



Lynn Peterson
Chair
Commissioners
Bob Austin
Jim Bernard
Charlotte Lehan
Ann Lininger

BOARD OF COUNTY COMMISSIONERS

PUBLIC SERVICES BUILDING

2051 KAEN ROAD | OREGON CITY, OR 97045

AGENDA ***REVISED** *(Removed discussion item 2)*

THURSDAY, AUGUST 13, 2009 - 10:00 AM
BOARD OF COUNTY COMMISSIONERS

Beginning Board Order No. 2009-90

I. PRESENTATION *(Following are items of interest to the citizens of the County)*

1. Presentation of the Clackamas County 2008 Audit Results and Audit 2009 Planning by Independent Auditors Talbot Korvola and Warwick, LLP (Marc Gonzales)

II. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. This portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the sheet provided on the table outside of the board room prior to the beginning of the hearing. Groups of four or more people speaking on a single topic are asked to limit their time to no more than 10 minutes. Groups may designate a single spokesperson, or have multiple speakers. Testimony is limited to three (3) minutes for individuals and ten (10) minutes for a group.)*

III. DISCUSSION ITEMS *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

Clackamas Count Sheriff's Office

1. Approval of Four Intergovernmental Agreements between Clackamas County Sheriff's Office and the Cities of Damascus, Estacada, Happy Valley and Wilsonville Relating to Law Enforcement Services (Capitan O'Shaughnessy)

WATER ENVIRONMENT SERVICES

- *2. **REMOVED** - Approval of an Agreement between CH2M Hill, Inc. and Clackamas County Service District No. 1 to Furnish Consulting Services for Strategic Planning for Wastewater Treatment and Program Planning (Mike Kuenzi)

IV. CONSENT AGENDA *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Department of Human Services

1. Approval of the Grant Agreement with US Department of Housing & Urban Development for American Recovery and Reinvestment Act Community Development Block Grant Funds – CD

2. Approval of an Intergovernmental Agreement between the Community Development Division and the Gladstone School District for Building Improvements to the Gladstone Center for Children and Families Facilities – CD
3. Approval of an Intergovernmental Agreement with the City of Lake Oswego for Diversion Panel Services - OCF

B. Department of Transportation & Development

1. Approval of the Dissolution of the Intergovernmental Agreement with the City of West Linn for Shared Use of the Historic Preservation Review Commission
2. Approval of an Intergovernmental Agreement between Clackamas County and Washington County for Maintenance of the Wilsonville to Beaverton Commuter Rail Project

C. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC
2. Approval of a Contract for Urinalysis Testing Services for Clackamas County Community Corrections, Juvenile Department and Community Health Department

D. Department of Emergency Management

1. Approval of a Local Grant Agreement with Jon and Patricia French for a FEMA Hazard Mitigation Grant
2. Approval of Intergovernmental Hazard Mitigation Grant Program Agreement # FEMA DR-1824-OR

E. Department of Employee Services

1. Approval of a Contract Renewal with Providence Health Plan for the Plan Years Beginning January 1, 2007 through December 31, 2009
2. Approval of a Contract Renewal with Kaiser Foundation Health Plan of the Northwest for the Plan Year Beginning January 1, 2009 through December 31, 2009

V. WATER ENVIRONMENT SERVICES

1. Acceptance of a Conservation Easement on behalf of Clackamas County Service District No. 1 (B. Boutwell)

VI. COMMISSIONERS COMMUNICATION

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.

<http://www.clackamas.us/bcc/business/>



Marc Gonzales
Director

DEPARTMENT OF FINANCE

PUBLIC SERVICES BUILDING
2051 KAEN ROAD | OREGON CITY, OR 97045

August 13, 2009

Board of County Commissioners
Clackamas County

Members of the Board:

Presentation of Clackamas County Audit 2008 Results and Audit 2009 Planning by Independent Auditors Talbot Korvola and Warwick LLP

Each year after completion of the annual financial statement audit, the independent audit firm contracted to perform the Clackamas County audit provides the Board of County Commissioners and County Administrator with a summary of audit results. In the past, the information has been communicated in a Study Session with the Board.

