



Capital Projects Reserve Fund

Overview

Description of Fund

The Capital Projects Reserve Fund was established to accumulate resources for new facilities and improvements to county buildings and account for the expenditure of those resources.

Revenue Summary

Changes in Beginning Fund Balance generally reflect bond proceeds or other funds not yet spent on the projects for which they were issued.

Charges for Service and Other Revenue include new debt in the year issued, reimbursements from a courthouse security trust fund, interest earnings and other contributions toward projects

An Interfund Transfer from the General Fund proposed for 2016-17 totals \$3.2 million to pay for current year projects discussed below and an allowance for deferred maintenance.

Expenditure Summary

Most expenditures in this fund are for Capital Outlay. The Materials and Services items consist of professional and program services associated with the capital projects. In recent years, facility improvements for the Sheriff's Department have been primary. Also budgeted were energy-saving retrofits to county buildings and improvements at the County Courthouse. For 2013-14, creating suitable permanent facilities for the Justice Court and remodeling the Silver Oaks Building to accommodate the needs of the Library Network, County Clerk, Records Management and state court records were paramount. In 2014-15 we focused on constructing tenant improvements for the District Attorney in the Multnomah Building in Oregon City. Current major projects include completing an evidence processing facility and jail improvements, constructing a parking lot in downtown Oregon City, making repairs at Parrott Creek Ranch, seismic stabilization at the Facilities Operating Center, and remodeling for new tenants in the Development Services Building and Public Services Building.

Significant Issues & Changes

Beginning in 2015-16 and continuing in 2016-17 we are building a reserve for deferred maintenance as many county facilities are in need of repair and there had previously been no funds set aside to address this need.

Capital Projects Reserve Fund

REVENUE

Beginning Fund Balance	9,565,548
Balance of previous General Fund and other contributions for projects	
Interest Income	40,000
New projects, allocated costs and allowance for projects to be determined	2,300,000
Deferred Maintenance Reserve	900,000
New General Fund Support	3,200,000
Total Revenue Budget	12,805,548

EXPENSE

Carryover Projects from Previous Year

Silver Oak Building - Construct New Evidence Processing Facility (\$1,250,000 from Jail reserve, remainder from bond proceeds)	2,439,909
Courthouse - Erosion Control	147,754
Various Buildings - Roof Tie Down Safety Systems	71,412
Courthouse & Holman Building - Sidewalk Repairs	11,140
Jail - Roof Replacement (from Jail reserve in Capital Projects Fund)	947,277
Jail - Replace Rooftop Units (from Jail reserve in Capital Projects Fund)	242,325
CCOM Building - Replace Siding	424,202
Brooks Building- Remodel & Furniture	64,423
Courthouse - Plumbing Upgrade	100,000
PSB - 2nd Floor Remodel for Social Services	197,760
CCOM - Upgrade Video Surveillance System	40,000
Courthouse - Replace Main Street Front Doors	34,860
Shaver Building - Replace Galvanized Pipes	25,000
Shaver Building - Upgrade Access Control System	22,753
Juvenile - Divide Holding Room	20,502
Beavercreek Clinic Cooling Tower	345,148
PSB - Emergency Address System Upgrade	11,875
DSB - Emergency Address System Upgrade	14,792
Abernethy Creek Complex - Install Video Surveillance System	25,000
Countywide - COOP Conex Box Procurement and Installation in North County	30,000
Countywide - Disaster Preparation	121,000

Silver Oak Building - Tech Services Server Farm and Network System Design and Construction	250,000
Beavercreek Clinic - Roof Replacement	50,000
Holman- Install Generator	45,000
Juvenile - Install Generator	35,000
Beavercreek Clinic - Install Generator	70,000
McBrod - Upgrade Generator	29,000
Juvenile - Replace Carpet	43,000
DSB - Remodel Portion of 2nd Floor for Children, Youth & Families	48,000
PSB - Remodel 4th Floor Vacant Space for BCC, PGA and Finance	152,000
CUP - Paint Exterior	16,000
Sheriff Facilities Building Improvements	1,039,690
Continuing Projects	<u>7,114,822</u>

