



150 Beaver Creek Road  
Oregon City, OR 97045

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### Authorization Notice Septic Maintenance Report

**Site Information:**

Owner: \_\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_

Site Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Owner's mailing address same as site address

Owner's mailing address if different: \_\_\_\_\_

\_\_\_\_\_

Email Address: \_\_\_\_\_

(TO BE COMPLETED BY OWNER)

**General Maintenance Information:**

1) Year system was installed \_\_\_\_\_  don't know

2) Number of bedrooms in dwelling: \_\_\_\_\_

3) List any known repairs made to the system: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4) Date the septic tank last pumped? \_\_\_\_ / \_\_\_\_ / \_\_\_\_  Don't know

NOTE: If this form is not completely filled out and endorsed as required it may not be accepted.

The above information is true to the best of my knowledge.

Owner's signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Additional Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



- Excessive ponding in drainfield or distribution unit(s):  Yes  No
- Room for replacement area available:  Yes  No

**5. Sandfilter Status:**  Intermittent  Bottomless  N/A (skip this section)

- Sandfilter area free from roads, vehicular traffic, structures, livestock, etc:  Yes  No
- Sandfilter area is free from surface water runoff & down spouts:  Yes  No
- Sandfilter appears to be watertight and in good condition?  Yes  No
- Pump vault appears to be watertight and in good condition?  Yes  No  N/A
  - Lid Intact?  Yes  No
  - Pump functional:  Yes  No
  - Pump control mechanism functional(floats, pressure transducer):  Yes  No
  - High water alarm (visual and audible) working:  Yes  No
  - Electrical components sealed and watertight:  Yes  No
- Surface access to manifold & valves:  Yes  No
- Lateral lines flushed & equal distribution verified:  Yes  No
- Monitoring ports present:  Yes  No
- Biomat present on sand media surface:  Yes  No
  - Ponding in/on sand media surface:  Yes  No
  - Sand media appears to be settling:  Yes  No

**6. Corrections, recommendations, comments:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**7. Company Disclaimer:**

**This onsite sewage treatment system report is based on the observations made on this site on the date noted above. This document is not an indication of warranty, system certification or guarantee of the septic system satisfactory performance for any length of time.**

I have studied the information contained herein and find that my assessment is honest, thorough, and to the best of my ability, correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**8. Clackamas County Disclaimer:**

**Clackamas County Water Environment Services assumes no responsibility for the accuracy of the information provided, nor does it guarantee the future condition or function of the onsite wastewater treatment system. Homeowners are responsible for correcting any problems noted on this form, and obtaining the proper permits prior to repair. If you have any questions about your septic system, or your system is not functioning properly, please contact Water Environment Services for assistance.**

Clackamas County has Received this report on: Date:     /     /    

Staff Review done by \_\_\_\_\_ on Date:     /     /    

**9. Findings:** For full details see SEO \_\_\_\_\_

For proposed development

Tank size adequate:  Yes  No (if "No" must issue corrective action)

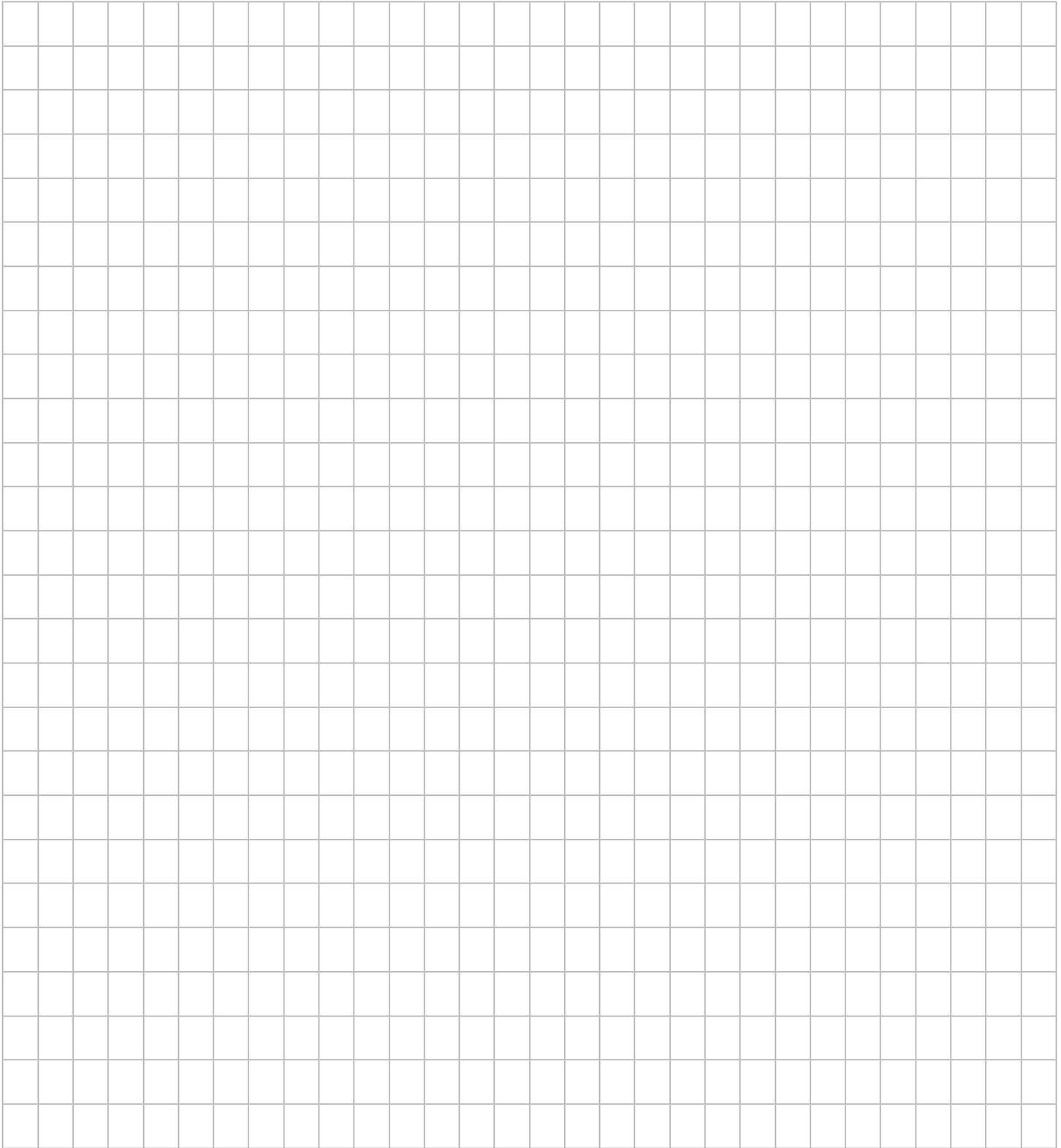
Drainfield size adequate:  Yes  No (if "No" must issue corrective action)

