

# New Recycling Requirements

## Information for Clackamas County

As part of the Regional Solid Waste Management Plan, Metro Council and local governments are adopting Business Recycling Requirements. The program establishes requirements for businesses in the region to recycle all paper and containers, educate employees annually, and make collection containers for recycling as convenient as those used for garbage.

All businesses, property managers, schools, public agencies, churches and other non-profit organizations are eligible to receive **FREE** assistance in order to meet the Business Recycling Requirements. The Clackamas County Recycle at Work staff will work with you and your solid waste collector to provide all the resources needed to start or enhance your recycling program. For more information, visit [www.RecycleatWork.com](http://www.RecycleatWork.com).

### What is required?

At a minimum, businesses will need to recycle:

- **Cardboard**
- **Paper**
- **Plastic bottles**
- **Metal cans**



### Recycle separately

- **Glass bottles and jars**

The new requirements do not cover all of the materials that you can recycle at work.

### Five Easy Steps for Recycling Success

#### 1. Identify your champion

Identify someone who will oversee the program and be the designated contact for employees, service providers, and Recycle at Work staff.

#### 2. Set It Up

Work with Recycle at Work staff, your garbage and recycling company, property manager, and janitorial service to create a system that works for your business, school, or non-profit.

#### 3. Recycle all paper, bottles and cans

Place clearly labeled recycling collection containers next to garbage cans. Remember glass must always be collected by itself while the other materials can be recycled together.

#### 4. Train your team

Provide training at least once a year for employees and tenants. Always include the recycling system in new employee orientation.

#### 5. Throw away less

Consider work practices that will help your business reduce the amount of waste generated. Recycling is an important step, but reducing waste in the first place is even better!