

CHILD ABUSE AND FAMILY VIOLENCE SUMMIT 2010
RED LION on the RIVER, JANTZEN BEACH
PORTLAND, OR
April 27-30, 2010

CONTRACT FOR EXHIBITOR SPACE

This Contract for Exhibitor Space (Contract) is between Clackamas County and _____
(Exhibitor). This Contract is for exhibitor space at Red Lion on the River, Jantzen Beach in Portland, OR.
Clackamas County's contact person for this is Julie L. Smith, Conference Coordinator, 2223 Kaen Rd,
Oregon City, Oregon 97045, (503) 557-5827 or juliesmi@co.clackamas.or.us

FIRM NAME _____

ADDRESS _____

CITY _____

CONTACT PERSON _____

AUTHORIZED BY _____ TITLE _____

PHONE _____ FAX _____

EMAIL _____

Fee: \$350 for profit exhibitor space, \$175 not-for-profit exhibitor space (must present a copy of your 501c3 certificate), \$50.00 for take one table (for each type of brochure/flyer up to 500 copies).

Flyers may be sent to the Clackamas County Sheriffs Office addressed as indicated below. Please mark attention of Julie L. Smith, Conference Coordinator. Material should arrive at the Clackamas County Sheriffs Office no later than April 16, 2010.

Total amount enclosed: _____

Application is hereby made for assignment of _____ space(s) for display of merchandise and/or services at the conference noted above. The Exhibitor hereby agrees to abide by all accompanying exhibit terms and general regulations required by the management, provided these latter do not materially alter the Exhibitor's contractual rights. This contract shall become valid when signed by the Exhibitor and received together with payment by the Clackamas County Sheriff's Dept. Applications must be submitted by April 16, 2010.

SIGNED _____ DATE _____

PLEASE RETURN A COPY OF THIS PAGE WITH YOUR PAYMENT TO (if paying by credit card, you may pay online at www.childabusesummit.com):

Clackamas County Sheriff's Dept., Attn: Julie L. Smith, 2223 Kaen Rd., Oregon City, Oregon 97045

Clackamas County Sheriffs Office

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CHILD ABUSE AND FAMILY VIOLENCE SUMMIT 2010
EXHIBIT CONTRACT CONDITIONS

Red Lion on the River, Jantzen Beach
909 Hayden Island Drive
Portland, OR 97217
(503) 283-4466

LOCATION

The conference will be held at the Red Lion Hotel, Jantzen Beach in Portland, Oregon. Telephone: (503) 283-4466.
The vendor displays will be located prominently in the ballroom and lower level foyer's.

Tuesday, April 27, 2010	7:00 a.m. -8:00 p.m.*
*There will be a Welcome Reception for all attendees, VIPs, Volunteers and staff with live entertainment in the grand ballroom where the vendors are located from 5 p.m. - 9 p.m. that evening.	
Wednesday, April 28, 2010	7:00 a.m. -5:00 p.m.
Thursday, April 29, 2010	7:00 a.m. -5:00 p.m.

Charges for space

\$350.00 for profit exhibitor space
\$175.00 not-for-profit exhibitor space (must provide a copy of your organizations 501c3 certificate)
\$50.00 for exhibitor space on the "Take One" resource table (for each type of brochure/flyer up to 500 copies)

The following items are included in the booth rental price for profit and not-for-profit exhibitors:

- 6 foot x 30 inch draped table with box drape, 2 chairs, waste basket
- 18 inch x 24 inch Exhibitor signage with your company/organization name
- Access to the meeting breaks food and drink. Lunch will not be provided for vendors.

Assignment of booths

Conference Coordinator will make assignment of booths.

Exhibit Move -In/Move- out

Exhibitors will be permitted access to the exhibit area for set up after 6:00 p.m. on Monday, April 26, 2010. Exhibits must be set up no later than April 27, 2010 at 7:00 a.m. Exhibit space must be completely cleaned and cleared from the Hotel no later than 8:00 p.m. Thursday, April 29, 2010. No exhibit shall be packed, moved, or dismantled prior to 5:00 p.m. on Thursday, April 29, 2010 without prior consent from the Exhibitor Coordinator.

If the Exhibitor acts in breach of this provision it shall pay in compensation for the distraction to the conference the amount of \$100.00.

Delivery of Exhibit Items

The Red Lion Hotel does not have any storage space for exhibit items available prior to the conference.

Compliance with the Law

EXHIBITOR shall comply and is charged with the knowledge of all federal, State, and local laws and regulations while performing under this contract including but not limited to copyright laws, health regulations, fire prevention, public safety, American with Disabilities Act (ADA), business licensing, sales tax remittance, and workers compensation laws.

Subletting of Space

Exhibitors may not assign, sublet, or apportion the whole or part of the space allotted to them without permission from the Exhibit Coordinator.

Care of Exhibit Space

The exhibitors must neatly maintain and keep in good order the exhibit space for which they have contracted.

Space Limitations

Exhibits will be confined to the special limits of the respective spaces. All materials must conform to applicable local building, electrical, fire & safety and other regulations.

Prohibited Activities and Exhibits

1. Exhibitor shall not exhibit any merchandise other than that specified in the Vendor Application completed by the Exhibitor, which is incorporated herein by reference.
2. Exhibitor may not distribute food or beverage products
3. Exhibits, sales, circulars, promotional materials etc. are confined to the limits of the Exhibitor's space.
4. Noise from exhibits may not annoy or disrupt adjacent Exhibitors or their patrons or guests of the Hotel
5. No wiring, installation or other electrical work shall be done without permission of the Hotel.
6. The Hotel is a smoke free facility. Smoking and exhibits using smoke are prohibited.

Liability

EXHIBITOR understands that neither Clackamas County nor the Red Lion Hotel are responsible for the safety of the property of the EXHIBITOR from theft, damage by fire, accident, vandalism, or other causes, and the exhibitor expressly waives and releases any claim or demand it may have against the hotel or Clackamas County by reason of any damage to or loss of any property of the EXHIBITOR. Clackamas County Sheriff's office or Red Lion Hotel will not provide security.

Insurance

EXHIBITOR understands that neither Clackamas County nor the Red Lion Hotel will carry any insurance coverage for loss or damage of EXHIBITOR'S property. EXHIBITOR may carry its own insurance for its property and exhibits, but it is not required to insure.

Indemnification and Hold Harmless

EXHIBITOR assumes the entire responsibility and liability for costs, expenses, attorney fees, demands, actions, losses, damages, and claims of every kind arising out of EXHIBITOR'S activities under this contract and on the Hotel premise and will indemnify, defend and hold harmless the Hotel, Clackamas County, their agents, servants, and employees from any and all such losses, damages, costs, expenses, demands, and claims.

General

All matters and questions not covered by these regulations are subject to the decision of the Child Abuse and Family Violence Summit Executive Committee. The Committee may amend regulations at any time, and all amendments that may be so made shall be equally binding on all parties affected by them, as are the original regulations. In the event of any amendments or additions to these regulations, the Committee will give written notice to all exhibitors who may be affected by them.

Cancellations

Assignment of exhibit space will not be made without payment and a signed contract. Cancellations in writing will be accepted through April 16, 2010. Clackamas County Sheriff's Department will refund payment less \$75 administrative fee. No refunds will be issued after that date.

Clackamas County Sheriffs Office

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