

REDLAND-VIOLA-FISCHERS MILL COMMUNITY PLANNING ORGANIZATION (CPO)

DRAFT MINUTES OF THE JULY 5, 2017 REGULAR MEETING

Chair Martin Meyers called the meeting to order at 7:15 p.m. at the Redland Grange, 18131 S Fischers Mill Rd, Oregon City, OR 97045.

Notice

Notice for this meeting was mailed to people on the CPO's mailing list and posted on the county's website and social media: Redland Community Action Group Facebook page (closed group with more than 1,800 members) and Redland Nextdoor (closed group with nearly 600 members).

Attendance

Board members present: Chair Martin Meyers, Vice Chair Chelle Mitchell, Secretary Marie Naughton, Kitty Dunn, Margueritte Kosovich, Nancy Read, and Lance Ward.

Voting members present: Dan Dunn, Candie Fuller, Neal Philpott, Lois Read, and Nancy Semmens.

Agenda

The Chair presented the agenda as follows:

1. Call to Order
2. Consideration of the Minutes of the Previous Meeting
3. Correspondence
4. Reports
5. Unfinished Business and General Orders
6. New Business
7. Announcements
8. Adjourn

Minutes

Marie read the minutes of the Apr. 5, 2017 meeting. Margueritte moved to approve; Lois Read seconded. Motion carried 11/0/0.

Correspondence

Lance Ward, the CPO's primary contact for the county, received several notices from the county, some by email and others by regular mail:

- Z0170-17: Lot partition.
- ZO019-17-C: Conditional use permit for horse boarding facility. APPROVED.
- ZO260-17-STC: Renewal of temporary dwelling for care permit. APPROVED
- ZO220-14: Notice of an expiration of a temporary dwelling for care permit.
- ZO152-17-V: Lot size variance for a two-lot partition. APPROVED.
- ZO343-17: Application for a new temporary dwelling for care permit.
- ZO310-17: Planning Director's Interpretation of permissible farm use in areas zoned EFU.
- ZO326-17: Lot partition. APPROVED.

Z0327-17: Renewal of home occupation for online business.

Lance reviewed and summarized the notifications in emails sent to board members. As decided previously, the CPO is not commenting or voting on applications unless and until the county resolves the liability issue.

Lance will continue to review the applications and provide board members with brief summaries that include date received, application type, name, addresses, and the application itself, if received via email. If the application was received via regular mail, and a board member wishes to see it, Lance will request an electronic copy from the county. If two or more board members feel an application warrants discussion, the Chair will call a special meeting to inform the community.

Lance also received and a Notice of Proposed Clackamas County ZDO Amendment ZDO267: Transitional Shelter Communities in the Light Industrial (LI) and General Industrial (GI) Urban Zones. Two public hearings are scheduled for the proposed amendment:

Planning Commission: Monday, July 10, 2017, 6:30 p.m., Development Services Building Auditorium, 150 Beaver Creek Rd., Oregon City

Board of County Commissioners: Wednesday, August 2, 2017, 10:30 a.m., Public Services Building, 4th floor Board Hearing Room, 2051 Kaen Rd., Oregon City

Marie asked Lance if he received three marijuana production applications (Z0314-17, Z0319-17, and Z0352-17) that she saw listed in the county's weekly Permit Activity Reports online. He did not. No one in the group fully understood what types of permits are sent to the CPO and which are not. Lance will ask the county.

Reports

Martin attended the CPO Summit and Citizen Involvement (CCI) meetings and reported that the Board of County Commissioners has set aside \$50,000 for the 2017-18 budget to fund legal defense if a SLAPP (strategic lawsuits against public participation) suit is filed against community planning organizations. This "CPO Legal Defense Fund" is hopefully a stop gap measure while the county seeks a solution to liability issues presently facing the CPOs.

Martin also reported the CCI recommended that the county require CPOs to follow certain processes and procedures in order to qualify for liability protection. Most of these relate to the liability issue, such as following public meeting law requirements, using a standardized template for notices and minutes, and attending training.

Martin and Lance attended the Community Leaders Meeting, but had nothing additional to report other than it was good networking opportunity.

Marie was invited to speak with the JLA Public Involvement, a consulting firm hired by the county to learn how it can build a better partnership between the CPOs and the County. Speaking only for herself, Marie shared concerns she has expressed at previous meetings (liability risk, snail-mail notifications, short comment periods, and lack of community and county support).

Unfinished Business and General Orders

Liability Issue

Martin reiterated that he will step down as Chair in October if the county does not provide CPOs with adequate protection against SLAPP suits.

Community Involvement

The group discussed ideas for reaching out to the community, including creating a sandwich board sign, talking to local businesses about the CPO, and other marketing efforts, that the CPO could do, but agreed it doesn't make sense to do any of that now since the CPO is not doing any real business until the liability issue is resolved. Marie will reach out to Protect Redland to see if they still have and will share their mailing list.

New Business

The group discussed the need to review the bylaws to make them compliant with state statute and county ordinance, as described in the CPO Handbook available on the county's website. The handbook includes both required and suggested language for CPO bylaws. Since following county guidelines may become a condition of liability coverage, many think the CPO should adopt all the provided language. Martin will review the existing CPO bylaws and the county's requirements and suggestions and give his recommendations at the October meeting.

Marie called the county and asked Katie Wilson, Public Involvement Specialist, if the county would provide training for CPO board members on public meeting law and the land use and zoning regulations. Katie said they have training scheduled for county hamlets and villages this fall and will see if CPOs can attend. She will also ask the planning department if they would be willing to provide some training. The group thought that having a planning and zoning staff come speak at a CPO meeting might draw community members.

The contact information for the CPO on the county's website will be the CPO's new email address only: Redlandviolafischersm.cpo@gmail.com.

Announcements

Marie said that she's now formatting agendas and minutes to match the samples in the CPO Handbook as much as possible. Katie emailed Marie a PDF copy and mentioned that the CPO Handbook may be revised soon. It's currently available online at www.clackamas.us/citizenin/handbook.html.

The next regular meeting will be Wednesday, October 5th, at 7:15 pm in the Redland Grange.

Adjourn

Meeting adjourned at 8:35 p.m.

Minutes submitted by Marie Naughton