



SUPPLEMENTAL APPLICATION
Property Line Adjustment
(September - 2015)

APPLICANT INFORMATION:

Name: _____ File Number _____
(Parcel One of Adjustment)

Signature: _____ Date: _____

Name: _____
(Parcel Two of Adjustment)

Signature: _____ Date: _____

WHAT IS A PROPERTY LINE ADJUSTMENT?

The County Zoning & Development Ordinance (ZDO) allows relocation of a common property line between two abutting lots of record under specified conditions.

WHAT IS NEEDED FOR APPROVAL?

Property line adjustments may be permitted after evaluation according to the applicable standards in the zoning district and the criteria in Subsection 1107 of the Zoning and Development Ordinance. The County must provide written findings to support the decision. The applicant is responsible for providing evidence to support the request.

APPLICATION PROCESS

Property line adjustments are usually subject to a Type I Land Use Application without public notice. In some cases, property line adjustments are subject to the Type II Land Use Application process of Section 1307 of the ZDO, which includes public notice that may add an additional 4 to 6 weeks to the process. Public comments received from the Community Planning Organization (CPO), property owners, agencies and other interested parties may affect the decision. Any decision on a Type II application may be appealed to the County Hearings Officer and to the State Land Use Board of Appeals (LUBA) by the applicant or any other interested person.

- g. Other adjacent properties under same ownership including property descriptions by Tax Lot Numbers, Quarter Section, Section, Township, Range, and if available, site addresses.
- h. Other pending land use applications, including building permits, on the subject tracts.
- i. All adjacent roads (noting whether public or private), including name and road width.
- j. All easements, including widths and types, labeled as existing or proposed, specifically noting the use and whom they serve.
- k. Location of wells or name of water district.
- l. Type of sewage disposal, or name of sewer district, if applicable.
- m. Location of any septic tanks and drainfields. Check with the Soils Department (503-742-4740) for locations and applicable setback requirements.
- n. Natural drainage ways, streams, wetlands or other significant natural features of the tracts.
- o. North arrow and map scale (not less than 1" = 50', not more than 1" = 200').

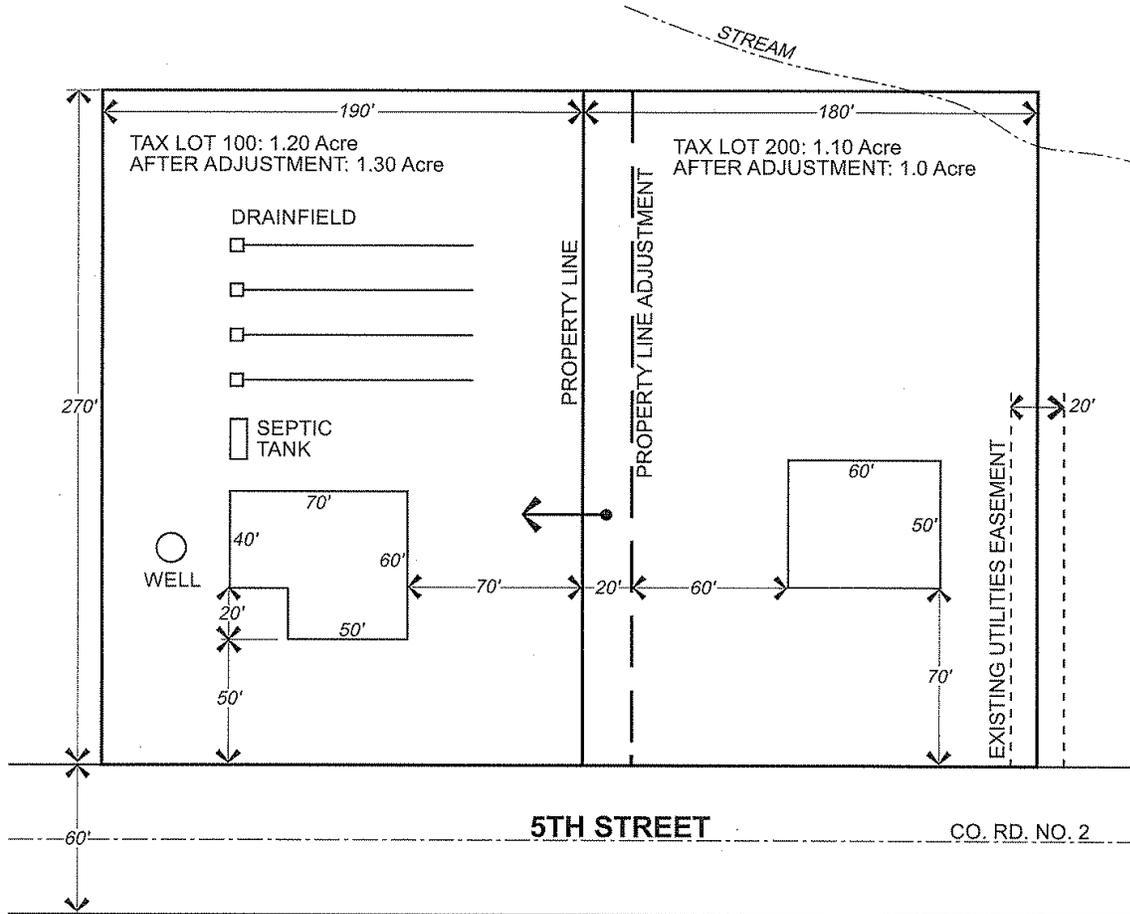
QUESTIONS:

For Urban zoned property, contact Linda Preisz at (503)742-4528 or lindap@co.clackamas.or.us

For Rural zoned property, contact Sandy Ingalls at (503)742-4532 or sandying@clackamas.us

For EFU, TBR, or AG/F zoned property, contact Gary Hewitt at (503)742-4551 or garyh@co.clackamas.or.us

SAMPLE PROPERTY LINE ADJUSTMENT



OWNER #1:

JOHN DOE
940 5TH ST
OREGON CITY, OREGON 97045
PHONE: 353-8491
LEGAL:
T. 3S., R. 2E., SEC. 24, TAX LOT 100
ZONING: RA-1
ACREAGE: 1.20 Acre
ACREAGE AFTER ADJUSTMENT: 1.30 Acre
SEWAGE: SEPTIC TANK
WATER: PRIVATE WELL

OWNER #2:

JAME OWENS
960 5TH ST
OREGON CITY, OREGON 97045
PHONE: 655-8521
LEGAL:
T. 3S., R. 2E., SEC. 24, TAX LOT 200
ZONING: RA-1
ACREAGE: 1.10 Acre
ACREAGE AFTER ADJUSTMENT: 1.0 Acre
SEWAGE: SEPTIC TANK
WATER: PRIVATE WELL