Recent Board changes and new rules governing audits have presented an opportunity to improve how the results of the audit are reported to the Board in order to provide more transparency for County citizens. This year Talbot Korvola and Warwick, LLP, the independent auditors who performed the fiscal year 2008 audit, will submit their findings to the Board at their regularly scheduled meeting. Items under review are the:

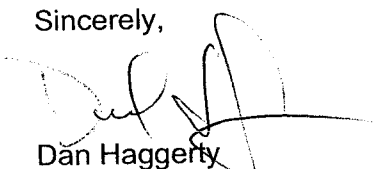
- Clackamas County Comprehensive Annual Financial Report (CAFR) for the year ended June 30, 2008
- A-133 Audit of Federal Awards Report
- SAS 114 Concluding Letter

In addition to the June 30, 2008 audit results, Talbot Korvola and Warwick will briefly discuss Audit Planning for the June 30, 2009 independent financial statement audit, including:

- SAS 114 Beginning Letter
- Audit Requirements for American Recovery and Reinvestment Act Funds

Clackamas County financial reports are available for review on the Clackamas County website (<http://www.clackamas.us/finance/finance.htm>).

Sincerely,



Dan Haggerty
Audit Manager

For more information contact Dan Haggerty (503) 742-5407

Clackamas County Sheriff's Office

"Working together to make a difference"



CRAIG ROBERTS, Sheriff
DAVID KIRBY, Undersheriff

August 13, 2009

Board of County Commissioners
Clackamas County

Board of County Commissioners, Clackamas County Members of the Board:

Approval of IGA's between Clackamas County and the Cities of
Damascus, Estacada, Happy Valley and Wilsonville
Relating to Law Enforcement Services

Attached are the IGAs for Clackamas County to provide law enforcement services to the Cities of Damascus, Estacada, Happy Valley and Wilsonville through the Clackamas County Sheriff's Office. In August of 2008, the Sheriff's Office began meeting with all four contract cities to negotiate a new cost model and IGA. The language and terms of the IGA for each city is the same as the others, with an itemized billing specific to each city labeled exhibit B to each IGA.

- Damascus – 4.65 FTE to include Patrol, Traffic and a part-time Liaison Lieutenant for a total annual amount of \$1,007,388.10. This reflects a 24.45% increase over the FY2008-09 contract.
- Estacada – 2.10 FTE to include Patrol and a part-time Liaison Lieutenant for a total annual amount of \$438,105.26. This reflects a 4.89% reduction over the FY2008-09 contract as a result of the City's choice to reduce personnel assigned.
- Happy Valley – 11.15 FTE to include Patrol, Traffic, Community Service Officer, Detective and part-time Liaison Lieutenant for a total annual amount of \$2,028,986.07. This reflects a 21.23% increase over the FY2008-09 contract.
- Wilsonville – 18 FTE to include Patrol, Traffic, Community Service Officer, Detective and a full-time Liaison Lieutenant for a total annual amount of \$3,459,600.70. This reflects an 18.32% increase over the FY2008-09 contract.

These IGAs include all costs for FTE including recovery of the costs associated with hiring, training and equipping new deputies assigned to the cities. It also provides an option for cities to have their identity displayed through markings on vehicles and uniforms of a different color than the Sheriff's Office uniforms beginning July 1, 2009.

The IGAs are self-renewing each year unless either party receives an 18-month notice of

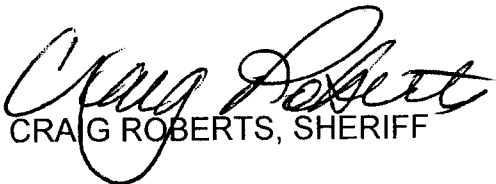
intent to terminate. In a non-payment situation, the County can cancel the agreement. Prior agreements limited growth to 8%. The new IGA provides for full recovery of actual personnel, fuel and vehicle maintenance as well as an allocated share of other overhead expenses. All contract cities are subject to identical IGA language with the cost of services differing dependent on the level of staffing they have requested.

