

SECTION 11

SPECIAL EVENTS/VOLUNTEERS

General Information

Special events present a number of unique circumstances that increase the degree of risk exposure to the County.

Special events include:

- any event which is to be conducted on public right-of-way,
- any event held on private property which would have a direct significant impact on traffic congestion, or traffic flow to and from the event over public streets or right-of-way, or which would significantly impact the need for County provided emergency services such as Sheriff's personnel.

Special events might include, but are not limited to, fun runs, fundraising events, auctions, parades, exhibitions, filming/movie events, and fairs.

In addition to the unique risks identified above, there are numerous exposures that should be addressed by the event organizer as well. Some of the major areas of concern are:

- Adequate number of trained security personnel,
- parking, traffic control,
- sanitation,
- cleanup,
- emergency communication and procedures,
- street closures,
- business interruption,
- permit process,
- inspections, insurance requirements,
- facility use.

The County's liability coverage only extends to County operations, not to outside organizations.

The County will require a minimum of \$1million of Commercial General Liability insurance per occurrence combined single limits, \$2million aggregate, with the County named as an additional insured. An indemnification clause and hold harmless agreement should also be signed that protects the County from acts of the outside organization. Groups or organizations can purchase special event insurance by contacting their own insurer or Marsh, USA – the County's insurance broker.