Adequate area for replacement exists:  Yes  No  N/A

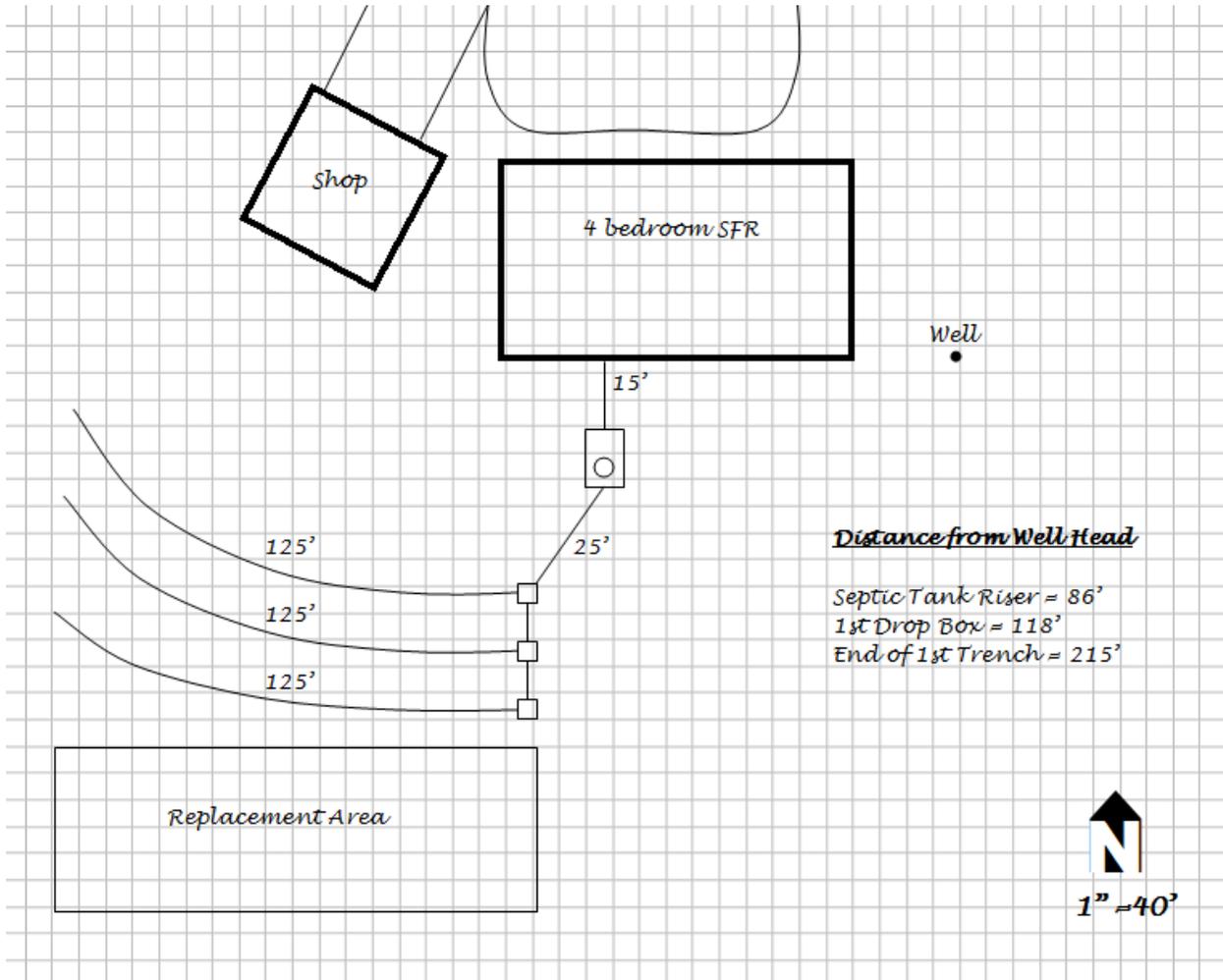
Corrective action: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Soil Scientist Signature \_\_\_\_\_ Date:     /     /

**10. Sketch of System: (if no As-Built diagram exists.)**



### Sample As-Built Drawing



- 1) Drawn to engineer's scale
- 2) Arrow pointing north
- 3) Proposed or existing structures at time of maintenance inspection
- 4) Septic tank, pretreatment, and drainfield components as installed
- 5) Approved replacement area (if applicable)
- 6) Distances to major septic components from one or more permanent points (property corner, well head, building foundation)

Accurate As-Built drawings are critical in locating of the buried components of a septic system for future development and maintenance during the life of the system.