Build a Job Search to get e-mail notifications of County job postings that meet your search criteria
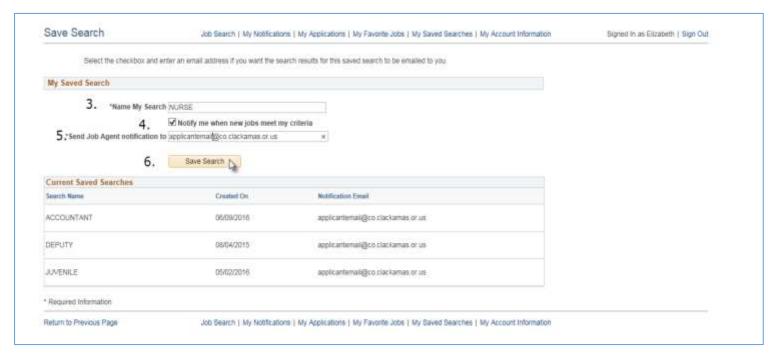
1. In order to create a job notification email alert, sign in or register on the Clackamas County job search page.
2. Click the **Save Search** button.

3. Enter a **Name** for your search.
4. Check the **Notify me when new jobs meet my criteria** box.
5. Enter the **email** where you want job agent notifications sent.
6. Click **Save Search**.

Your saved searches can be viewed by clicking on the **My Saved Searches** link once you are logged in. From this page, you can run the search manually, edit the criteria, or delete the search from your account. Your search criterion stays active until you delete it or modify it.