

North Clackamas Parks and Recreation District  
MILWAUKIE CENTER/COMMUNITY ADVISORY BOARD  
Minutes of Nov 13, 2009

**MEMBERS PRESENT:** Molly Hanthorn, Eleanor Johnson, Carolyn Mills, Ben Horner-Johnson, Chuck Petersen, John Gill, Bill Bersie

**EXCUSED MEMBERS:** Joan Staley, Elizabeth Young, Katie Rudolf

**UNEXCUSED MEMBERS:** Kim Buchholz, Ben Tabler

**STAFF PRESENT:** Joan Young, Beth Meyer, Tina Johnson, Donna Lugibihl

**CALL TO ORDER:** Eleanor Johnson called the meeting to order at 9:33 am

**APPROVAL OF MINUTES:** Ben Horner-Johnson noted that under the NC Park Stewardship Committee, the word "dairy" should be changed to diary. Chuck made a motion to approve the minutes from the October meeting as corrected and Molly seconded the motion. The minutes were unanimously approved.

**CORRESPONDENCE:** Joan noted that 3 members of the Board are reapplying for another term. Also, she mentioned that Joan Staley is requesting a leave of absence for medical issues.

**REPORT – Recreation Services**

Joan introduced Beth Meyer, Recreation Supervisor, and Tina Johnson, Recreation Program Aide, to the Board. Beth passed out an organization chart which illustrates how the Milwaukie Center is listed under the Business and Community Services Director and is linked with the Aquatic Park. Beth pointed out that Kandi Ho, Aquatic and Recreation Manager, oversees the Milwaukie Center recreation staff as well as other recreation division staff.

Beth oversees youth and adult programming, the Rec-mobile, Movies in the Park and much more. She noted that ninety-five percent of adult programs happen at the Milwaukie Center.

In Fall 2009 there were 38 programs, 47 classes and 619 participants in Milwaukie Center classes. The good news is that people are signing up for more classes.

Tina spoke about registration and scholarships. People can register at the Milwaukie Center, Aquatic Park or over the phone (with a credit card). Presently, there is no on-line registration. To be eligible for a scholarship the person needs to be 55+ and live in district. Scholarships are funded by the Friends of the Milwaukie Center. Tina said that she usually gets around 8-10 people who apply each term.

Tina spoke about some of the new classes that started fall term:

The Oregon Trail class was cancelled because not enough people enrolled. It was determined that the instructor, Jim Tompkins, would teach classes that were 1-2 weeks in duration. Starting winter term, he'll be teaching 3 classes: Religious History of Oregon, Business in the Early Portland Area and History of Oregon Culture.

Chair Pilates is going really well. You get a good workout no matter what your level. The instructor also teaches at area retirement homes.

Basic Line Dance – 11 signed up for the fall term. It's a good class for beginners to learn the basic steps.

Zumba Gold – is a fun, popular class using Latin dance movements.

Beth mentioned that they partner with other organizations, such as the Keep on Trekin' program partners with AARP. Milwaukie Center partners with Clackamas Community College on most classes. The college hires the instructors, so they are employees of the College, and they pay for ½ their wage. CCC is presently going through some financial difficulties and they've had to cut funding. The Parks District was asked to cut 100 hours from instructor's pay. Fortunately, one of the art instructors is willing to work as a private contractor so no cuts are necessary at this time. Beth also commented on the Course Proposal Form which she handed out. She mentioned that they look for organizations that will fit in at the Milwaukie Center.

Tina spoke about the 9 interest and activity groups that meet at the Center, which includes: pool, day time bingo, woodcarving, bridge, pinochle and the Center Singers. Each group's leader collects the \$1 activity fee which is turned into the Recreation office. Starting a new group can be difficult because you need a motivated leader, core group, advertising and a space at the Center.

Beth spoke about the great job Todd Shetterly is doing as the Travel Coordinator. The Travel Program day trips are very successful and popular. Most trips fill up quickly and have waiting lists. If there's enough people on the waiting list, usually they'll do a duplicate trip. They also do more involved trips through Collette Vacations and have travelogues to promote those trips.

