



GARY SCHMIDT
DIRECTOR

PUBLIC AND GOVERNMENT AFFAIRS
PUBLIC SERVICES BUILDING
2051 KAEN ROAD OREGON CITY, OR 97045

June 21, 2016

Ed Gronke, Chair
McLoughlin Area Plan Implementation Team (MAP-IT)

Dear Ed,

Congratulations on MAP-IT's continued accomplishments and recognition as an advisory task force to the Clackamas County Board of Commissioners (BCC).

At a work session on June 21, 2016, the BCC reaffirmed its recognition of MAP-IT for the 2016-17 fiscal year and expressed continued support for the agreement and working arrangements that have been in place between the County and MAP-IT since February 2013. The latest copy of that agreement, in effect through June 30, 2017, is attached.

The Department of Public & Government Affairs will continue to provide a staff member to serve as the County's liaison with MAP-IT, attend and provide minutes for full MAP-IT meetings, and maintain the MAP-IT web pages hosted on the County web site.

The BCC looks forward to continuing to receive quarterly reports on the progress of MAP-IT programs and activities. Thank you for all that you have done and are doing for the McLoughlin area community.

Sincerely,

A handwritten signature in blue ink that reads "Gary Schmidt".

Gary Schmidt, Director
Public & Government Affairs

Attachment

cc: M. Barbara Cartmill, Director, Transportation and Development
Ellen Rogalin, Community Relations Specialist, PGA/DTD
Board of County Commissioners

Agreement between Clackamas County and MAP-IT, 2016-17
Approved by the Board of County Commissioners on June 21, 2016

County Staff Liaison -- Public and Government Affairs (PGA) will provide a staff member to serve as the County staff liaison to support MAP-IT in the following ways:

- Attend up to one full-group meeting a month (not subcommittee meetings)
- Take and produce minutes for up to one full-group meeting a month
- Serve as the liaison between MAP-IT and other county staff; all requests to county staff flow from the MAP-IT chair to the County staff liaison
- Provide and maintain webpages for MAP-IT on the County's website, to include the most recent two years of MAP-IT full-group and subcommittee minutes, agendas, meeting notices, contact lists, the MAP 1 and MAP 2 reports, and other material deemed appropriate and manageable by the County staff liaison working with the MAP-IT chair

County Internal Reporting

The County staff liaison will provide updates as needed on MAP-IT activities to the BCC liaison (Commissioner Savas), Director of the Department of Transportation and Development (Barbara Cartmill) and Director of Public & Government Affairs (Gary Schmidt).

Financial Support from Clackamas County

- Up to \$15,000 as a one-time-only expense to support a community open house / workshop and a mailing to MAP area residents to discuss project priorities
- Up to \$1,000 annually for printing costs for pertinent MAP-IT documents

No other funds are committed to support MAP-IT or to complete the projects that MAP-IT will prioritize.

County Expectations of MAP-IT

- MAP-IT will solely focus on prioritizing projects and programs from MAP 2.
- MAP-IT will not handle disputes between properties or businesses, but will defer those requests to the County or other appropriate agency.
- The Department of Transportation and Development (DTD) will respond to MAP-IT requests for technical assistance in the same manner as it responds to requests from CPOs. The requests should flow between the MAP-IT chair and the County staff liaison.
- DTD will not undertake any projects in response to requests from MAP-IT that are not in the department's work plan. If requests for technical assistance take on more of a project look in scope and/or scale, the DTD director, in consultation with the PGA director, will decide whether that work can continue.
- The County will reevaluate its relationship to MAP-IT if it feels these expectations are not being met.
- MAP-IT will provide the Board of County Commissioners with a quarterly summary of its major initiatives and activities.