



Lynn Peterson
Chair

Commissioners
Bob Austin
Jim Bernard
Charlotte Lehan
Ann Lininger

BOARD OF COUNTY COMMISSIONERS

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

AGENDA

THURSDAY, JUNE 11, 2009 - 10:00 AM BOARD OF COUNTY COMMISSIONERS

Beginning Board Order No. 2009-54

I. HOUSING AUTHORITY CONSENT AGENDA

1. Approval of Contract #C048-09 with Nomarco, Inc. for the Modernization of Five Public Housing Units in Clackamas County
2. Approval of Contract #C040-09 with Civic Realty for Real Estate Brokerage Services
3. Approval of an Amendment to the State of Oregon, Department of Human Services Intergovernmental Agreement #116161 for the Community Integration Project (CIP)
4. In The Matter of Writing Off Uncollectible Accounts for the Fourth Quarter of Fiscal Year 2009

II. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. This portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so only after registering on the sheet provided on the table outside of the board room prior to the beginning of the hearing. Groups of four or more people speaking on a single topic are asked to limit their time to no more than 10 minutes. Groups may designate a single spokesperson, or have multiple speakers. Testimony is limited to three (3) minutes for individuals and ten (10) minutes for a group.)*

III. PUBLIC HEARINGS *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

1. Board Order No. _____ for Clackamas County For a Supplemental Budget (Greater than 10 %) for Fiscal Year 2008-2009 (Diane Padilla)
2. Board Order No. _____ for Clackamas County for a Supplemental Budget (Less than 10%) for Fiscal Year 2008-2009 (Diane Padilla)

IV. DISCUSSION ITEMS *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

~NO DISCUSSION ITEMS SCHEDULED

V. CONSENT AGENDA *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Department of Human Services

1. Approval of an Intergovernmental Agreement with the City of Damascus to Provide Janitorial Services – CSCC
2. Approval of an Intergovernmental Agreement with Clackamas Education Service District for the Summer Environmental Youth Corp Program – CSCC & OCF
3. Approval of a Grant Agreement between Clackamas County and Oregon Housing and Community Services for Use of Neighborhood Stabilization Program Funds - CD
4. Approval of a Contract with Anarak Medical Transcription, Inc. for Medical Transcription Services – CH
5. Approval of a Renewal Interagency Agreement with Clackamas County Community Corrections to Provide Services to Community Corrections' Consumers – CH
6. Approval of a Contract Renewal with Dungarvin Oregon, LLC for Community Mental Health Provider Services – CH
7. Approval of a Mental Health Services Agreement with Mid-Columbia Center for Living – CH
8. Approval of an Amendment to an Intergovernmental Agreement with Multnomah County for Access to Emergency Preparedness Database – CH
9. Approval of a Contract Renewal with Oregon Employment Services Corporation for Community Mental Health Provider Services – CH
10. Approval of a Contract Renewal with Port City Development Center for Community Mental Health Provider Services – CH
11. Approval of a Mental Health Services Agreement with Providence Health & Services dba Providence St. Vincent Medical Center and Providence Portland Medical Center – CH
12. Approval of a Contract Renewal with SCVP, Inc. for Community Mental Health Provider Services – CH
13. Approval of a Contract Renewal with SERP Enterprises, Inc. for Community Mental Health Provider Services – CH
14. Approval of a Contract Renewal with Valley View Care Center dba Oregon City Residential Care for Community Mental Health Provider Services – CH
15. Approval of a Contract Renewal with Westside Community Focus, Inc. for Community Mental Health Provider Services – CH

16. Approval of an Agency Services Contract Renewal with the Friends of Estacada Community Center to Provide Social Services for Clackamas County Residents – SSD
17. Approval of a Renewal Grant Agreement from the U.S. Department of Housing and Urban Development, Supportive Housing Program, for the Jackson Place Program for the Purpose of Providing Transitional Housing for the Homeless – SSD
18. Approval of a Renewal Grant Award Agreement from the U.S. Department of Housing and Urban Development, Supportive Housing Program, for the HOPE Leasing Program for the Purpose of Providing Permanent Housing - SSD

