

Clackamas County Surveyor's Office  
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# **THE FORE SITE**

## **NEWS LETTER FOR THE**

### **CLACKAMAS COUNTY SURVEYOR'S OFFICE**

December 1, 1999

*Part of our continuing efforts to keep the survey community working in Clackamas County informed of policy procedures and changes in the County.*

If you have issues that you would like to see addressed in future editions please put them in writing and send to our office to the attention of Chuck Pearson or Carl Clinton.

#### **THE STAFF**

We are sorry to announce that Debbie Bell has left us. She received a promotion to another department within the County. Look for an announcement soon for her replacement.

#### **OFFICE MOVE**

**WE'RE MOVING. THE OFFICE WILL BE CLOSED, DECEMBER 27 through 31 (Dec. 31 is a holiday) for the move.**

The office will be open for business at 8:30 AM, January 3, 2000 and will be located on the top floor (4<sup>th</sup>) of the Clackamas County Service Center located at 9101 SE Sunnybrook Blvd. (Suite 428). The new main office phone number will be (503) 353-4475. An informational map is attached for your use. During the week of December 27, we will be responding to emergency contacts only. During the week of December 27, we will not answer the phone. Any emergency contact must be left on voice mail, which will be checked regularly. During this week, admittance to the office by anyone other than an employee will not be allowed.

If you have a plat in process that needs to be recorded prior to the end of the Calendar Year please contact us to assure that we are aware of that fact. We will make every attempt to accommodate you and your client, but if we have insufficient notice it may not be possible. Because of the move and the closed dates, we need to have it approved by all authorities prior to December 22, 1999.

You will be able to leave a voice mail message for the plat inspector at his new phone number (at the new building). However, depending on the urgency, your call may not be returned until after the first of the year. A listing of new phone numbers is attached for your information.

#### **REVISED ORDINANCE**

The Clackamas County Board of Commissioners approved changes to County Ordinance 03-98 with an effective date of October 1, 1999. Attached a copy of the adopted Ordinance 9-99 for your information.

## CLACKAMAS COUNTY WEB SITE ([www.co.clackamas.or.us](http://www.co.clackamas.or.us))

You can access the County Zoning and Development Ordinance through the site, See Departments; Transportation Planning & Engineering; Zoning Planning & Permits; Zoning and Development Ordinance. Several department pages are available and more are being added. In the near future telephone numbers and e-mail addresses will be available on the Site.

We are in the design phase of creating a County Surveyor Page to the Web site and will hopefully include items such as handouts, Plat Name Lists, policies, and forms.

## E-MAIL ADDRESSES

If you haven't already done so, please send us your E-mail addresses.

## PUBLIC LAND CORNERS

If you are working on a road improvement, sewer project, plat, etc. that impacts a Public Land Corner make the contractor, developer, etc. aware of the Public Land Corner Protection Law (ORS 209.140-150). Also please notify our office, we will provide you with a "Request to Protect" form and will reference and or replace the corner as needed. If you are in a plat please make sure that the plat design protects the corner and at that the lot configuration does not place the corner in the middle of a building lot which could result in the loss of a buildable lot to the developer.

## PLATS AND SURVEYS

### GOOD NEWS

Our plat review backlog continues to be less than three weeks. PUBLIC LAND CORNERS and PLATS, if you have a partition, subdivision, condominium or cemetery that has a Public Land Corner in on or near the boundary please provide us with a letter requesting us to preserve the corner. If the monument has been reestablished within the past 5 years, the developer may be liable for the costs of referencing and reestablishing the monument.

## INTERIOR MONUMENTATION

One of the problems experienced by us is that a surveyor will set the interior monuments and fail to notify us of that fact. Please remember that ORS 92.070 (3)(a) requires you to notify us within 5 days of the monumentation. Delaying this will only cause us additional work and the developer additional expense.

## INK JET MAPS

The continuing saga of ink jet plotters. In my last memo, I advised you that there are concerns with Hewlett Packard ink #51640A ink. If you are contemplating the purchase of an ink jet plotter, I would strongly recommend that you do not purchase one that uses this ink. We have received conflicting reports from Hewlett Packard on the chemical formulation of this ink and the archivability of it.

If you are submitting ink jet plots for filing it is **very important** to remember to only plot with the black cartridge. If you use a combination of colors to make black, that process will introduce dye based ink that is not archival.

Another point to remember is that there is usually a specific side of polyester film that is intended to accept ink jet. Using the other side may cause your map to be rejected.

Please remember that regardless of what may be approved at a particular time, there is no guarantee that such approval may change. Manufacturers are constantly changing formulas, compositions, coatings, etc. What may be an archival product in January may very well not be in July.

As some of you know, we have had problems with silver halide reproductions from a particular vendor in the past. One of the concepts that we are discussing is to enter into a contract with a vendor to produce silver halide maps with very specific requirements and guarantees as to quality. We would then allow the submittal of record maps and plats on paper, have silver halides made, and place those of public record. If we elect to do this, the cost for the preparation of

the silver halide would be added to the fee schedule. Please remember that this is only a concept at this point and is merely presented to you in order to generate your input and comments.

### SURVEY INDEX BLOCK

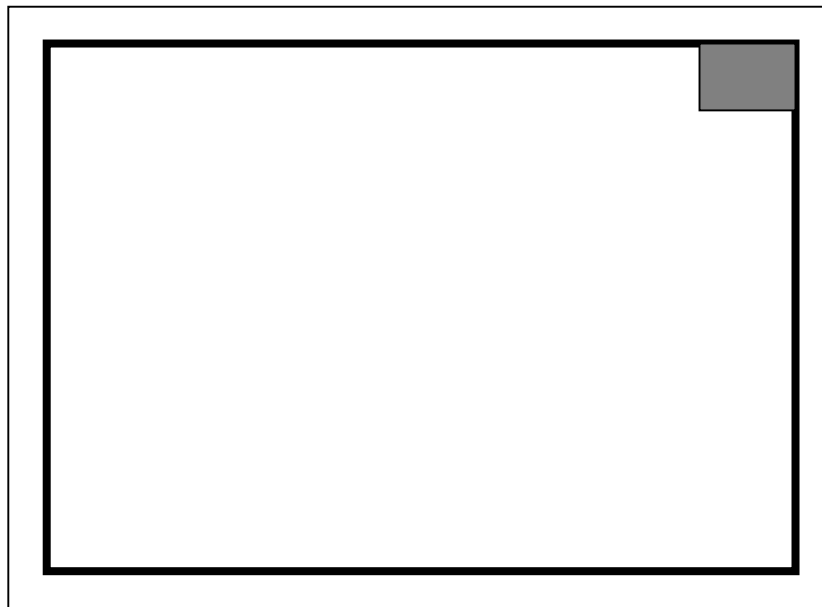
In our efforts to standardize and to eliminate rubber stampings on drawings we now require that an index block be placed in the upper right corner (see shaded area on map replica) of all Record of Survey maps. This location is required as part of our new vault file cabinets. Block and location as follows:

## **CLACKAMAS COUNTY SURVEYOR**

**RECEIVED:** \_\_\_\_\_

**ACCEPTED FOR FILLING:** \_\_\_\_\_

**SURVEY NUMBER:** \_\_\_\_\_



Attachments:

- Ordinance
- Map
- Phone list