

North Clackamas Parks and Recreation District  
MILWAUKIE CENTER/COMMUNITY ADVISORY BOARD  
Minutes of Aug 14, 2009

**MEMBERS PRESENT:** Molly Hanthorn, Eleanor Johnson, Carolyn Mills, Elizabeth Young, William Bersie, Ben Tabler, Ben Horner-Johnson

**EXCUSED MEMBERS:** Chuck Petersen, Katie Rudfelt, Kim Buchholz, John Gill, Joan Staley

**STAFF PRESENT:** Joan Young, Cheryl Nally, Donna Lugibihl, Don Wiley

**CALL TO ORDER:** Eleanor Johnson called the meeting to order at 9:30 am.

**APPROVAL OF MINUTES:** Molly made a motion to approve the minutes from the July 10 meeting as written and Bill seconded the motion. The minutes were unanimously approved.

**GUESTS:** Jean Schreiber, Rose Martin, Jane Hanno

**CORRESPONDENCE:** None.

**SPECIAL REPORT – Nutrition Task Force Final Report**

Cheryl Nally reported that the task force has been meeting since Sept 2008. Task force members were invited to this meeting and included: Jean Schreiber, Rose Martin, Jane Hanno and Carolyn Mills. The task force's purpose was to look at onsite dining options through the Nutrition Program (both the congregate lunch and Pete's Café) and provide recommendations to "understand and enhance the dining and social experience while considering food/menu choices, funding, donations, advertising/outreach, special events and presentations." A handout listing their recommendations and changes was passed out to board members.

Cheryl mentioned that Pete's Café has been in existence for 10 years and the congregate lunch has been operating for over 30 years. There's been a 40% decrease of people coming in for lunch over the last 6 years. Funding for the congregate lunch from Older American's Act monies has also decreased. Pete's Café, however, has been the shining star. The numbers have increased year after year and it's an essential part of the Nutrition Program.

Cheryl said that the task force has looked at other nutrition sites and what they are doing, did a web search, including information about a study done in New York and visited 3 nutrition sites, where they had lunch and interacted with people. Surveys were also handed out at Pete's Café and 150 were returned with helpful recommendations. Jean Schreiber also reported that they looked at the social experience for the congregate lunch and that an important part is having choices.

Cheryl commented about having menus available, perhaps using a reader board to give the special for the day. Other suggestions from the survey included:

having a volunteer to meet and greet, serving ice tea, salads, grilled cheese sandwiches and having a staff person available in the lunch room.

Don reported that he will be attending the Meals on Wheels Association of America conference in early September and will be doing some networking there with other centers. He will report back his findings at the October meeting.

Rose commented that another area to work on is training volunteers for the Nutrition Program. Giving volunteers the sense that they are making a difference and to approach people with a positive attitude can really improve the dining experience. She is willing to help do the training.

Cheryl handed out a testimonial sheet which listed some of the positive comments from the Nutrition Surveys. There were many encouraging statements. Cheryl reported that the task force has served its purpose and is no longer meeting.

### **BOARD/COMMITTEE REPORTS**

#### **NC PARK DISTRICT ADVISORY BOARD**

Eleanor attended the District Advisory Board last evening which was also well attended by 4 county commissioners, the Clackamas County Park Advisory Board and the North Clackamas Parks Advisory Board. They met at the Stringfield Park for a short meeting and dinner. Some people who hadn't toured the park had a chance to look around.

To dispel confusion, a flyer was handed out explaining the difference between Clackamas County Parks and North Clackamas Parks and Recreation District.

Eleanor commented that 2 weeks ago the new park at 162<sup>nd</sup> was dedicated as Hood View Park.

#### **NC PARK STEWARDSHIP COMMITTEE**

No report.

#### **NUTRITION/TRANSPORTATION**

Ben Tabler said that much of the meeting was devoted to the nutrition task force report. Ben commented that Marty, Transportation Coordinator, has recommended that new people who ride the bus be met by a volunteer at the Center, introduced to others and shown around.

It was also disclosed that the Transportation Program will be getting a new bus. Federal dollars, through Tri-Met, will provide a 90% match so it's up to the Transportation Program to come up with the 10%, which amounts to about \$6,000-\$7,000.

#### **FRIENDS OF THE MILWAUKIE CENTER, INC.**

Elizabeth reported that Andy Couckuyt did a thorough job reporting on the Friends' annual budget. The total income reported was \$90,682, which was more than expected. Rosie Steenson, who is working on getting grants and sponsorships, shared the good news that they received a \$10,000 grant from Swindells Trust for a planned Meals on Wheels area expansion.

Elizabeth commented that Scott McCampbell, from Edward Jones, reported the Friends' Endowment profile had been moved to more conservative funds.

Elizabeth promoted the up-coming Lumberjack Breakfast which will be held on Saturday, Sept 26, 8-11 am. She was selling tickets for those interested at only \$6 for adults.

### **CENTER REPORT**

Joan reported that during our closure/maintenance week, the Center hosted the Western National Softball Tournament umpire hospitality room (for changing and relaxing between games) and Meals on Wheels were still delivered. Some general maintenance was done but a number of staff volunteered at the softball tournament.

During Labor Day week, the hardwood floors on the stage and in the Camas/Dogwood room will be refinished.

Joan reiterated about Rosie getting the \$10,000 grant for the Meals on Wheels area expansion but to finish it will cost about \$40,000 more. Joan is working on 2 more grants to help fund this.

Joan brought a copy of the Clackamas County *Citizen News* which most county residents receive in the mail. She pointed out on the last page there was an article about the Milwaukie Center's Meals on Wheels program being awarded a \$2,500 gift for its success in reaching goals on the March for Meals efforts.

### **INFORMATION/ANNOUNCEMENT**

Eleanor emphasized that the Board needs to become more visible. One way is to attend the August 18 breakfast, 7:30-9:15 am at the Clackamas Denny's where several state legislators will be speaking and answering questions. Reservations need to be in by today.

Joan also mentioned that Dave Hunt will be having a Town Hall meeting on Sat, Aug 22, 10 am at the Milwaukie Center.

### **AGENDA FOR NEXT MEETING**

Joan said that the Friends Office Coordinator and Chairperson will be presenting their annual report. Bill Bersie also asked for information about the different committees and vacancies on those committees.

**ADJOURN** –The board meeting was adjourned by Chair Eleanor Johnson at 10:50 am.

Minutes prepared by: Donna Lugibihl

Minutes approved by: Carolyn Mills, Secretary