B. Department of Transportation & Development

1. Board Order No. _____ Establishing a 10-Ton Weight Limit on Kellogg Creek (Kuehn Road) Bridge
2. Approval of a Contract with OBEC Consulting Engineers for Emergency Engineering Services for the Design of the Cedar Creek (Ten Eyck Road) Bridge Project

C. Finance Department

1. Board Order No. _____ for Clackamas County for a Reduction and/or Transfer of Appropriations for Fiscal Year 2008-2009
2. Board Order No. _____ for Enhanced Law Enforcement District for a Reduction and /or Transfer of Appropriations for Fiscal Year 2008-2009
3. Board Order No. _____ for Clackamas County for Budgeting of New Specific Purpose Revenue for Fiscal Year 2008-2009
4. Approval to Purchase a New 2009 Service Truck from McCoy Freightliner for the Department of Transportation and Development

D. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC

E. County Counsel

1. Board Order No. _____ Approving the Renewal of Board Order No. 2008-163 and 2009-05 Changing the Public Hours of the Clackamas County Clerk's Office
2. Designation of a Newspaper for the 2009 Property Tax Foreclosure Publication

F. Community Corrections

1. Approval of an Intergovernmental Agreement between Clackamas County Community Corrections and Clackamas Community College
2. Approval of an Amendment and Renewal of the Memorandum of Understanding between Clackamas County Community Corrections and Clackamas River Water

3. Approval of an Amendment and Renewal of the Intergovernmental Agreement between Clackamas County Community Corrections and the City of Oregon City
4. Approval of an Amendment and Renewal of the Intergovernmental Agreement between Clackamas County Community Corrections and the City of Wilsonville
5. Approval of an Amendment and Renewal of the Memorandum of Understanding between Clackamas County Community Corrections and the World Forestry Center (Magness Tree Farm)
6. Approval of an Amendment and Renewal of the Intergovernmental Agreement between Clackamas County Community Corrections and the City of West Linn
7. Approval of an Amendment and Renewal of the Intergovernmental Agreement between Clackamas County Community Corrections and Business and Community Services – Parks and Forests
8. Approval of an Amendment and Renewal of the Intergovernmental Agreement between Clackamas County Community Corrections and the City of Molalla
9. Approval of an Amendment and Renewal of the Intergovernmental Agreement between Clackamas County Community Corrections and Water Environment Services

G. Juvenile Department

1. Approval of Amendment No. 1 to the Contract for Services between Clackamas County and Christian Community Placement Center for the Juvenile Crime Plan Grant
2. Approval of Amendment No. 1 to the Contract for Services between Clackamas County and Christian Community Placement Center Through JAIBG Grant

VI. DEVELOPMENT AGENCY

1. Approving an Intergovernmental Agreement between the Development Agency and the County for the Lease of Property for the Clackamas County Dog Shelter

VII. COMMISSIONERS COMMUNICATION

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.

<http://www.clackamas.us/bcc/business/>



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

June 11, 2009

Board of Commissioners
Clackamas County

Members of the Board:

Approval of Contract #C048-09 with Nomarco, Inc, for the Modernization of Five Public Housing Units in Clackamas County

The Housing Authority of Clackamas County (HACC), a Division of the Department of Human Services, requests the approval of a contract with Nomarco, Inc for the modernization of five (5) Public Housing units (Project #07019). This contract will be for the improvement and modernization of the interior and exterior of these scattered site Public Housing units owned by HACC.

The contract amount will not exceed \$243,000. The contract is effective when signed by both parties and continues for 180 calendar days from the date of the Notice to Proceed. The funding source is the Capital Fund Grant provided by the U.S. Department of Housing and Urban Development, grant number OR16P00150107. No County General Funds are involved.

Recommendation

HACC recommends the approval of this contract with Nomarco, Inc and that the Director of the Department of Human Services be authorized to sign on behalf of the Board.