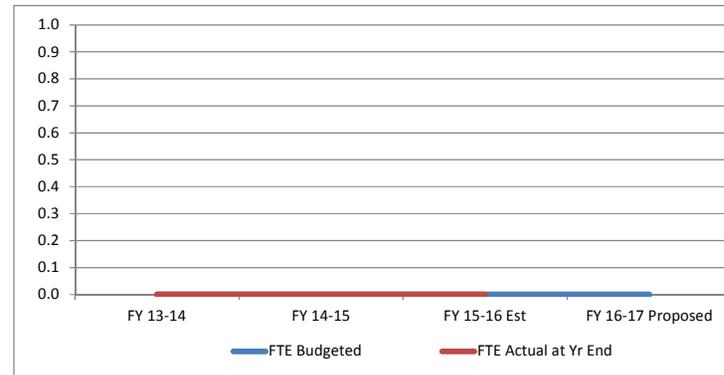
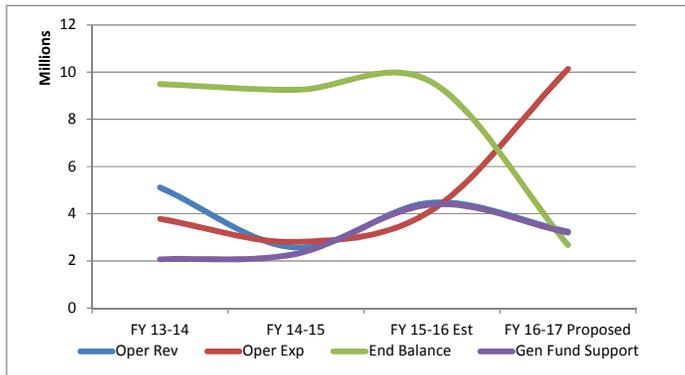
New Capital Projects for FY 16-17

Brooks - Access Control System Upgrade to Allow Lock Down of Building	5,035
Courthouse - Courtroom 8 - ADA Lift Replacement	65,000
DSB Basement - Install Access Card Reader and Call Box Programming	5,000
Parrott Creek Ranch - Phase 1 of Commissioner Approved 3 Year Plan (500,000 total cost)	166,000
Public Safety Training Center - HVAC Ducting Upgrade	25,000
Technology Services 2 - Upgrade HVAC Controls	22,000
Stokes- Replace Old Electric Boiler and Water Heater with New Energy Efficient Natural Gas Units	58,190
Central Dispatch / Emergency Operations Center- Replace Outdated Control System	41,550
Beavercreek Clinic - Replace HVAC Components	56,743
Stokes - Replace Outdated Control System	36,485
Brooks - Refurbish 4 HVAC Roof Units	34,314
Public Safety Training Center - Replace 2 Rooftop HVAC Units Nearing End of Life Cycle	37,208
Bowman Building - Replace 2 Roof Top HVAC Units Nearing End of Life Cycle	37,208
Courthouse - Upgrade HVAC Ducting	25,000
Central Dispatch - Install Humidifier to Reduce Static Electricity and Risk of Shock	20,000
Juvenile - Upgrade Plumbing System, Phase 1	25,000
PSB - Repair and Paint Interior Lobby	100,000
PSB - Repair and Paint Interior Common Areas	84,838
DSB - West Parking Lot Seal Coat and Restripe	50,000
Dog Services- Paint Exterior Building Surfaces	69,491
Public Safety Training Center - Parking Lot Seal Coat and Restripe	14,090
Central Dispatch - Emergency Operations Center - Parking Lot Seal Coat and Restripe	7,200
Brooks - Clean and Seal Building Exterior	71,056
Various Buildings - Replace Awnings (12)	6,715

