16	2015-16	2016-17	2016-17	Change	Pct. Change
	Actual	Actual	Amended	Projected	Proposed	Adopted	from Prior	from Prior
Clackamas County Extension and 4-H Service Dist			Budget	Year End	Budget	Budget	Year Budget	Year Budget
EXTSD Clackamas County Extension and 4-H Service								
EXTSD All Extension Service District Funds								
302001 Fund Bal at End of Prior Year	2,773,393	3,516,579	4,018,533	4,230,647	4,619,170	4,619,170	600,637	14.95
311100 Current Year RE Taxes & Penalties	1,854,402	1,946,590	2,017,000	2,051,900	2,149,000	2,149,000	132,000	6.54
311310 Delinquent Taxes	51,110	45,071	50,000	40,700	40,000	40,000	(10,000)	(20.00)
311350 Interest & Penalties-Property Tax	10,439	9,428	10,000	9,000	9,000	9,000	(1,000)	(10.00)
331250 Housing In Lieu Of Tax	0	192	0	196	200	200	200	0.00
332005 Forest Products Reserve	0	841	0	0	0	0	0	0.00
361000 Interest Earned	15,141	17,046	16,000	23,000	16,000	16,000	0	0.00
Total Revenue	4,704,486	5,535,746	6,111,533	6,355,443	6,833,370	6,833,370	721,837	11.81
440001 Pmts To Other Govts/Orgs	1,187,907	1,305,100	0	0	0	0	0	0.00
465002 Payments to Local Governments	0	0	5,551,533	1,717,235	1,847,007	1,847,007	(3,704,526)	(66.73)
465009 Other Special Payments	0	0	0	19,038	4,500,000	4,500,000	4,500,000	0.00
499001 Contingency	0	0	560,000	0	486,363	486,363	(73,637)	(13.15)
Total Expense	1,187,907	1,305,100	6,111,533	1,736,273	6,833,370	6,833,370	721,837	11.81
Total All Extension Service District Funds	3,516,579	4,230,647	0	4,619,170	0	0	0	0.00
Total Clackamas County Extension and 4-H Service	3,516,579	4,230,647	0	4,619,170	0	0	0	0.00
Grand Total	3,516,579	4,230,647	0	4,619,170	0	0	0	0.00