Respectfully submitted,

A handwritten signature in black ink that reads "Attest for Cindy Becker".

Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Toni Karter at (503) 650-3139



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

June 11, 2009

Board of Commissioners of the
Housing Authority of Clackamas County

Members of the Board:

Approval of Contract #C040-09 with Civic Realty for Real Estate Brokerage Services

The Housing Authority of Clackamas County (HACC), a Division of the Department of Human Services, requests approval to enter into a contract with Civic Realty for professional real estate brokerage services. HACC plans to look at vacant lots and existing multi-family residential properties to purchase. Therefore, HACC needs a contract for real estate brokerage services.

On July 17, 2008, the Board approved a 10-Year Strategic Directive for HACC (Directive) and on December 18, 2008, the Board approved an Acquisition Policy for HACC to follow. The Directive and Acquisition Policy give HACC the ability to look into ways to change and redevelop its housing stock and acquire property to develop.

County Counsel has reviewed and approved the Contract with Civic Realty. This is a one-year contract. The contract shall not exceed \$85,000. The services provided by Civic Realty will be paid out of escrow proceeds according to the terms of a purchase and sale agreement and HACC's Capital Fund Program Grant. No County General Funds are involved.

Recommendation

HACC recommends the approval of this Contract with Civic Realty for Real Estate Brokerage Services, and that the Director of the Department of Human Services be authorized to sign on behalf of the Board.

Respectfully submitted,

Cindy Becker
Director

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Please contact Toni Karter at (503) 650-3139



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

June 11, 2009

Board of Commissioners of the
Housing Authority of Clackamas County

Members of the Board:

**Approval of an Amendment to the State of Oregon, Department of Human Services
Intergovernmental Agreement #116161
for the Community Integration Project (CIP)**

The Housing Authority of Clackamas County (HACC), a Division of the Department of Human Services, requests the approval of an amendment to the Intergovernmental Agreement (IGA) with the State of Oregon, Department of Human Services (DHS) for the HACC owned Community Integration Project (CIP).

Currently, HACC owns seven homes that are part of the CIP. These homes are subleased to Community Health for use as group homes for persons with developmental disabilities. Through the original IGA, HACC received grant funds not to exceed \$50,000 to maintain these properties. The amended IGA increases the grant funding to \$70,000. The IGA terminates on December 31, 2010.

No County General Funds are involved.

Recommendation

HACC recommends the approval of this amendment and that the Director of the Department of Human Services be authorized to sign all documents necessary to accomplish this action on behalf of the Board.

Respectfully submitted,

A handwritten signature in black ink that reads "Becker for Cindy Becker".

Cindy Becker
Director



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

June 11, 2009

Board of Commissioners of the
Housing Authority of Clackamas County

Members of the Board:

**In The Matter of Writing Off Uncollectible Accounts for the
Fourth Quarter of Fiscal Year 2009**

The Housing Authority of Clackamas County, a Division of the Department of Human Services, requests the approval to write off uncollectible rents, late charges and maintenance expenses for the fourth quarter of fiscal year 2009 (April 1, 2009 – June 30, 2009). The uncollectible amounts are detailed on the attached worksheets.

Uncollectible amounts for the fourth quarter of fiscal year 2009 will be \$8,118.36 for Low Rent Public Housing and \$386.00 for Jannsen Road Apartments. Of the total fourth quarter write offs, \$1,146.01 was for uncollected rents and \$7,358.35 was for maintenance repairs charged to tenants for repairs required to units before the HACC could lease them to a new tenant.

The total amount proposed for transfer from Accounts Receivable to Collection Loss for the first, second, third, and fourth quarters of fiscal year 2009 will be \$27,324.23. Total collection losses for fiscal year 2008 were \$33,998.72.

Recommendation

HACC recommends the approval to write off uncollectible rents, late charges and maintenance expenses and for the Executive Director to be authorized to approve the transfer of these accounts from Accounts Receivable to Collection Loss.