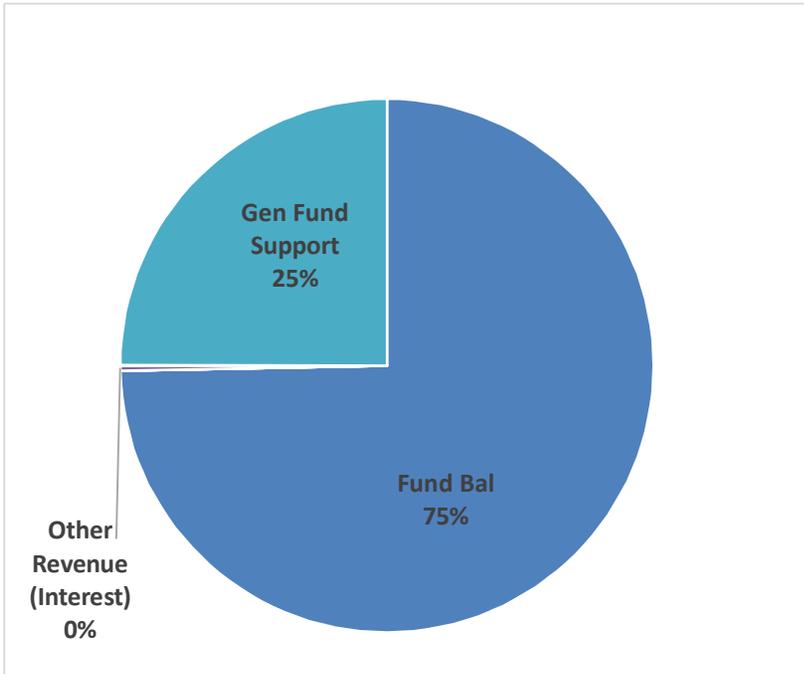
Courthouse - Repair and Paint Interior	100,000
Shaver - Parking Lot Replacement	80,000
CUP - Parking Lot Replacement	140,000
Technology Services / WIC / OSU Extension Parking Lot Seal Coat and Restripe	65,000
Willamette Building - Repaint All Interior Spaces and Replace Carpet in Room 104	25,000
Dog Services - Paint and Preserve Kennel Areas, Replace Sound Baffles	35,000
Central Dispatch / Emergency Operations Center- Relocate Restroom and Create New Quiet Room	36,224
CUP - Create Seismically Stable Facilities Operating Center, Phase 2	286,911
PSB / DSB / Brooks- Install Electronic Building Directories	11,576
PSB - Amendment to Change Scope of Earlier Project to Remodel Space for Social Services (additional cost)	15,000
PSB - Amendment to Change Scope of Earlier Project to Remodel Space for BCC, Finance and PGA (additional cost)	100,000
PSB - Remodel 2nd Floor Vacant Space for County Counsel	546,740
Hazardous Materials Surveys of County Buildings	200,000
Beavercreek Clinic - Refurbish Interior Clinic Space	247,152
New Projects	<u>2,951,726</u>
Allocated Costs	66,397
Contingency	477,573
Held in reserve for deferred maintenance	<u>2,195,030</u>
Total Expenditure Budget	12,805,548