Beth commented about the special events handled by the Recreation office. The biggest is the Quilt Show, which is a year-round planning event. They also promote the March for Mutts activities, and have taken over the Golden Wedding and Winterfest party from the Friends. Beth mentioned that the Pumpkinpalooza event was successful with 200 people attending and lots of kids.

## **BOARD MEMBER APPLICATIONS**

Joan reported that there 3 board members, who have filled out applications and are reapplying to the Board. Those members are: Eleanor Johnson, Katie Rudolfelt and Chuck Peterson. Joan mentioned that since there wasn't a quorum, she would be willing to call and query the other members. The attending board members agreed to that and were asked to vote on the 3 applicants. Katie's application was accepted unanimously. Eleanor and Chuck left the room and Ben Horner-Johnson, vice chairman, asked the Board to approve Chuck and Eleanor's applications, which were also unanimously recommended for approval.

## **BOARD/COMMITTEE REPORTS**

### **NC PARK DISTRICT ADVISORY BOARD**

Eleanor attended the meeting on Thursday evening in which Michelle Healy and Gary Barth gave an update on the capital plan. It was reported that monies were available to build the concession stand at Hoodview Park.

Eleanor reported that Joan presented the Milwaukie Center's Annual Report and did a great job explaining it and answering questions. Joan mentioned that if any members wanted an updated version of the Annual Report, she had copies available.

## **NC PARK STEWARDSHIP COMMITTEE**

John reported that he did not attend the last meeting (wasn't verified that there was a meeting). From the e-mails he received:

1. the sound study was not complete yet
2. horse arena – need better signage to advertise it as well as having a designated area for parking horse trailers
3. Mon, Nov 16, the new gate at the Charter school will be open and the old gate near the rose garden will be locked during week days.

## **FRIENDS OF THE MILWAUKIE CENTER, INC.**

Joan reminded the Board that the Big Bash Bake Sale is going on today from 9 am-12 noon. Lots of goodies are available for purchase and the proceeds support the Sara Hite Memorial Rose Garden.

## **CENTER REPORT**

Joan commented on the loss of Medicaid funding for senior centers. She's been in contact with Dave Hunt's office about this issue, as well as having a conference call with the State Deputy Director of Human Services. The centers won't be receiving this funding and neither will a lot of other agencies. Joan said that a meeting has been set up with Brenda Durbin, Director, Clackamas County Social Services, to inquire how Older American Act monies can better be spent. The meeting is set up for the first part of December.

Joan informed the board that Larry Bumbar, the Milwaukie Center maintenance person, has been laid off and is no longer an employee. The county is opening up the position for applicants.

Joan mentioned about some upcoming fund-raisers and events:

1. Thanksgiving Dinner on Sun, Nov 15, \$6 pre-sale, \$7 at the door.
2. Memory Screening, Tue, Nov 17 – a simple test will be administered and evaluated.
3. Free concert coming up on Wed, Nov 18 at 2 pm featuring Mark Jeleniewski, vocalist and pianist.
4. Winterfest adult holiday party on Thu, Dec 10, 1-2:30 pm; entertainment will be provided by a Celtic group. People are asked to bring canned food for Operation Santa Claus.

Changes are in store for the foot clinic. Northwest Senior Management, who is currently providing foot care, might not be doing it anymore.

It was announced that Rose Hunt will be continuing as the Facilities Use Coordinator. She will be working part time, 32 hours a week, which will be reviewed after 6 months.

## **INFORMATION/ANNOUNCEMENTS**

Joan mentioned that the Nutrition/Transportation committee is meeting Dec 9<sup>th</sup> and the Facility committee will be meeting Dec 10.

## **AGENDA FOR NEXT MEETING**

Joan will ask another department to report on their jobs and responsibilities.

**ADJOURN** –The board meeting was adjourned by Chair Eleanor Johnson at 10:38 am.

Minutes prepared by: Donna Lugibihl

Minutes approved by: Carolyn Mills, Secretary