

Clackamas County Coordinating Committee (C-4)  
Thursday – June 2, 2011  
*Approved August 4, 2011*

DEVELOPMENT SERVICES BUILDING  
150 Beaver Creek Road – Auditorium

**Attendance –**

**Members:** **Clackamas County:** Paul Savas (Co-chair) and Jim Bernard; **CPOs:** Charlene DeBruin (Eagle Creek Barton) and Tom Mack (Boring – Alt.); **Fire Districts:** Dave McTeague; **Gladstone:** Hal Busch; **Hamlets:** Mike Wagner (Mulino) and Sue Heublein (Molalla Prairie); **Happy Valley:** Lori DeRemer; **Lake Oswego:** Donna Jordan; **Milwaukie:** Joe Loomis; **Molalla:** Deborah Rogge; **NCCC:** Wilda Parks; **Oregon City:** Betty Mumm; **Sandy:** Jeremy Pietzold; **Sanitary Districts:** William Wild (Oak Lodge) and Jim Martin (Oak Lodge – Alt.); **West Linn:** Jody Carson and Jenni Tan (Alt.); **Wilsonville:** Tim Knapp; **Villages:** Bob Reeves; **Water Districts:** Ron Blake (Sunrise)

**Staff:** Gary Schmidt, Jared Anderson, Chris Roth, Mary Jo Cartasegna

**Guests:** Simon DeBruin (Eagle Creek Barton), Susan Hansen (Molalla Prairie), Mary Lynn Jacob (Molalla), Sally Quimby (Stafford Hamlet), Mark Ottenad (Wilsonville), Greg Ellis (Canby), Jeff Gudman (Lake Oswego), Kim Anderson (Sunrise Water Authority), Randy Carson (Canby)

1. Welcome/Introductions

Meeting called to order and chaired by Co-chair Paul Savas. Self-introductions made. 17 of 23 voting members present – quorum established.

2. Approval of April Minutes.

Minutes from the April 7, 2011 meeting were approved without change.

3. Subcommittee Reports

**Cities Subcommittee**

Wilda Parks provided a review of the May 5<sup>th</sup> Cities Subcommittee meeting. The subcommittee approved the request from the County Service Districts MPAC Caucus to have a representative sit on the Cities Subcommittee. Primary justification for the request is that Service Districts are governed by elected officials, they need to interact with their elected counterparts in cities, and they are cross-jurisdictional, serving thousands of residents in cities throughout the county.

- The subcommittee received an update on the Metro Subcommittee from Councilor Jody Carson and Councilor Carlotta Collette. Metro redistricting, committee nominations and the flexible funds allocation process were discussed.
- Subcommittee members discussed the importance of exploring the statutory environment surrounding incorporation and annexation as it applies to the urban services discussion. It was agreed that a speaker from the League of Oregon Cities would be selected to present information on this topic at the full C4 meeting in June.

### Metro Subcommittee

Councilor Jody Carson provided a review of the June 2<sup>nd</sup> Metro Subcommittee meeting:

- The subcommittee discussed the High Capacity Transit (HCT) System Expansion Policy, which provides a framework to guide the selection and advancement of future regional HCT corridors. Members expressed the need for a strong county voice in this process in addition to the creation of talking points that represent the County's consolidated view on HCT expansion.
- Efforts to update local Transportation System Plans (TSPs) were addressed. There is a need for cities to coordinate with one another as individual plans are updated.
- The subcommittee discussed the formation of a Metro work group to determine what combination of land use and transportation strategies are most promising for meeting state carbon emissions reduction targets.
- An overview of the 2014-15 regional flexible funds allocation process was provided. A public comment meeting will be held on July 21<sup>st</sup> to solicit feedback on proposed projects.

### Non-Cities Update

Bob Reeves provided a review of the May 5<sup>th</sup> Non-Cities Subcommittee meeting:

- The subcommittee received a transportation and development update from Mike McCallister. Members asked that outlying areas be notified of planned projects in advance.
- Dave McTeague reached out to other fire districts in the County and invited them to attend an upcoming C4 meeting.
- Members asked that beverages be provided at subcommittee meetings. More detailed minutes from the Cities Subcommittee was also requested.
- The subcommittee identified future agenda items, including more frequent legislative updates and updates on code enforcement and the formation of the Area Commission on Transportation (ACT).