**Capital Projects Fund
Summary of Revenue and Expense**

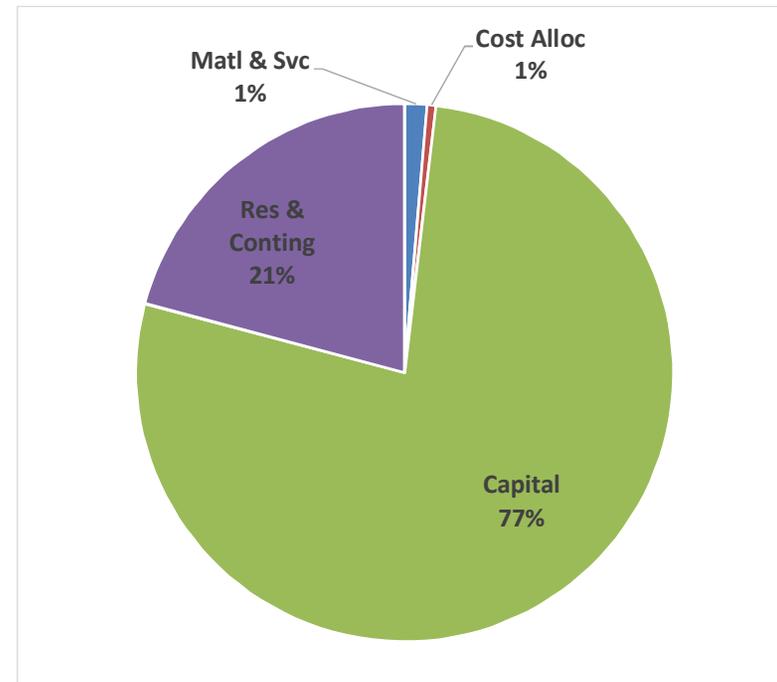
	FY 13-14	FY 14-15	FY 15-16 Amended Budget	FY 15-16 Projected Year End	FY 16-17 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	8,163,106	9,492,361	9,249,362	9,249,362	9,565,548	316,186	3.4%
Prior Year Revenue	0	0	0	0	0	0	0.0%
Taxes	0	0	0	0	0	0	0%
Licenses & Permits	0	0	0	0	0	0	0%
Federal Grants & Revenues	0	150,924	0	0	0	0	0.0%
State Grants & Revenues	0	0	0	0	0	0	0%
Local Grants & Revenues	0	0	0	0	0	0	0%
Charges for Service	0	0	0	0	0	0	0.0%
Fines & Penalties	0	0	0	0	0	0	0%
Other Revenue	1,605,694	115,850	30,000	80,647	40,000	10,000	33.3%
Interfund Transfers	3,506,000	2,300,000	4,390,000	4,390,000	3,200,000	-1,190,000	-27.1%
Operating Revenue	5,111,694	2,566,774	4,420,000	4,470,647	3,240,000	-1,180,000	-26.7%
% Change	NA	-49.8%	72.2%	74.2%	-27.5%		
Personnel Services	0	0	0	0	0	0	0%
Materials & Services	1,026,497	401,201	909,324	174,826	172,667	-736,657	-81.0%
Cost Allocation Charges	37,572	27,059	52,237	52,237	66,397	14,160	27.1%
Debt Service	0	0	0	0	0	0	0%
Interfund Transfers	0	0	0	0	0	0	0%
Capital Outlay	2,718,370	2,381,514	11,330,092	3,927,398	9,893,881	-1,436,211	-12.7%
Operating Expenditure	3,782,439	2,809,774	12,291,653	4,154,461	10,132,945	-2,158,708	-17.6%
% Change	NA	-25.7%	337.5%	47.9%	143.9%		
Reserve for Future Expenditures	0	0	1,377,709	0	2,195,030	817,321	59.3%
Contingency	0	0	0	0	477,573	477,573	#DIV/0!
Ending Balance (if applicable) (includes Reserve & Contingency)	9,492,361	9,249,361	1,377,709	9,565,548	2,672,603	1,294,894	94.0%
General Fund Support (if applicable)	2,067,000	2,300,000	4,390,000	4,390,000	3,200,000	-1,190,000	-27.1%
Full Time Equiv Positions (FTE) Budgeted						0.0	0%
Full Time Equiv Positions (FTE) Filled at Yr End							
Full Time Equiv Positions (FTE) Vacant at Yr End	0.0	0.0		0.0			



