

CHAPTER 9: SUSTAINING EFFORTS, MONITORING AND EVALUATION

Wildfire Planning Executive Committee (WFPEC)

The Wildfire Planning Executive Committee was charged with oversight of the CWPP. Although the WFPEC continued to meet quarterly, the roles of the WFPEC member agencies were difficult to sustain over the last several years due to staffing and programmatic changes of partner agencies. The 2012 CCWPP Update process strengthened the WFPEC by providing more structure for meetings and creating a more realistic action plan. The WFPEC is also developing a series of bylaws for consistency in agency representation and participation.

Mission Statement

The Wildfire Planning Executive Committee (WFPEC) will continue to foster a collaborative and cooperative environment between members, the wider community, and interested stakeholders to understand and mitigate the risks of wildfire.

Membership, Roles and Responsibilities

The WFPEC will be composed of representatives from the following agencies.

- Clackamas County Emergency Management
 - ✓ Serve as Committee Chair (duties described below)
 - ✓ Liaison for County EOC
 - ✓ Liaison for Natural Hazard Mitigation Plan
- Oregon Department of Forestry
 - ✓ Liaison for Clackamas Fire Prevention Cooperative
 - ✓ Fuels reduction project funding, selection and implementation
 - ✓ Liaison for Clackamas Fire Operations Group
- United States Forest Service
 - ✓ Fuels reduction on USFS land
 - ✓ Secondary liaison to Clackamas Fire Prevention Cooperative
 - ✓ Secondary liaison for Clackamas Fire Operations Group
- Clackamas County Parks
 - ✓ Liaison for County Parks Program
 - ✓ Fuels reduction project funding, selection and implementation
- Clackamas County Fire Defense Board
 - ✓ Liaison for Fire Defense Board
- Clackamas County Forestry
 - ✓ Liaison for County Forests program
- Clackamas County Geographic Information Systems
 - ✓ Lead hazard assessment process
- Clackamas Department of Transportation and Development
 - ✓ Liaison for Land Use Planning and Building Divisions
 - ✓ Coordinate efforts with State Fire Marshal's Office

The CCWPP articulates the need to extend WFPEC membership to other stakeholders such as but not limited to insurance companies, local businesses and citizen representatives. Technical advisors including but not limited to the following agencies may be called upon to offer specific expertise for project development and implementation:

- Bureau of Land Management
- Oregon State Fire Marshal
- Clackamas Soil and Water Conservation District
- Keep Oregon Green

Officers

Committee Chair – Facilitate the activities of the WFPEC. Responsibilities include convening the committee, developing agendas, coordinate subcommittees as necessary, acting as a liaison for fire districts, and facilitating the annual review. The incumbent of this position will be from Clackamas County Emergency Management.

Administrative Chair – Provide administrative support to the committee. Responsibilities include the taking of and distribution of minutes and the provision of assistance with other reporting and updates. The incumbent of this position will be identified annually.

WFPEC Meeting Schedule & Structure

The WFPEC will meet on a quarterly basis. Designated WFPEC Members will provide quarterly progress reports on the following action plans, and will convene Technical Committees as needed. Technical Committee membership will be made up of representation proper to address the need(s) at hand.

- Risk Assessment : County GIS
- Hazardous Fuels Reduction : ODF, CC Parks, CC Forestry, USFS
- Reducing Structural Ignitability: County DTD (or Emergency Management in lieu of)
- Emergency Operations: ODF, USFS, FDB Representative
- Education and Outreach: ODF

Monitoring /Reporting

The WFPEC will monitor activities undertaken in support of and coordination with the CCWPP through regular meetings and annual progress reports. Member agencies will provide individual activity reports during regularly scheduled committee meetings. The Committee Chair will request a Progress Report from each member agency each January. Progress Reports must be completed within one month. The Administrative Chair will incorporate the progress reports into the CCWPP. The following meeting will be dedicated to sharing member activities and the developing of a collective report. Highlights will be to identify exemplary project successes, procedural difficulties, and lessons learned to guide future activities.

CCWPP Updates

The WFPEC will assess the need to update the CCWPP as part of its monitoring, project identification and reporting activities. Material changes to the CCWPP of a major and consequential nature will trigger a full reprint every 5 years. Alterations of a more transactional nature will be accomplished through memorandum or pen and ink in a fashion commensurate with the nature of the given update. In general, the WFPEC will keep the CCWPP current in consideration of ongoing activities, changing needs and available resources.