Respectfully submitted,


Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Toni Karter at (503) 650-3139



Marc Gonzales
Director

DEPARTMENT OF FINANCE

June 11, 2009

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Members of the Board:

**Board Order for Clackamas County for a Supplemental Budget
(Greater Than Ten Percent) for Fiscal Year 2008-2009**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached Board Order reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.480 (4) which allows for governing body approval of supplemental budget changes for items ten percent or greater of the qualifying expenditures of the budget fund(s) being adjusted. The required notices have been published.

The **Capital Projects Reserve Fund** is appropriating proceeds of debt issue for improvements to public safety facilities this year and reserves for continuation of improvements in future years.

The **Tax Title Land Fund** is recognizing additional fund balance and appropriating in materials and services for administration fees.

The effect of this Board Order is an increase in appropriations of \$26,546,700 including new revenues as detailed below:

Fund Balance	\$ 46,700.
Other Financing Sources	<u>26,500,000.</u>
Total Recommended	<u>\$ 26,546,700.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,

Diane D. Padilla
Budget Manager

For information on this issue or copies of attachments
please contact Diane Padilla at (503) 742-5425

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the matter of Adopting a
2008-2009 FY supplemental budget
for items 10% or greater of total
qualifying expenditures and making
appropriations for the period of
July 1, 2008 through June 30, 2009.



Order No
(Page 1 of 1)

THIS MATTER COMING ON at this
time and it appearing to the Board of Commissioners that a supplemental budget for the period
of July 1, 2008, through June 30, 2009, inclusive, has been prepared, published and submitted
to the taxpayers as provided by statute, and;

THE FUNDS AND DEPARTMENTS

affected by the actions reflected above being:

- . Capital Projects Reserve Fund
- . Tax Title Land Fund; and

NOW, THEREFORE, IT IS HEREBY
ORDERED that the supplemental budget be adopted and appropriations established as shown in
the attached Exhibit A which by this reference is made a part of this Order.

DATED this 11th day of June, 2009

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Marc Gonzales
Director

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

June 11, 2009

Board of County Commissioners
Clackamas County

Members of the Board:

**Board Order for Clackamas County for a Supplemental Budget
(Less Than Ten Percent) for Fiscal Year 2008-2009**

Each fiscal year it is necessary to allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached Board Order reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with O.R.S. 294.480 (3) which allows for governing body approval of supplemental budget changes of less than ten percent of qualifying expenditures in the fund(s) being adjusted. The required notice has been published.

The **Library Network Fund** is recognizing additional fund balance because payments were not made as expected for the computer migration project and budgeting for materials and services for computer workstation upgrade costs associated with the project and contingency.

The **Sheriff Fund – Detectives** is recognizing Child Abuse Summit Conference revenue and budgeting for cost associated with the conference.

The **Sheriff Fund – Patrol** is recognizing 2008 NW Search and Rescue Conference revenue and budgeting for costs associated with the conference

The **Property Resources Fund** is recognizing additional revenue from the Tax Title Land Fund and appropriating in materials and services for costs incurred.

The **Social Services Fund** is recognizing United Way Community Relief funds and budgeting for associated program expenses and transferring appropriations from materials and services to capital outlay for a new vehicle for the Catch a Ride Program.

The **Facilities Management Fund** is transferring from contingency to personal services, materials and services and capital outlay for operating costs and the purchase of a vehicle.

The **Risk Management Claims Fund** is transferring from contingency to capital outlay to pay for two small vans to replace 15 passenger vans.

The effect of this Board Order is an increase in appropriations of \$636,128 including new revenues as detailed below:

Fund Balance	\$ 120,807.
Local Gov't and other Agencies	175,121.
Charges for Services	<u>340,200.</u>
Total Recommended	<u>\$ 636,128.</u>

RECOMMENDATION:

Staff respectfully recommends adoption of the attached supplemental budget and Exhibit A in keeping with a legally accurate budget.

Sincerely,



Diane D. Padilla
Budget Manager

For information on this issue or copies of attachments
please contact Diane Padilla at (503) 742-5425