**Capital Projects Fund
FY 16-17 Proposed Budget**



Resources



Requirements

**Clackamas County, OR.
Revenue and Expense Report**

	2013-14	2014-15	2015-16	2015-16	2016-17	2016-17	Change	Pct. Change
	Actual	Actual	Amended	Projected	Requested	Proposed	from Prior	from Prior
All CLACK Orgs			Budget	Year End	Budget	Budget	Year Budget	Year Budget
0221 Capital Projects Reserve								
420 Capital Projects Reserve Fund								
302001 Fund Bal at End of Prior Year	7,313,472	9,375,698	9,249,362	9,249,362	9,565,548	9,565,548	316,186	3.42
302003 Restricted Fund Bal at End of Prior Y	849,635	116,664	0	0	0	0	0	0.00
331200 Federal Operating Grants	0	150,924	0	0	0	0	0	0.00
360001 Miscellaneous Revenue	50,763	0	0	0	0	0	0	0.00
361000 Interest Earned	33,915	36,988	30,000	40,000	40,000	40,000	10,000	33.33
369200 Courts Reimbursements	0	0	0	40,647	0	0	0	0.00
369205 (Inactive) Courthouse Security Trust f	1,521,015	78,862	0	0	0	0	0	0.00
390100 I/F Transfer From General Fund	2,067,000	2,300,000	4,390,000	4,390,000	3,200,000	3,200,000	(1,190,000)	(27.11)
390221 I/F Transfer From Justice Court	1,139,000	0	0	0	0	0	0	0.00
390747 I/F Transfer From Technology Svcs	300,000	0	0	0	0	0	0	0.00
Total Revenue	13,274,800	12,059,135	13,669,362	13,720,009	12,805,548	12,805,548	(863,814)	(6.32)
421210 Computer Non-Capital	0	21,049	0	0	0	0	0	0.00
431000 Professional Services	112,471	176,587	750,000	35,936	100,000	100,000	(650,000)	(86.67)
431440 Inspection & Permit Fees	300	0	0	0	0	0	0	0.00
437100 Building Repairs & Maintenance	25,400	40,534	46,124	19,773	46,000	46,000	(124)	(0.27)
437110 Plumbing Repairs & Maintenance	0	5,257	0	0	0	0	0	0.00
437120 Electrical Repairs & Maintenance	89	21,410	0	0	0	0	0	0.00
437140 HVAC Repairs & Maintenance	758	0	0	0	0	0	0	0.00
437150 Painting Repair & Maintenance	0	9,905	0	0	0	0	0	0.00
437155 Fire & Life Safety Equip Repair	0	0	0	296	26,667	26,667	26,667	0.00
437165 Security System Repair & Maint	2,267	361	98,200	45,590	0	0	(98,200)	(100.00)
437210 Office Equipment Repair & Maint	62,344	0	0	0	0	0	0	0.00
437260 Office Furn & Equip Non-Capital	970	0	0	0	0	0	0	0.00
437390 (Inactive) Other Infrastructure Repair	64,598	0	0	0	0	0	0	0.00
437930 Grounds Maintenance	0	9,443	0	246	0	0	0	0.00
437935 Landscaping Expense	24,329	(10)	15,000	72,985	0	0	(15,000)	(100.00)
440001 Pmts To Other Govts/Orgs	732,971	0	0	0	0	0	0	0.00
441125 (Inactive) Payments To Subrecipients	0	116,664	0	0	0	0	0	0.00
478101 Finance Alloc Cost	15,636	9,607	5,417	5,417	6,609	6,609	1,192	22.00
478106 Purchasing Alloc Cost	21,936	17,452	46,820	46,820	59,788	59,788	12,968	27.70
481200 Construction	0	102,521	553,484	192,520	0	0	(553,484)	(100.00)
482300 Building Improvements	1,587,893	2,267,703	10,733,550	3,687,182	9,893,881	9,893,881	(839,669)	(7.82)
482330 INACTIVE - DO NOT USE	102,935	0	0	0	0	0	0	0.00
482350 INACTIVE - DO NOT USE	99,635	0	0	0	0	0	0	0.00

**Clackamas County, OR.
Revenue and Expense Report**

	2013-14	2014-15	2015-16	2015-16	2016-17	2016-17	Change	Pct. Change
	Actual	Actual	Amended	Projected	Requested	Proposed	from Prior	from Prior
All CLACK Orgs			Budget	Year End	Budget	Budget	Year Budget	Year Budget
0221 Capital Projects Reserve								
420 Capital Projects Reserve Fund								
482370 INACTIVE - DO NOT USE	134	0	0	0	0	0	0	0.00
485100 Land	188,939	0	0	0	0	0	0	0.00
485180 Construction (old acct)	752,969	0	0	0	0	0	0	0.00
485300 Equipment	100,158	5	43,058	0	0	0	(43,058)	(100.00)
485320 Computer Software Purchases	0	10,175	0	1,599	0	0	0	0.00
485330 Computer Hardware Purchases	9,676	1,109	0	46,097	0	0	0	0.00
485337 INACTIVE - DO NOT USE	(123,969)	0	0	0	0	0	0	0.00
490060 Capital Projects Reserves	0	0	1,377,709	0	2,195,030	2,195,030	817,321	59.32
499001 Contingency	0	0	0	0	477,573	477,573	477,573	0.00
Total Expense	3,782,439	2,809,774	13,669,362	4,154,461	12,805,548	12,805,548	(863,814)	(6.32)
Total Capital Projects Reserve Fund	9,492,361	9,249,362	0	9,565,548	0	0	0	0.00
Total Capital Projects Reserve	9,492,361	9,249,362	0	9,565,548	0	0	0	0.00
Grand Total	9,492,361	9,249,362	0	9,565,548	0	0	0	0.00