## 4. Legislative Update

Troy Rayburn, Clackamas County's Government Affairs Manager, provided a brief legislative update. The end of the 2011 session is fast approaching and the County's efforts to preserve state/county shared revenue agreements have been largely successful. Various legislative bills impacting County departments were discussed in addition to proposed bills impacting the Business Energy Tax Credit (BETC), 9-1-1, road development on rural roads and prevailing wage in enterprise zones. Mr. Rayburn will spend time between legislative sessions reaching out to cities, hamlets, villages and chambers to develop a thorough understanding of their needs. Committee members asked for more information on potential revenue impacts to cities.

## 5. Annexation & Incorporation Discussion

Chad Jacobs, General Counsel for the League of Oregon Cities, provided an overview of state law as it applies to incorporation and annexation and shared challenges and barriers to their promotion. According to Mr. Jacobs, most problems can be attributed to a lack of communication with the public. It is essential that people know and understand their communities' long-term planning goals.

Cities incorporate when areas need a broad range of services or citizens believe that there is a need for a particular service. Incorporation requires the submittal of a petition and feasibility study to the Board of County Commissioners (BCC); approval from the BCC to allow the question of incorporation to be presented to the electors; and voter approval in a popular election. Unlike incorporation, there are multiple methods of annexation depending on whether or not consent is required from the affected territory.

Mr. Jacobs noted that most controversies surround the issue of annexation. Only 10 percent of annexations are the result of "aggressive cities" seeking to expand, with the majority of annexations advanced at the request of affected property owners. However, the Legislature tends to focus on the actions of aggressive cities and pass sweeping reform based on a single complaint.

Mayor Knapp noted that unincorporated areas receiving urban services from the County may not have an incentive to incorporate. Mr. Jacobs identified several disincentives to incorporation, including the creation of special services districts to avoid limits on property tax (Measures 5 & 50). This creates a hodgepodge of services which should ideally be avoided. Incentives to incorporation include local control, the prospect of better services and eligibility to receive state shared revenues.

Mayor Knapp asked if counties are harmed or helped by providing services to urban unincorporated areas, and are therefore inclined or disinclined to encourage incorporation. Commissioner Savas responded by noting that counties have no incentive to provide these services and will not experience a material loss if an area decides to incorporate.

Mike Wagner asked if there is a way for unincorporated areas to gradually transition to cityhood. Mr. Jacobs noted that a gradual transition is not possible. However, Counties do have the option of establishing a process via local ordinance to fund feasibility studies for those unincorporated areas that meet established criteria.

## 6. Retreat Planning

Committee members agreed to a two-day retreat in September. Several members asked that the agenda focus on one major topic or theme to allow for in-depth work. Co-Chair Paul Savas advanced as a possible theme the creation of a unified and proactive countywide stance on regional issues at Metro (transportation, land use, etc.). Councilor Donna Jordan requested that the retreat address transportation and how to increase coordination between cities inside and outside the Urban Growth Boundary (UGB), including the role of the proposed Area Commission on Transportation (ACT). Mayor Lori DeRemer and Mayor Tim Knapp agreed with the need to focus on transportation.

Staff was asked to review past meeting minutes and circulate a list of potential retreat topics to the Executive Committee. The Executive Committee will review and formulate a draft agenda at their 07/25 meeting. The draft agenda will be presented to the full committee for comment at the 08/04 C4 meeting.

7. Update from Dave McTeague, Fire Districts

Dave McTeague informed the committee that the County's ambulance contract will be up for renewal in approximately a year and a half. The current contractor, American Medical Response, is experiencing financial difficulties and there is a possibility that fire districts may have to step in if the company continues to experience problems. There is a need for the county to revamp the contract prior to bidding, and members were encouraged to advocate for an open, competitive bidding process.

8. Meeting adjourned at 8:30 pm.