County Counsel has approved these IGAs.

RECOMMENDATION

It is recommended that the Board approve these Intergovernmental Agreements between the Clackamas County Sheriff's Office and the Cities of Damascus, Estacada, Happy Valley and Wilsonville to provide Law Enforcement Services effective July 1, 2009.

Sincerely,


CRAIG ROBERTS, SHERIFF

For more information on this issue or copies of attachments, please contact Captain Dave O'Shaughnessy at 503-655-8218



REMOVED

Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment
Michael S. Kuenzi, P.E.
Director

August 13, 2009

Board of Commissioners
Clackamas County

Members of the Board:

**APPROVAL OF AGREEMENT BETWEEN
CH2M HILL INC. AND CLACKAMAS COUNTY SERVICE DISTRICT NO. 1 (CCSD#1)
TO FURNISH CONSULTING SERVICES FOR STRATEGIC PLANNING FOR
WASTEWATER TREATMENT AND PROGRAM PLANNING**

In 2006 the Citizen's Advisory Council for CCSD#1 conducted a public process to develop a long-term strategic plan for the District. That effort failed to produce consensus regarding the long-term vision for the District and its various programs. However, it did result in the initiation of the Phase I program to construct treatment capacity that would meet the District's near term needs.

Water Environment Services (WES) is restarting this strategic planning process under the auspice of the Community Partners mantle. In other words, WES and its advisory groups will endeavor to develop a long-term vision for the combined systems and programs of CCSD#1 and the Tri-City Service District (TCSD). This holistic approach to infrastructure and program planning will be a significant change from the historical district-centric approach and may fundamentally change how WES manages the various existing programs, business practices and permits. Further, this co-district approach is anticipated to yield greater opportunity and flexibility to leverage new and future sustainable practices in the arenas of water reuses, biosolids, and energy production. The plan will be a comprehensive system-wide vision that maximizes design efficiencies and cost effectiveness of the two systems without impacting the current structure, finances or independence of the two districts.

The strategic planning process is a critical component in WES' efforts to move beyond the current Phase 1 program and address common needs of CCSD#1 and TCSD and has been discussed with both Districts' advisory bodies, the Community Partners group and discussed with the Districts' budget committees.

WES proposes to enter into an agreement with CH2M HILL Inc. to develop and deliver the strategic plan. CH2M Hill was selected through a competitive Request-for-Proposals procurement process and was selected as the successful proposer based on the strength of their proposed Project Manager and team, experience with strategic and business planning efforts and familiarity with both District operations. The effort's key objectives include:

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www.clackamas.us/wes/

APPROVED

- Identify critical common issues that the Districts' face;
- Develop service visions for the various existing and future programs;
- Fold the Kellogg future disposition decision into the development of system planning;
- Develop alternative strategies, tactics, and actions to address the issues;
- Involve stakeholders (community partners) at key stages of strategy development to create ownership and support; and
- Compile a working plan that establishes an integrated strategy for each district with estimated cost, anticipated benefits and recommended schedule for implementation.

In addition, both Districts are facing near-term capacity shortfalls and land application issues with their current biosolids program which must be addressed and corrected within the next five years. The time critical solids handling issues will be addressed in the first phase of the planning effort but will need to support the long-term vision for the program developed in the final plan. The pressing biosolids issues will be addressed in a concurrent timeframe with the Kellogg study that will be pursued independent of this effort, but will ultimately be incorporated into the long-term strategic plan.

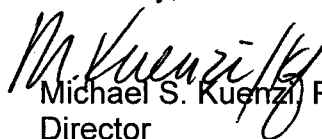
The Consulting Services Agreement between CH2M HILL, Inc. and Clackamas County Service District No.1 is for a not-to-exceed amount of \$799,747. The contract has been assigned under CCSD#1 for convenience, but funding for this effort will be shared by the Tri-City Service District and Clackamas County Service District No.1. It is envisioned to be budgeted over the FY09/10 and FY10/11 budget cycles. Staff is requesting authorization for the full contract amount but will authorize the consultant work through a two step process. Phase 1 of the planning effort has been defined as shown in the attached Exhibit A. The scope for Phase 2 will be further defined upon completion of Phase I and the Kellogg Creek WPCP disposition study being pursued under the community partnership.

