

# CLACKAMAS COUNTY COMMUNITY HEALTH COUNCIL

## Meeting Minutes

September 16, 2009

6:30 pm – 8:00 pm

Public Services Building

### 1. Meeting Attendance

#### 1.a. Members Present

Leticia Betancourt, Tina Moore, Graciela Rivera, Paula De Leon, Ada Ruiz

#### 1.b. Members Absent

Klaudia Cuevas (excused), Mike Sluss (excused), Tracy Keith

#### 1.c. Guests

Inez (Dolly) Stillwell, Alma Estela Estrada Lopez., Wayne Beery

#### 1.d. Staff Present

Cindy Becker, Janelle McLeod, Bertha Moseson, Karen Slothower, Liliana Bastres  
Karen Erwin, Recorder

### 2. Call to Order

2.a. Vice President Graciela Rivera called the meeting to order at 6:45 p.m. With member approval, Graciela started with non action agenda items until a quorum could be established.

### 3. Director's Report

#### 3.a. Cindy Becker Updates:

- Cindy is preparing for the legislative session scheduled to begin in February. Our funding is currently stable but upcoming ballot measures have the potential to create funding cuts. Cindy is planning a local legislative forum the first week in November to provide an opportunity for our legislators to meet the people we serve and to educate them on our human services and community needs. Council members will receive invitations as plans are confirmed.
- Efforts continue to find ways to integrate primary care and behavioral health. Janelle is helping integrate primary care into behavioral health by moving a nurse practitioner to the behavioral health clinic.
- Cindy gave an update on School Based Health Center funding. We currently have two schools participating - Oregon City and Canby High Schools.
- The legislature approved a package to make the Oregon Health Plan available to more children. We are helping the Education Service District (ESD) to get every eligible child signed up. There are also enough funds to add 35,000 adults to OHP standard, which helps but still will not meet all needs.
- Cindy and Janelle attended the last Clackamas Health Access Initiative (CHAI) meeting. A representative from the Mt. Hood District Forum for Health and Poverty was present to express concerns for the lack of primary care services and transportation needs in the Sandy area. Cindy and Janelle were able to connect them with Yakima Valley Farm Workers Clinic (YVFWC) staff to discuss these issues. YVFWC took over our grant funding and responsibility for that area when we closed our primary care clinic there.

<A quorum was established at 6:55 p.m.>

### 4. Approval of July Minutes

4.a. **Motion:** Paula De Leon moved to approve the July 15 minutes.(no quorum in August – meeting canceled)

**Approved:** Leticia Betancourt, Tina Moore, Graciela Rivera, Paula De Leon, Ada Ruiz

**5. Consumer Recruitment**

The current recruitment for consumer members closed on September 14<sup>th</sup>. Two applications were received and both applicants were present to talk about their interests exchange questions with Council members.

**5.a. Motion:** Ada Ruiz moved to submit a recommendation to the Board of County Commissioners that Inez Stillwell and Alma E. Estrada Lopez be appointed to the Community Health Council.

**Approved:** Leticia Betancourt, Tina Moore, Graciela Rivera, Paula De Leon, Ada Ruiz

**6. Credentialing**

**6.a.** Dr. Bertha Moseson provided information on a family nurse practitioner presented to the Council for credentialing this month.

**6.b. Motion:** Tina Moore moved to approve Bertha's recommendation to grant unrestricted privileges in Family Nurse Practice at Clackamas County Community Health.

**Approved:** Leticia Betancourt, Tina Moore, Graciela Rivera, Paula De Leon, Ada Ruiz

**6.c.** Bertha announced that the Fall 2009 Northwest Regional Primary Care Association conference will be held in Seattle October 24-28. There are sessions available specifically for board member training and some of our members have attended in the past. Cindy Becker asked that the information be sent to all members and that those interested contact Karen Erwin.

**7. FIP Grant Application**

**7.a.** On July 15 Council members voted to support the application for the federal stimulus grant funding to build a new facility in the northwest part of the county with the intent that it be turned over to a non profit to operate to provide care for our county residents. Karen Slothower submitted the application on August 6<sup>th</sup> and sent each member a copy. Karen and Cindy reviewed the criteria and details of the grant for the benefit of those who were not present in July. If funded, we would have two years to complete the project. If not funded, we'll continue to talk with Yakima Valley about other options.

**8. Finance Committee**

**8.a.** Karen Slothower distributed the financial statement for the period ending August 2009. She noted that this is the time of year that Finance catches up making fiscal year-end entries and that next months report should reflect a more accurate accounting. She will have visit counts next month.

**9. QI Reporting/2nd Quarter Complaints**

**9.a.** Janelle McLeod reviewed a handout charting primary care complaints received during the second quarter. There were a total of ten complaints, four regarding staff interaction and six regarding quality of care. Other categories receiving no complaints this quarter are access, service denial, care coordination and consumer rights. Janelle gave examples of the complaints received and how they were resolved and answered questions. Bertha noted that complaint forms are readily available to patients and that we encourage use of the forms to formalize the quality improvement process. Bertha explained our very strict policies on prescribing pain medications. Our goal is to keep patients as safe as possible and this sometimes generates complaints.

**10. Clinic Update**

**10a.** Janelle McLeod reported:

- Since Janelle's report in July, patient numbers are up and providers are busier.
- CareOregon, one of the main insurers of the patients we see, allocated more patients to us which helps financially.

- It is flu season and our grant stipulates that we ensure that individuals susceptible to the flu get an immunization. We are currently offering regular flu shots to this population first. In general, we will be offering the flu shot the last week in September and the first week in October by appointment. Public Health is involved in the receipt of shipments and we will be offering additional community site injections dependent upon the amount of vaccine received. The H1N1 (swine flu) vaccine is scheduled to arrive the middle of October.
- With some of the capital improvement funds already received we have been working on the dental area remodel and adding an additional dental chair so more services will be available.

**11. Review October Agenda**

- 11.a.** Members agreed by consensus to open a new recruitment for consumers. The October agenda will reflect recruitment progress and removal of a current member who is no longer in contact or attending meetings.
- 11.b.** Paula asked if members would consider changing the meeting day to Mondays. This topic will be added to the agenda.
- 11.c.** Janelle noted that Cindy would like members to think about the criteria and process for the directors evaluation currently scheduled for November. Members requested that samples of past evaluations and goals be added to the NWRPCA conference mailing.

**12. Adjournment**

- 12a.** The meeting was adjourned at 7:55 p.m.

Next Community Health Council Meeting:  
 Wednesday, October 21, 2009, **6:30-8:00 p.m.**  
 PSB, 2051 Kaen Rd, Room # 374

**If you are late or need to contact us during the meeting, the phone number in our meeting room (#374) is 503-742-5320.**

Submitted by K. Erwin, staff

\_\_\_\_\_, Secretary  
 Community Health Council Approval