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Plan Development, Maintenance and Implementation

6.1 Plan Review and Maintenance

At a minimum, this EOP will be formally reviewed and re-promulgated every five years to comply with State and NIMS requirements. This review will be coordinated by the Emergency Management Director and will include participation by members from each of the departments assigned as lead agencies in this EOP and its supporting annexes. This review will:

- Verify contact information.
- Review the status of resources noted in the plan and
- Evaluate the procedures outlined in this plan to ensure their continued viability.

In addition, lead agencies will review the annexes and appendices assigned to their respective departments. A more frequent schedule for plan review and revision may be necessary.

Recommended changes should be forwarded to:

Clackamas County Emergency Management
2200 Kaen Road
Oregon City, OR 97045

6.2 Training Program

CCEM specifically coordinates training for County personnel and encourages them to participate in trainings hosted by other jurisdictions throughout the region.

Current training and operational requirements set forth under the NIMS have been adopted and implemented by the County. CCEM maintains records and lists of training that the department provides or hosts. Training requirements apply to all first responders and disaster workers, including first-line supervisors, middle management, and command and general staff. NIMS identifies these positions as follows:

- Emergency Medical Service (EMS) personnel.

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- Firefighters.
- Law enforcement personnel.
- Public works/utility personnel.
- Skilled support personnel.
- Other emergency management response personnel and
- Support/volunteer personnel at all levels.

Table 6-1 provides the minimum training requirements for the County's emergency personnel.

Table 6-1 Minimum Training Requirements

Emergency Personnel	Training Required
Emergency Managers and Incident Commanders	ICS-100, -200, -300, -400 IS-700, 701, 703, 704, 706, 800
Other Command Staff, Section Chiefs, and Deputy Section Chiefs	ICS-100, -200, -300 IS-700, 701, 702, 703, 704, 706
All other EOC personnel and first responders	ICS-100, -200 IS-700, 704
All other emergency response personnel, including volunteers	ICS-100 IS-700, 704
<i>Independent study courses can be found at http://training.fema.gov/IS/crslst.asp.</i>	

Note: IS-702 is for Public Information Officers.

6.3 Exercise Program

The County will conduct exercises throughout the year to continually test and evaluate this EOP. Whenever feasible, the County will coordinate with neighboring jurisdictions and State and Federal government, to participate in joint exercises. These exercises will consist of a variety of tabletop exercises, drills, functional exercises, and annual full-scale exercise.

6.4 Event Critique and After Action Reporting

In order to document, track lessons learned and implement corrective actions from exercises, CCEM will conduct a review or "hot wash," with exercise participants after each exercise. CCEM will also coordinate an After Action Report (AAR), which will describe the objectives of the exercise and document the gaps and corrective measures. Reports on all Emergency Management Performance Grant (EMPG) funded exercises will be forwarded to OEM as required through the Emergency Management Exercise Reporting System (EMERS).

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Likewise, reviews and AARs will be conducted after actual disasters to identify any needed improvements and corresponding corrective measures. These reports will also be forwarded to OEM.

6.5 Community Outreach and Preparedness Education

Citizen preparedness and education are vital components of the County's overall readiness. The County maintains an active community preparedness and education program to promote individual and family preparedness, as well as promoting actions to build resilience and sustainability in the community. These pre-disaster actions can save lives, promote neighbors helping neighbors and accelerate disaster recovery. Information about the County's public education programs, hazard and mitigation information, current alerts and other emergency management and emergency services can be found on the County's website at:

www.co.clackamas.us/emergency/

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