District Counsel has reviewed the agreement as to form.

RECOMMENDATION

Staff respectfully recommends that the Board approve the attached Agreement between Clackamas County Service District No. 1 and the CH2M HILL INC. for consulting services for a co-district strategic planning effort for wastewater treatment and planning.

Sincerely,


Michael S. Kuenzi P. E.
Director

For information on this issue or copies of attachments,
please contact Kathy Frasier at 503-742-4566.



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

August 13, 2009

Board of Commissioners
Clackamas County

Members of the Board:

Approval of the Grant Agreement with U.S. Department of Housing & Urban Development for American Recovery and Reinvestment Act Community Development Block Grant Funds

The Community Development Division of the Department of Human Services requests approval of the Grant Agreement with U.S. Department of Housing & Urban Development (HUD) to allow the County to receive additional Community Development Block Grant funds (CDBG-R). These funds are administered by the U.S. Department of Housing and Urban Development and are part of the American Recovery and Reinvestment Act of 2009.

CDBG-R funds will be used to fund the following projects:

- (1) Street and sidewalk improvements along Hawthorne Road and Ivy Road in the City of Estacada - \$375,000.
- (2) Renovation of 5,063 square feet of commercial space for the development of The Children's Relief Nursery in the City of Gladstone - \$137,959.
- (3) The Clackamas County Main Street Program, working in conjunction with the Oregon Main Street Program, to provide assistance to all communities interested in revitalizing their downtowns - \$56,990.

Approval of the Grant Agreement would enable the County to receive \$569,949 in CDBG-R funds. This Agreement is in the format approved by County Counsel. No General Fund dollars will be used.

Recommendation

We recommend that the Board of County Commissioners approve the Grant Agreement and authorize the Director of the Department of Human Services to sign on behalf of Clackamas County all documents necessary for submitting applications, receiving funds, and amending applications for the programs and projects funded by the CDBG-R.

Respectfully submitted,

Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Chuck Robbins/ Community Development at (503) 655-8591.



COPY

Cindy Becker
Director

Department of Human Services

Public Services Building
2051 Kaen Road #239 Oregon City OR 97045

August 13, 2008

Board of County Commissioners
Clackamas County, Oregon

Members of the Board:

**Approval of an Intergovernmental Agreement between the
Community Development Division and the Gladstone School District
for building improvements to the Gladstone Center for Children and Families facility**

The Community Development Division of the Department of Human Services requests the approval of an Intergovernmental Agreement with the Gladstone School District for a building improvements project that will renovate 3,450 square feet of commercial space for the Family Stepping Stones Relief Nursery. The building improvements will include renovations to the entry area doors and windows, flooring, walls, improvements to the heating, ventilation and cooling system and improvements to the parking area.

The Relief Nursery is a proven holistic system designed to prevent the cycle of child abuse and neglect through early intervention services to low-income, high-risk families. The Nursery will be in the same building with the Gladstone Center for Children and Families that includes Head Start, Healthy Start, Clackamas ESD Early Intervention Program, Gladstone School District kindergarten classes, Oregon DHS parenting classes, and the Clackamas Community College Early Childhood Education programs.

Financial Impact: Gladstone School District	\$ 150,000
CDBG Funds (grant).....	\$ 160,000
<u>American Recovery and Reinvestment Act of 2009 (CDBG R grant)</u>	\$ 137,959
Total Project Budget:	\$ 447,959

No County General Fund dollars are involved. The Agreement was reviewed and approved by County Counsel on June 16, 2009. This agreement is effective when signed by all parties and terminates on June 30, 2010.

Recommendation

We recommend approval of the attached agreement and that Director, Cindy Becker be authorized to sign the Agreement on behalf of the Board of County Commissioners.

Respectfully submitted,

Cindy Becker
Director

For information on this issue or copies of attachments
Please contact Mark Sirois at 503-650-5664